

COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday - February 14, 2011

AGENDA 4:00 PM Closed Session 4:30 PM Open Session

Nancy Nittler, Personnel Director Kellie Craig, Executive Secretary

CIVIL SERVICE COMMISSION
REX CLARK, Chair
JOHN COSTA, Vice Chair
RON LE DOUX
DON NELSON
LARRY WEBBER

Placer County Personnel – Training Room 145 Fulweiler Avenue, Suite 200

Auburn, CA 95603 530-889-4060

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

4:00 PM ROLL CALL

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
 - A. (Subdivision of (b)(1) of Government code Section 54957)
 Title: Various/County Code Chapter 3, Section 3.12.020

4:30 PM OPEN SESSION

FLAG SALUTE

- I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957
- II. AGENDA APPROVAL
- III. MINUTES OF PREVIOUS MEETING January 10, 2011
- IV. PUBLIC COMMENT: Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

V. OLD BUSINESS

Disciplinary Appeal Hearing Findings Sheriff's Department

The Commission met on January 26, 2011 for a closed disciplinary hearing. The Commission upheld the Department's disciplinary decision.

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
- B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employees assigned to the departments of Assessor, Facility Services, Health and Human Services and Personnel.
- C. Request for approval of Classification Specification Revision Request Environmental Engineering Program Manager.

VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)

- A. Provisional appointment None
- B. Report of leaves of absence
- C. Staff reports and correspondence
- D. Commissioner comments

VIII. ADJOURNMENT

<u>Civil Service Commission 2011 Meeting Schedule</u>

March 14, 2011 - Placer County Personnel - Training Room

April 11, 2011 – Placer County Personnel – Training Room

May 9, 2011 – Placer County Personnel – Training Room

June 13, 2011 - Placer County Personnel - Training Room

July 11, 2011 – Placer County Personnel – Training Room

August 8, 2011 - Placer County Personnel - Training Room

September 12, 2011 – Placer County Personnel – Training Room

Tuesday - October 11, 2011 – Placer County Personnel – Training Room

November 14, 2011 – Placer County Personnel – Training Room

December 12 , 2011 – Placer County Personnel – Training Room