

COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION REX CLARK, Chair

REX CLARK, **Chair** JOHN COSTA, **Vice Chair** RON LE DOUX DON NELSON LARRY WEBBER Monday – April 11, 2011

Nancy Nittler, Personnel Director Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room

145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 (530) 889-4060

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

4:00 PM ROLL CALL

Meeting was held at the Meeting was held at the Placer County Personnel - Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA Chair Clark presiding.

All Commissioners were present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

a. (Subdivision of (b)(1) of Government Code Section 54957)

4:30 PM OPEN SESSION

FLAG SALUTE Led by Commissioner Costa

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Clark announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.

No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Nelson to approve the agenda. Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – March 14, 2011

Chair Clark approved the minutes as submitted.

IV. PUBLIC COMMENTS - None

V. OLD BUSINESS - None

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by Webber and seconded by Costa to approve merit increases for classified employees. Motion carried unanimously.
- B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Administrative Services, Assessor, CEO, Child Support Services, County Clerk-Recorder-Elections, and Health and Human Services.

It was moved by Nelson and seconded by LeDoux to approve the Work out of Class Pay for designated employees, and approve the WOC for Kevin Bell as amended to 180 days or until the position is filled whichever occurs first.

Motion carried unanimously.

C. Agricultural Department – Request for approval of Classification Specification Revisions for Wildlife Specialist. It was moved by Nelson and seconded by LeDoux to approve the Classification Specification Revisions for Wildlife Specialist with direction to staff to add language to the license or certificate section reflecting the required firearms certification. Motion carried unanimously.

VII. COMMUNICATIONS

- A. Provisional Appointments None
- B. Report of leaves of absence
- C. Staff Reports and Correspondence
- D. Commissioner's Comments
 - 1. Civil Service Chair Clark, Vice Chair Costa, and Nancy Nittler met with Josh Huntsinger at the Agricultural Department.

VIII. ADJOURNMENT @ 4:57 PM

There being nothing further to come before the Commission, it was moved by LeDoux and seconded by Nelson to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on Monday, May 9, 2011 – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION	
REX CLARK	KELLIE CRAIG
CHAIR	EXECUTIVE SECRETARY