

Required Maps: 15

PLACER COUNTY PLANNING SERVICES DIVISION

AUBURN OFFICE

3091 County Center Dr, Auburn, CA 95603 530-745-3000/FAX 530-745-3080

Website : <u>www.placer.ca.gov</u> E-mail : <u>planning@placer.ca.gov</u>

Required Applications: 1

TAHOE OFFICE 775 North Lake Blvd., Tahoe City, CA 96146 PO Box 1909, Tahoe City, CA 96145

FO Box 1909, Tahoe City, CA 96145 530-581-6280/FAX 530-581-6282

Filing Fee: \$_

ADMINISTRATIVE REVIEW PERMIT

ON TAX DELINQUENT PI	ICY OF THE BOARD OF SUPER ROPERTY. APPLICATIONS AFI Y CODE, MAY BE REJECTED.				
	FOR PLAN	NING DIVISIO	N USE ON	ILY	
Accepted by:	Receipt #		File # ARP		
	TO BE COMP	LETED BY TH	E APPLIC	CANT	
Property Owner		Telephone #_		Fax #	
Address					
Applicant		Telephone #_		State Fax #	
Address		_			
				State Fax #	
Address					
A accessed Donest Numb	an (a)		City	State	•
	er (s)ee or square feet)				
	re to attach vicinity map)				
Description of Project (a	attach additional pages if nece	ssary)			
PLEASE SUBMIT WE	landfill, airport and/or sewage	-			
(See instructions on rev	verse for requirements)			Signature of A	Applicant
DATE OF ACTION:				Signature of I	ippiicuit
Approved Denie	ed Summary/Condi	itions of Approv	al:		
SEE REVERSE FOR 1	EXPIRATION INFORMAT	TON			
FOR USE AFTER PUBL					
	ched conditions and will comply.			G: C	A 1'
PLEASE RETURN ON	NE SIGNED COPY			Signature of A	Applicant

PERMITS GRANTED FOR AN INDEFINITE PERIOD AUTOMATICALLY EXPIRE 24 MONTHS AFTER DATE OF ISSUANCE IF NOT EXERCISED BY THAT TIME.

FILING INSTRUCTIONS - ADMINISTRATIVE REVIEW PERMITS

Complete one Initial Project Application and one Exemption Verification Form and submit along with the current filing fee and the appropriate number of maps which show the following information: (Maps shall be to scale and no larger than 8 ½" x 14" or folded to that size)

- 1. Boundary lines and dimensions of parcel(s).
- 2. Existing and proposed structures and their gross floor area in square feet, parking areas with spaces delineated, distance between structures and distance from property lines.
- 3. The approximate area of the parcel (in square feet or acres).
- 4. Names, locations, and widths of all existing traveled ways, including driveways, streets, and rights-of-way on or adjacent to the property.
- 5. Approximate locations and widths of all proposed streets, rights-of-way, driveways, and/or parking areas.
- 6. Approximate location and dimensions of all existing easements, well, leach lines, seepage pits or other underground structures.
- 7. Approximate location and dimensions of all proposed easements for utilities and drainage.
- 8. Approximate location of all creeks and drainage channels and a general indication of the slope of the land and all trees of significant size.
- 9. Accurately plot, label, and show exact location of the base and drip lines of all protected trees (native trees 6" dbh or greater, or multi-trunk trees 10" dbh or greater) within 50 feet of any development activity (i.e., proposed structures, driveways, cuts/fills, underground utilities, etc.) pursuant to Placer County Code, Chapter 36 (Tree Ordinance).
 - NOTE: A tree survey prepared by I.S.A. certified arborist may be required. Verify with the Planning Division prior to submittal of this application.
- 10. North arrow and approximate scale of drawing.
- 11. Vicinity map which shows the location of the subject property in relation to existing County roads and adjacent properties sufficient to identify the property in the field for someone unfamiliar with the area. The distance to the closest intersection of County roads should be shown to the nearest 1/10th of a mile.
- 12. Assessor's Parcel Number
- 13. Name(s) of property owner(s) and applicant.
- **NOTE #1:** Fifteen copies of the site plan shall be required for applications, which will be heard by the Zoning Administrator.
- **NOTE #2:** The applicant must provide five copies of elevations (all sides) of the building for which the variance is requested for use by the Development Review Committee (DRC). Photos (all sides) of existing building are acceptable.

Once the application, filing fee and maps are received and determined to be adequate, the application will be set for review before the Zoning Administrator.

APPEALS - An appeal must be filed within 10 days of the decision that is the subject of the appeal. An appeal application shall be submitted, along with the current filing fee, to the Planning Division. The appeal shall include any explanatory materials the appellant may wish to furnish. The Planning Commission will be the hearing body that will consider the appeal.

PERMIT EXPIRATION - An approved Administrative Review Permit shall become effective for the purposes of commencing the actions necessary to comply with conditions of approval and filing building permit applications, on the 11th day after approval of the permit by the granting authority. An approved permit is valid for 24 months or for any period specified by the granting authority in conditions of approval.