OFFICE OF THE TREASURER-TAX COLLECTOR APPROPRIATION SUMMARY Fiscal Year 2012-13

ADMINISTERED BY: TREASURER-TAX COLLECTOR

	FY 20 ⁻	11-12	FY 2012-13				
Appropriation	Budget	Position Allocations	Red	commended Budget	Percent Change	Position Allocations	
GENERAL FUND Treasurer / Tax Collector	\$ 3,584,212	26	\$	3,643,896	1.7%	26	
ENTERPRISE FUND mPOWER* - Fund 235/100	\$ 601,976	0	\$	554,007	-8.0%	0	
TOTAL ALL FUNDS	\$ 4,186,188	26	\$	4,197,903	0.3%	26	

^{*}Budget includes total operating expenses and fixed assets.

Mission Statement

To develop and maintain the highest level of public trust in the management and administration of the public's money related to the duties and services of the Treasurer-Tax Collector's Office, acting with the constant recognition that the Treasurer-Tax Collector exists to serve the public.

Budget Summary and Changes

The FY 2012-13 Proposed Budget provides funding of \$3.6 million for the Treasurer-Tax Collector, a 1.7% increase over FY 2011-12. The number of funded positions is unchanged at 22, a decrease of four (15%) since FY 2007-08. Salaries and Benefits increase by \$103,459 (3.8%) for merit increases, and include ongoing funding for Extra Help to process tax payments during peak tax collection periods. Service and Supply charges will remain flat. Overall, net expenditures will increase by \$59,684 (1.7%) which is offset by an increase in total revenue by \$117,000 (2.8%). The increased revenue enables the department to reduce their net county cost from base budget by 5%.

The Treasurer's mPOWER program is budgeted in a separate enterprise fund. The net budget for FY 2012-13 is reduced from FY 2011-12 by 8% to \$554,454. This is primarily due to the suspension of the residential program by the Board of Supervisors as of July 27, 2010, which allows the program to process only commercial applications. As of February 2012, five commercial projects have been completed. Expenditures consist of Salaries and Benefits for two redirected staff from the Building Division (\$245,660), and one ongoing marketing contract (\$150,000). The mPOWER revenue consists of primarily Loan Proceeds (\$444,927), Direct Charges (\$105,580), Fees (\$2,000) and Interest (\$1,500).

Department Comments

The Treasurer-Tax Collector's Office has continued to operate into FY 2011-12 with approximately a 15% staffing vacancy. The Office has experienced an increase in workload over the past several years due to bankruptcies, delinquent collections and financial assistance to various local government entities related to reductions and deferrals in their revenues. The secured delinquency rate continues to be nearly double historical rates. The Office is expected to be impacted due to the inability to hire retired annuitants on a temporary basis. Given reduced staffing levels and other budgetary resource reductions, the Office has discontinued a number of services it

historically provided, but is not mandated to do. These decreased service levels include longer wait times for telephone and counter assistance. The Tax Collection budget also includes continued elimination of all but legally required delinquent notices. Again, the result is lower property tax collection rates.

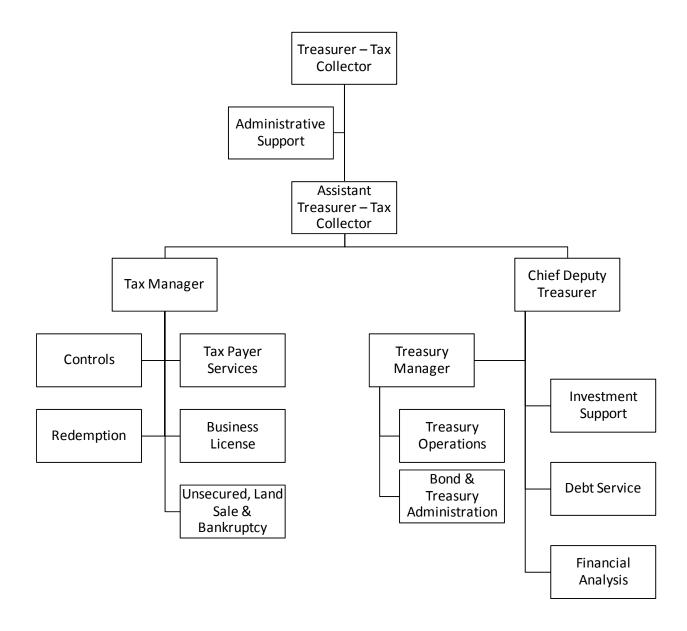
The volume of assessment value reductions due to current real estate market conditions combined with reduced staffing levels in the Assessor's and Auditor's Offices has resulted in taxpayers having to pay tax bills based on prior values. This in-turn has lead to millions of dollars in refunds with the County liable for interest on those refunds. The interest cost to the County on property tax refunds in FY 2010-11 was \$904,063.

