

PLACER COUNTY PLANNING SERVICES DIVISION

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VOLUNTARY MERGER APPLICATION

Receipt #	Filing fee: \$	File #: VM
ACCEPT APPLICA	TIONS ON TAX DELINQUENT PR	RVISORS, THE PLANNING DIVISION CANNOT OPERTY. APPLICATIONS AFFECTING R VIOLATIONS OF COUNTY CODE. MAY BE
	TO BE COMPLETED BY	THE APPLICANT
1. Property Owner(s)	Merging Property	
The names listed ab	ove must be as they appear on the title	to the property.
2. Assessor's Parcel 1	Number(s)	
3. Reason for Merger	:	
	SIGNATURE (Indicate if prop	perty owner, or buying subject to contract of sale)
	FOR COUNTY U	JSE ONLY
Planning Division:		
Approval	Denial _	Planner:
Comments:		
Engineering and Sur	veying Division:	
0	Iewly Combined Parcel: Approved	RejectedInitials
Comments:		-

INSTRUCTIONS FOR FILING A VOLUNTARY MERGER APPLICATION

PURPOSE

For a variety of reasons, a property owner may wish to voluntarily merge two separate contiguous subdivision parcels so that they can henceforth be utilized as a single parcel. Pursuant to Government Code Section 66499.20, the Voluntary Merger process provides the authority to the Planning Director to review and approve such request. Upon approval, a Certificate of Merger shall be recorded with the County Recorder.

SUBMITTAL REQUIREMENTS:

- 1. One completed Initial Project Application, and one Voluntary Merger application along with the current filing fee.
- 2. Five copies of the current owner's deeds.
- 3. Five copies of the Assessor's Parcel Map.
- 4. One completed Exhibit "A" New Legal Description

PROCESSING:

After the applicant provides the above-described application submittal and fees, the Planning Division will distribute the request to the following Departments for evaluation:

- 1) **Planning Division** The Project Planner shall determine consistency with the General Plan.
- 2) **Engineering and Surveying Division** Reviews the new legal description to determine its adequacy.
- 3) Assessor's Offices Determines whether any Tax Rate Areas would be affected.
- 4) **Treasurer-Tax Collector** Determines if there are any outstanding liens on the parcels.

Once clearance is provided by the Engineering and Surveying Division and the County Assessor's Office, the Planning Division will issue the Certificate of Voluntary Merger. The Certificate of Voluntary Merger will be mailed to the property owner who will be instructed to sign and notarize the document and then record it with the County Recorder's Office. If the property owner is seeking a permit that requires evidence of a Voluntary Merger, he/she should provide a copy of the recorded document to the permitting authority. The County Recorder will return a copy of the recorded Certificate of Voluntary Merger to the Planning Division.

EXHIBIT "A"

New Legal Description

ook of Maps, at Page of the Placer County Records.	Lots and	as shown on t	as shown on the plat entitled "	
	Book	of Maps, at Page	of the Placer County	Records.
as a result of Voluntary Merger the above described lots are now merged into one	As a result of Volunta legally saleable parce		the above described lots are	e now merged into one