County of Placer

Building Department Stormwater Inspection Form

Project Information	Inspection Information
Permit #:	Date:
Owner's Name:	Time: AM / PM
Contractor's Name:	Inspector:
Address of Building Site:	Weather Conditions (Circle choice): ☐ Sunny ☐ Overcast ☐ Raining

☐First Notice ☐Second Notice ☐Third or More Notice

Project Specifications (Circle all that apply):
☐ Large site (> 1 acre) ☐ Greater than Moderate slopes ☐ Close to a watercourse ☐ History of non-compliance

Inspection Checklist

Inspection Points	Yes	No	N / A	Description and Comments
Is there evidence of sediment or muddy water running off from the site?	☐	☐	☐	
Is there a potential for contaminated runoff in the event of rainfall? (e.g. vehicle fuel or fluid leaks, material spills, paint waste, unprotected stockpiles, etc.?)	☐	☐	☐	
Is a rocked construction access installed and maintained, and no mud, debris, trash on public roads?	☐	☐	☐	
Are erosion controls (mulching, seeding, blankets, etc.) and perimeter controls (wattles, silt fences, etc.) properly installed and maintained?	☐	☐	☐	
Are construction materials properly stored (covered when not in use, out of the right-of-way, secondary containment provided if needed, excess disposed of properly and off the ground, etc.)?	☐	☐	☐	
Are dust control measures being effectively applied?	☐	☐	☐	
Is a concrete/stucco washout containment area provided and used?	☐	☐	☐	
Are dumpsters covered or tarped, cleaned-up and emptied regularly to keep the site free from trash?	☐	☐	☐	
Site housekeeping acceptable?	☐	☐	☐	
Are portable toilets out of the street and away from drainage paths, so that liquid cannot enter the storm drain system if knocked over?	☐	☐	☐	
Are all operational storm drain inlets effectively protected from sediment inflow?	☐	☐	☐	
If site has disturbed more than an acre, is there a State Permit Number and a SWPPP available on site?	☐	☐	☐	

Inspection OK ☐ (no shaded boxes checked, no action taken)
Inspection not OK ☐ (shaded box(es) checked, describe action taken)

ACTION TAKEN:

Verbal warning Informed owner/builder of potential stormwater pollution violation and BMPs: Yes ☐ No☐
Written warning Gave owner/builder copy of Inspection Form: Yes ☐ No☐
Written warning Gave owner/builder stormwater pollution violation letter: Yes ☐ No☐
Stop work notice Issued a stop work notice to cease project: Yes ☐ No☐

Other:_____

_____

Is further action recommended?

Follow-up Inspection ☐ Urgency abatement ☐ Issue citation ☐ Other Neighborhood Issues ☐

Other:

_____

Explanation:

_____

Inspector signature _____ Date _____ Phone _____

White Copy to DPW Stormwater Yellow Copy to Inspector File Pink Copy to Owner/Contractor

Building Department Stormwater Inspection Form Instructions

Instructions:

- Use this form as a reminder of the inspection points during building site stormwater inspections.
- If deficiencies are noted (shaded boxes checked), describe the deficiency in the "Description and Comments" column. Submit a copy to the Chief Building Official immediately after completion. Once reviewed, the Chief Building Official will forward to the Stormwater Coordinator for recordkeeping and consideration of further action (if recommended).
- If no deficiencies are noted, the inspection must be recorded (to the effect of 'the stormwater inspection OK') in your daily diary (or similar daily work log) so we can retrieve the information if needed.
- Inspectors are responsible for issuing verbal and written warnings and stop work notices. The inspector may also make a recommendation to the Chief Building Official and Stormwater Coordinator for a follow-up inspection or that a citation be issued, or for urgency abatement. See below for description of enforcement options.
- Call the Stormwater Quality Program Coordinator, Mary Keller at 745-7503 or Jeff Walling at 745-7567 if you have questions about the stormwater program, appropriate enforcement action, or use of this form.

Enforcement Options for Stormwater Inspectors:

These enforcement processes may or may not be used sequentially, depending upon the severity of the violation.

- Verbal warning The inspector is responsible for providing verbal warnings to educate people that their practices may be contributing to stormwater pollution. Verbal warnings may be provided through discussion with owner, tenant, or contractor, or through providing educational materials. Verbal warning authority comes from the stormwater ordinance.
- Written warning The inspector is responsible for issuing written warnings, although the inspector may ask for assistance in determining if a written warning is appropriate. Written warnings are issued when verbal warnings are ineffective, or if a situation is serious enough to need prompt attention. A written warning is the first step in the formal enforcement process, requires specific additional information, and will result in a citation if the circumstances are not corrected within the timeframe specified in the warning. Written warning authority comes from the stormwater ordinance.
- Stop work notice The inspector may issue a stop work notice to cease operations that are actively polluting. Stop work notice authority comes from the grading ordinance.
- Citation recommendation In the event that verbal and/or written warning(s) do not achieve compliance, or in the event that a violation appears particularly bad, the inspector may make a recommendation to the Stormwater Coordinator and Chief Building Official that a citation be issued. This will result in further evaluation of the circumstances by the Stormwater Coordinator, Code Enforcement personnel, and possibly others. A citation may result in a fine and/or corrective action. Citation authority comes from the stormwater and zoning ordinances.
- Urgency abatement In the event that the inspector observes a serious active pollution condition and the responsible party cannot be located, a recommendation for 'urgency abatement' may be made to the Chief Building Official and Stormwater Coordinator. The urgency abatement process is similar to the nuisance abatement process, but with accelerated timeframes. Urgency abatement authority comes from the stormwater ordinance.