Treasury costs are reimbursed by depositors including the General Fund. The County General Fund represents approximately 15% of the money on deposit in the Treasury. Schools, special districts and other funds reimburse the General Fund 85% of the costs of the Treasury. **Therefore, a 5% expenditure reduction in Treasury costs creates only a savings of 0.75%.**

The mPOWER Placer budget reflects continued reduction in expenses associated with the suspension of the residential program. Should there be legal or legislative relief for the residential program, budget adjustments may need to be made to reflect expenses and income associated with the resumption of the residential program. We have seen an increase in cost recovery due to additional assessments being financed and assessments being placed on the property tax roll. We expect this trend to continue increasing in future years. Additionally, the program has gained increased awareness and recognition related to Congressional legislation (HR2599) and the FHFA lawsuit.

Final Budget Changes from the Proposed Budget

OFFICE OF THE TREASURER - TAX COLLECTOR



Treasurer - Tax Collector 10340

Program Purpose: Provide banking, investment services, and safekeeping of all moneys belonging to the County, school districts, and certain special districts. The Treasurer also assists schools, special districts, and the County in the issuance and selling of bonds and to perform various debt-management and other financial and administrative services.

Provide for current and delinquent billing, collection, and accounting of real and personal property taxes for all local taxing agencies in the County. Provide for the issuance of business licenses and snow-chain permits in the unincorporated area of the County.

Major Budget Adjustments Proposed for FY 2012-13

- Increase \$103,459 for ongoing salaries and benefits
- Decrease \$5,366 net for service and supplies primarily due to the removal of Megabyte system charges
- Decrease \$9,347 net for charges from departments primarily due to the removal of the Megabyte upgrade charge
- Increase \$60,000 for SB 2557 Tax Administrative Fees Districts
- Increase \$40,000 for SB 2557 Tax Administrative Fees Cities
- Increase \$11,000 for investment services
- Reduce \$10,000 for penalties and costs for delinquent taxes

Placer mPOWER AB811 (Enterprise Fund) 02310

Program Purpose: Allows property owners to obtain financing for energy, water efficiency, and power generation (such as solar) improvements to their home or business. The amount borrowed by the property owner is amortized and the annual amount due is placed on the property tax bill for repayment.

Major Budget Adjustments Proposed for FY 2012-13

- Reduce \$75,000 for the marketing and consulting contract
- Increase \$15,000 for intangible asset depreciation
- Increase \$35,000 for bond principal
- Reduce \$13,000 for bond interest
- Increase \$58,080 for direct charges
- Reduce \$7,100 for recording fees
- Reduce \$31,250 for title search and progress payment fees
- Reduce \$68,199 for long term debt proceeds

FUNDED POSITIONS

CHANGES IN FUNDED POSITIONS	FY 2007-08	FY 2011-12	FY 2012-13
	FINAL BUDGET	FINAL BUDGET	PROPOSED BUDGET
Treasurer - Tax Collector	26	22	22

County of Placer Financing Sources and Uses by Budget Unit by Object Governmental Funds Fiscal Year 2012-13

