

COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION REX CLARK, Chair

REX CLARK, **Chair**JOHN COSTA, **Vice Chair**RON LE DOUX
DON NELSON
LARRY WEBBER

Monday – February 14, 2011

Nancy Nittler, Personnel Director Kellie Craig, Executive Secretary

<u>MINUTES</u>

Placer County Personnel – Training Room

145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 (530) 889-4060

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4:00 PM ROLL CALL

Meeting was held at the Meeting was held at the Placer County Personnel - Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA Chair Clark presiding.

All Commissioners were present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
 - a. (Subdivision of (b)(1) of Government Code Section 54957)

4:30 PM OPEN SESSION

FLAG SALUTE Led by Commissioner Webber

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Clark announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.

No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Costa to approve the agenda. Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – January 10, 2011

Chair Clark approved the minutes as submitted.

IV. PUBLIC COMMENTS - None

V. OLD BUSINESS

Disciplinary Appeal Hearing Findings Sheriff's Department

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by Nelson and seconded by Costa to approve merit increases for classified employees. Motion carried unanimously.
- B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Assessor, Facility Services, Health and Human Services, and Personnel.
 It was moved by LeDoux and seconded by Costa to approve Work out of Class Pay for designated employees.
 Motion carried unanimously.
- Request for approval of Classification Specification Revision –
 Environmental Engineering Program Manager.
 It was moved by Costa and seconded by LeDoux to approve the proposed language revisions to the Environmental Engineering Program Manager classification specifications.
 Motion carried unanimously.

VII. COMMUNICATIONS

- A. Provisional Appointments None
- B. Report of leaves of absence
- C. Staff Reports and Correspondence
 - 1. Report that Graham Knaus has moved from HHS to CEO.
- D. Commissioner's Comments
 - 1. Supervisor Jack Duran requested to meet with Chair Rex Clark at the Cirby Hills office.

VIII. ADJOURNMENT @ 4:48 PM

There being nothing further to come before the Commission, it was moved by Nelson and seconded by LeDoux to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on Monday, March 14, 2011 – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

| PLACER COUNTY CIVIL SERVICE COMMISSION | |
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| REX CLARK CHAIR | KELLIE CRAIG EXECUTIVE SECRETARY |