



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday – June 13, 2011

## AGENDA 4:00 PM Closed Session 4:30 PM Open Session

CIVIL SERVICE COMMISSION  
REX CLARK, Chair  
JOHN COSTA, Vice Chair  
RON LE DOUX  
DON NELSON  
LARRY WEBBER

Nancy Nittler, Personnel Director  
Kellie Craig, Executive Secretary

**Placer County Personnel – Training Room**  
145 Fulweiler Avenue, Suite 200  
Auburn, CA 95603  
530-889-4060

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Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

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**4:00 PM ROLL CALL**

### **CLOSED SESSION – PURSUANT TO GOVERNMENT CODE**

#### **I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS**

- A. (Subdivision of (b)(1) of Government code Section 54957)  
Title: Various/County Code Chapter 3, Section 3.12.020

**4:30 PM OPEN SESSION**

### **FLAG SALUTE**

- I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957**
- II. AGENDA APPROVAL**
- III. MINUTES OF PREVIOUS MEETING – May 9, 2011**
- IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

**V. OLD BUSINESS –**

- A. Disciplinary Appeal Hearing Findings –  
District Attorney  
The Commission met on May 18 & 19, 2011 for a closed disciplinary hearing. The Commission modified the Department's disciplinary action.

**VI. NEW BUSINESS**

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
- B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Administrative Services, Facility Services and Health and Human Services.
- C. Request for approval of Classification Specification Revisions for Auditor Controller Accountant-Auditor class series.
- D. Request for approval of Reclassification for Farm Advisor Administrative Clerk Journey and Non-Competitive promotion.

**VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)**

- A. Provisional appointment – **None**
- B. Report of leaves of absence
- C. Staff reports and correspondence
- D. Commissioner comments

**VIII. ADJOURNMENT**

**Civil Service Commission 2011 Meeting Schedule**

July 11, 2011 – Placer County Personnel – Training Room  
August 8, 2011 – Placer County Personnel – Training Room  
September 12, 2011 – Placer County Personnel – Training Room  
October 11, 2011 (**Tuesday**) – Placer County Personnel – Training Room  
November 14, 2011 – Placer County Personnel – Training Room  
December 12 , 2011 – Placer County Personnel – Training Room