Budget Unit **General Fund - 100**Function **General**

Activity Treasurer/Tax Collector - 10340

-			Activity Treasurer/Tax Collector = 10340						
Detail by Revenue Category and Expenditure Object		2010-11 Final Actuals		2011-12 Estimated		2012-13 Recommended		2012-13 Adopted by the Board of Supervisors	
1		2		3		4		5	
Revenue									
Taxes									
6135 Tax Defaulted Land Sales	\$	11,926	\$	10.000	\$	16,000	\$		
Total Taxes	\$	11,926	\$	10,000	\$	16,000	\$		
Licenses, Permits & Franchises	Ψ	11,020	Ψ	10,000	Ψ	10,000	Ψ		
6752 Business Licenses	\$	147,896	\$	140.000	\$	140,000	\$		
Total Licenses, Permits & Franchises	\$	147,896	\$	140,000	\$	140,000	\$		
Fines, Forfeits & Penalties	Ψ	141,000	Ψ	140,000	Ψ	140,000	Ψ		
6863 Penalties & Costs-Delinquent Taxes	\$	139,853	\$	110,000	\$	100,000	\$		
Total Fines, Forfeits & Penalties	\$	139,853	\$	110,000	\$	100,000	\$		
Rev from Use of Money & Property	Ψ	100,000	Ψ	110,000	Ψ	100,000	Ψ		
6950 Interest	\$	1,837,063	\$	2,400,000	\$	2,400,000	\$		
Total Rev from Use of Money & Property	\$	1,837,063	\$	2,400,000	\$	2,400,000	\$		
Intergovernmental Revenue	Ψ	1,001,000	Ψ	2,400,000	Ψ	2,400,000	Ψ		
7234 State Aid - Mandated Costs	\$	154	\$		\$		\$		
Total Intergovernmental Revenue	φ \$	154	\$		\$		\$		
Charges for Services	Ψ	134	Ψ		Ψ		Ψ		
8095 SB2557-Tax Admin Fee-Districts	\$	222.442	\$	220,000	\$	280,000	\$		
8096 SB2557-Tax Admin Fee-Cities	Ψ	200,659	Ψ	200,000	Ψ	240,000	Ψ		
8100 Assessment/Tax Collection Fees		(18,729)		35,000		35,000			
8101 Supplemental PropTxs - 5% Admin Fee		44,409		30,000		30,000			
8116 NSF & Misc Fees		136,106		110,000		120,000			
8194 Investment Services		979,454		850,000		861,000			
8212 Other General Reimbursement		6,496		8,000		8,000			
8218 Forms and Photocopies		6,047		6,000		6,000			
Total Charges for Services	\$	1,576,884	\$	1,459,000	\$	1,580,000	•		
Miscellaneous Revenues	Ψ	1,010,004	Ą	1,400,000	Ą	1,300,000	Ą		
8764 Miscellaneous Revenues	\$	12,054	\$		\$		\$		
8766 Cash Overage	Ψ	2,828	Ψ	3,000	Ψ	3,000	Ψ		
Total Miscellaneous Revenues	\$	14,882	\$	3,000	\$	3,000	\$		
Other Financing Sources	Ψ	14,002	Ą	3,000	Ą	3,000	Ą		
8954 Operating Transfers In	\$	42,316	\$		\$		\$		
Total Other Financing Sources	φ \$	42,316	\$		\$		Ψ.		
Total Other Financing Sources Total Revenue	\$	3,770,974	\$	4,122,000	\$	4,239,000	\$		
	Ψ	5,110,514	ų.	7,122,000	Ψ	4,200,000	Ψ		
Expenditures / Appropriations									
Salaries & Benefits	•	E 000	•		^		•		
1001 Employee Paid Sick Leave	\$	5,282	\$	4 770 040	\$	1 007 100	\$		
1002 Salaries and Wages		1,709,450		1,773,313		1,807,489			
1003 Extra Help		24,552		40,500		40,500			
1005 Overtime & Call Back		1,870		3,000		3,000			
1011 Salary Savings		04		(14,966)					
1018 Taxable Meal Reimbursements		21		450.004		470.004			
1300 P.E.R.S.		373,529		450,821		478,634			
1301 F.I.C.A.		123,180		140,736		143,413			
1303 Other - Post Employment Benefits		162,712		137,471		154,264			
1310 Employee Group Ins		197,526		207,000		214,008			
1315 Workers Comp Insurance		0.000		1,724		1,750			
1325 401 (k) Employer Match		6,306		5,250		5,250			
Total Salaries & Benefits	\$	2,604,428	\$	2,744,849	\$	2,848,308	\$		
Services & Supplies	•	F0 000	•	E4 00E	•	E4 00E	•		
2051 Communications - Telephone	\$	50,362	\$	51,825	\$	51,665	\$		
2052 Mobile Communication Devices		2,844		3,000		3,000			
2130 Insurance		635		1,500		1,500			
2140 Gen Liability Ins		22.25		1,476		1,279			
2290 Maintenance - Equipment		26,368		14,560		12,210			
2292 Maintenance - Software		22,915		23,207		23,875			
2439 Membership/Dues		1,953		1,840		1,985			
2461 Dept Cash Shortage		2,417		4,000		4,000			
2481 PC Acquisition				5,000					
2511 Printing		24,024		35,550		35,540			

County of Placer Financing Sources and Uses by Budget Unit by Object Governmental Funds Fiscal Year 2012-13

