

**PLACER COUNTY AIR POLLUTION CONTROL DISTRICT
BOARD OF DIRECTORS**

Thursday, April 14, 2011, Board of Directors' Meeting Minutes

The Board of Directors of the Placer County Air Pollution Control District met in session at 2:30 PM, Thursday, April 14, 2011, at the Placer County Board of Supervisors' Chambers, 175 Fulweiler Avenue, Auburn, California. Representing the District: Tom Christofk, Air Pollution Control Officer; Todd Nishikawa, Deputy Air Pollution Control Officer; Yu-Shuo Chang, Planning and Monitoring Manager; Bruce Springsteen, Compliance and Enforcement Manager; Jane Bailey, Accountant Auditor II; and Heather Kuklo, Air Quality Specialist II.

The meeting was called to order by Chairman Peter Hill. Roll call was taken by the Board Clerk with the following members in attendance: Mike Holmes, Stan Nader (arrived late), Robert Weygandt, Miguel Ucovich, Jim Holmes, Peter Hill, Jennifer Montgomery and Carol Garcia. Donna Barkle was absent. A quorum was established.

The minutes from the February 10, 2011, meeting were approved with director Montgomery abstaining as she was not present at the February meeting.

Motion: J. Holmes/M. Holmes/Unanimous with one abstention

Action Items 1-2:

Item 1: Clean Air Grant Awards

Ms. Heather Kuklo, Program Manager for the Clean Air Grant Program, gave this presentation. Ms. Kuklo went over the goals of the program which are to reduce criteria pollutants from non-regulated sources. The program also supports public education, outreach, and other projects with unquantifiable emission reductions.

Ms. Kuklo said that the District received and reviewed 24 project applications and that 15 of the projects were being recommended for funding. She said that if the Board approved the recommended projects, there would be a total of 20.34 tons of NO_x, PM and ROG emissions reduced annually and 78.54 tons of emissions reduced over the lives of the projects.

In FY2010-11 there is \$1,030,000 available for CAG projects and if the Board approves the recommended projects 100% of the funds will be used. Ms. Kuklo asked that the Board approve adopt Resolution #11-10 thereby approving the expenditure of the CAG funds.

Chairman Hill asked if any members of the public wished to make comments on this item before the Board voted. Ms. Solvi Sabol, from Placer County Transportation and Planning Agency (PCTPA), thanked the Board for supporting the Congestion Management and the Freeway Service Patrol Programs. She also asked the District to consider adding any potential unused those funds to one of PCTPA's projects. Mr. Brett Storey, from Placer County Planning Agency, also thanked the Board for support of the Biomass projects and thanked District Staff for being available to help with the grant process. Bernie Schroeder, Director of Public Works for the City

of Auburn, thanked the Board for considering their project. Mr. Stuart McMorrow from North Tahoe Fire District thanked the Board for considering the Biomass projects. His Fire District has a chipping program that is used in partnership with the county Biomass project and has been beneficial in the hazardous fuels reduction in the North Tahoe area.

Motion to approve Resolution #11-10: Montgomery/Ucovich/Unanimous (Director Nader abstained as he arrived after the presentation.)

Item 2: Budget Revision for improvements at 110 Maple Street

Mr. Tom Christofk, the Air Pollution Control Officer, presented this item. He said that the purpose of this item is to have the Board consider approving a budget revision in the amount of \$179,500 for “Phase II” of the improvements to the 110 Maple Street property. The revision would make funds available for energy efficiency, new furnishings, IT and communications improvements, external safety and paving of the parking lots. Mr. Christofk had some charts that showed the proposed usage of the funds.

Director Ucovich asked about the rating for the proposed new HVAC units and Mr. Christofk told him that they would be “top of the line” (~SEER 15) with an economizer that will give it an extra boost. Director Ucovich also asked about the filing vault and why it was over 50K. Mr. Christofk explained that it was being built to be fire resistant and that the cost included a high density filing system that will maximize the space and accommodate future filing needs.

Motion to approve Budget Revision #11-01: Garcia/Montgomery/Unanimous

Closed Session Item 3:

Item 3: Annual Evaluation for the Air Pollution Control Officer

The Board adjourned to closed session pursuant to Section 54956.9 – Air Pollution Control Officer’s Annual Evaluation. They returned a short while later and Chairman reported that they had performed the annual evaluation for the APCO, Tom Christofk.

Director Jim Holmes said that the evaluation was positive and that Mr. Christofk spoke about how well District Staff perform their work in support of him and the District.

Information: Item 4

Air Pollution Control Officer Report:

EPA Clean Air Excellence Award:

Mr. Christofk informed the Board that he and Director (Jim) Holmes will be going to Washington DC in June to accept the EPA Clean Air Excellence award. This award had to do with the District’s work on forest sustainability. He said that the District’s project was

selected out of 72 projects. He said the project was a partnership with many fire agencies, the County the US Forest Service and private agencies as well. Mr. Christofk said that Mr. Bruce Springsteen, Senior Engineer at the District had been the lead on the project.

District Organization Chart:

Mr. Christofk said that the District had undergone some internal reorganization including promoting Mr. Springsteen to acting Senior Engineer (working out of class). This included making Mr. Springsteen the manager of the Compliance and Enforcement Section. The re-allocation for the Senior Engineer position will be included in the FY2011-12 Budget. John Finnell, the other Senior Engineer, is the manager of the Permitting and Engineering Section and Todd Nishikawa has assumed leadership over the Administrative Services Section.

Sacramento Valley Air Basin Representative on California Air Resources Board:

Mr. Christofk said that the Sacramento Metropolitan AQMD had asked that this board endorse AB 146 (Dickinson) which would allow for a representative from non-attainment areas such as the Sacramento Valley Air Basin, on the California Air Resources Board. A letter to Mr. Wes Chesbro, Chair of the Assembly Natural Resources Committee was included in the Board packet. Chairman Hill asked if there were any objections to him signing the letter and there were none. A copy of the letter was signed by Chairman Hill and given to the Board Clerk for further handling.

Breathe California Clean Air Luncheon

Mr. Christofk announced that the Breathe California Clean Air Awards Luncheon would be held on May 20, 2011, at Sacramento State and that Margie Koltun, Board Clerk, would be contacting Board members to see who would like to attend. The District sponsors a table for 10 at the luncheon each year.

Fiscal Report:

The Fiscal Statement shows that the District is right where it should be for this time of year, over running in revenue by about 23% and under running in expenditures by 21%. Now that the Clean Air Grants have been approved those balances should even out.

Chairman Hill adjourned the meeting.

Margie Koltun, Clerk to the Board