

PLACER COUNTY PLANNING SERVICES DIVISION

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MINOR LAND DIVISION

Fili	ng fee:	Receipt #	Hearing Date:	File #	#: MLD-
ACC	CEPT APPLICAT	TIONS ON TAX DELI	BOARD OF SUPERVISO NQUENT PROPERTY. A VIOLATIONS OF COUNT	APPLICATIONS AFF	ECTING PROPERTIES
		TO BE CO	MPLETED BY THE	APPLICANT	
Cour			on the title to the properties in incorrect or incomplete info		
1.	Project name _		A	APN:	
2.	Engineer (if any	y)			
	Address			lephone Number	Fax Number
3.			Cit	ty	State Zip Code
4.			wner Document		
5.	Parcel 1: Parcel 2: Parcel 3: Parcel 4:	sq.ft. o sq.ft. o sq.ft. o sq.ft. o	vided into: r r r	acres acres acres acres	
6.		-	f the property:		
7.	Is this property or any portion thereof covered by a Williamson Act contract for the reduction of property taxes? Yes No If yes, provide contract number				
8.	Are parcels to b	be created as valid build	ding sites? Yes No	If no, explain:	
9.	Do you (applicant & owner) currently own any property, which is adjacent to that shown on your tentative map? Yes No If yes, show on tentative map, label as such, and be prepared to discuss in detail at the Parcel Review Committee meeting.				
10.	Have you (applicant & owner) ever owned any property adjacent to that shown on your tentative map? Yes No If yes, show on tentative map, label as such, and be prepared to discuss in detail at the Parcel Review Committee meeting.				
11.	Have you (applicant & owner) ever caused adjacent property to be divided either for yourself or for others by acting as applicant on previous divisions, through contractual arrangements or other methods? Yes No If yes, be prepared to discuss in detail at the Parcel Review Committee meeting when this tentative map application will be considered.				
12.			"Notice of Intention" que Real Estate? Yes No_		

SPECIAL NOTE: If the applicant/owne	r their representative is unable to provide details regarding items 9 through 12, this matter may
be continued until the information is mad	available. If off-site access is used, then a guarantee of the access from a title company will be
1	ent requirements of County Code I hereby acknowledge that I have read this application and
state that the information given is correct	agree to comply with all County ordinances and State laws regulating property division.
Signature	Date

FILING INSTRUCTIONS FOR MINOR LAND DIVISIONS AND ENVIRONMENTAL QUESTIONNAIRE

The following information will be required on the tentative map to be submitted with the Minor Land Division and Environmental Questionnaire. The Minor Land Division application and Environmental Questionnaire may be filed at the same time. However, the Minor Land Division will not be deemed complete or acted upon until the environmental review process is completed.

- 1. Twenty maps shall be submitted and include the following information. The map shall be to scale and drawn clearly and legibly on one sheet of paper at least 8-1/2" x 11" in size. (If maps to be submitted are larger, please fold all copies to file size -- 8-1/2"x11".) **AT LEAST ONE COPY MUST BE REDUCED TO 8-1/2" X 11" AND TO SCALE.**
 - a. Names of property owner(s) and/or applicant of property.
 - b. Boundary lines and taped or known dimensions of each parcel being created, using dashed lines.
 - c. Proposed division lines with dimensions of each parcel being created, using dashed lines.
 - d. All existing structures together with their dimensions and approximate distance from boundary lines.
 - e. The approximate area of the original parcel and the minimum area of each new proposed parcel.
 - f. Names, locations, and widths of all existing traveled ways, including driveways, streets, and rights-of-way known to the owner as to location on or near the property.
 - g. Approximate locations and widths of all new streets and rights-of-way proposed by the owner.
 - h. Approximate location and dimensions of all existing and proposed easements, wells, leach lines, seepage pits or other underground structures.
 - i. Approximate location and dimensions of all proposed easements for utilities and drainage.
 - j. Approximate location of all creeks and drainage channels.
 - k. A general indication of slope of the land depicting direction and degree of slope either using contour lines or arrows (arrows should be labeled with degree of slope).
 - 1. North arrow and approximate scale of drawing.
 - m. Vicinity map which shows the property in relation to existing County roads and adjacent properties sufficient to identify it for field review and must be shown to the nearest 1/10th of a mile from County cross road.
 - n. Accurately plot, label, and show exact location of the base and driplines of all protected trees (native trees 6" dbh or greater, or multi-trunk trees 10" dbh or greater) within 50 feet of any development activity (i.e., proposed structures, driveways, cuts/fills, underground utilities, etc.) pursuant to Placer County Code, Chapter 36 (Tree Ordinance). NOTE: A tree survey prepared by an I.S.A. certified arborist may be required. Verify with the Planning Division prior to submittal of this application.
 - o. Site plan shall show all existing and proposed grading, including the grading necessary for the installation of driveways and building pads.

POSTING OF PROPERTY: At the time of application, posters will be provided by the Planning Division. These posters, in addition to notifying adjacent landowners of pending land divisions near their property, are used by County staff members to confirm they are looking at the correct piece of property when field reviewing proposed splits. Should the staff members not be able to locate the property involved in the Minor Land Division, the Parcel Review Committee will continue the proposed split to an open date until the required field review can be completed.