Budget Unit General Fund - 100

Function **General**Activity Treasurer/Tax Collector - 10340

	Activity Treasurer/Tax Collector - 10340								
etail by Revenue Category and Expenditure Object		2010-11 Final Actuals	2011-12 Estimated		2012-13 Recommended		2012-13 Adopted by the Board of Supervisors		
1		2		3	4		5		
2522 Other Supplies		1,708		3,000	3,000				
2523 Office Supplies & Exp		29,040		25,150	25,150				
2524 Postage		99,839		135,000	135,900				
2555 Prof/Spec Svcs - Purchased		82,023		72,450	72,050				
2556 Prof/Spec Svcs - County		6,172		6,107	6,237				
2701 Publications & Legal Notices		10,782		20,275	20,775				
2709 Countywide System Charges		2,260		2,561	5,424				
2838 Special Dept Expense-1099 Reportable		52,669		60,900	61,000				
2839 Recording Fees		70							
2840 Special Dept Expense		89,524		152,855	149,950				
2844 Training		2,309		1,000	1,300				
2860 Library Materials		108		415	415				
2931 Travel & Transportation		1,743		1,430	1,440				
2932 Mileage		747		2,350	2,390				
2933 Lodging		1,682		3,200	3,200				
2941 County Vehicle Mileage		160		500	500				
2964 Meals/Food Purchases		68		1,050	1,050				
Total Services & Supplies	\$	512,422	\$	630,201	\$ 624,835	\$			
Capital Assets									
4451 Equipment	\$	34,858	\$		\$	\$			
Total Capital Assets	\$	34,858	\$		\$	\$			
Intrafund Transfers Out									
5310 I/T Employee Group Insurance	\$	61,196	\$	64,187	\$ 64,945	\$			
5404 I/T Maintenance - Services		4,465			650				
5405 I/T Maintenance - Bldgs & Improvements				650					
5552 I/T - MIS Services		135,209		135,300	95,968				
5555 I/T Prof/Special Services - Purchased		3,010		3,525	3,690				
5556 I/T - Professional Services		6,840		5,500	5,500				
Total Intrafund Transfers Out	\$	210,720	\$	209,162	\$ 170,753	\$			
Total Expenditures / Appropriations	\$	3,362,428	\$	3,584,212	\$ 3,643,896	\$			
Net Cost	\$	(408,546)	\$	(537,788)	\$ (595,104)	\$			
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County of Placer Operation of Enterprise Fund Fiscal Year 2012-13

Fund Placer mPower Fund - 235
Subfund Administrative Expense Fund - mPower Activity Placer mPower AB811 - 2310

Operating Detail			2010-11 Actual	2011-12 Estimated		2012-13 Recommended		2012-13 Adopted by the Board of Supervisors	
	1		2		3		4		5
Operating Reven	ues								
	Direct Charges		10,968		47,500		105,580		
	Recording Fees		804		8,100		1,000		
8193	Other Services		3,375		32,250		1,000		
	Total Operating Revenues	\$	15,147	\$	87,850	\$	107,580	\$	
Operating Expen									
2051	•		1,426		1,380		1,500		
2052	Mobile Communication Devices		251						
2140	Gen Liability Ins						204		
2292	Maintenance - Software		13,250		13,250		13,250		
2439	Membership/Dues		1,543				1,000		
2508	Collection Charges		102		500		1,056		
2511	Printing		1,354		11,100		11,100		
2523	Office Supplies & Exp		328		2,000		2,000		
	Postage		1		2,500		500		
2555	Prof/Spec Svcs - Purchased		72,486		225,000		150,000		
2556	Prof/Spec Svcs - County		296,610		282,269		280,000		
	Countywide System Charges				1,113		1,177		
	Special Dept Expense		6		100		,		
	Training		1,164		10,000		2,500		
	Travel & Transportation		1,245		1,320		1,320		
	Mileage		174		194		150		
	Lodging		373						
	County Vehicle Mileage		1,737		1,000		1,000		
	Meals/Food Purchases		158		250		250		
	Intangible Assets Depreciation		15,936		200		15,000		
3801	•		15,350				35,000		
3001	<u>'</u>	\$	408,144	\$	551,976	\$	517,007	\$	
	Total Operating Expenses				,			•	
	Operating Income (Loss)	\$	(392,997)	\$	(464,126)	\$	(409,427)	\$	
	evenue (Expenses)								
3770	mPower Loans - Contractor		(315,190)						
3771	mPower Loans - Homeowner		(415,867)						
3826	Bond Interest		(11,029)		(50,000)		(37,000)		
6950	Interest		1,307		1,000		1,500		
8953	Long Term Debt Proceeds		971,817		513,126		444,927		
	Total Non-Operating Revenue (Expenses)	\$	231,038	\$	464,126	\$	409,427	\$	
	Income Before Capital Contributions and Transfe	rs \$	(161,959)	\$		\$		\$	
	Change in Net Assets	\$	(161,959)	\$		\$		\$	
	•		(111,120)	7		7		•	
Net A	ssets - Beginning Balance		(470,995)		(632,952)		(632,952)		
Net A	ssets - Ending Balance	\$	(632,952)	\$	(632,952)	\$	(632,952)	\$	
	•	,	(,)		(,,,)	,	(,)		

Memo: