



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

REX CLARK, Chair
JOHN COSTA, Vice Chair
RON LE DOUX
DON NELSON
LARRY WEBBER

Monday – June 13, 2011

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room

145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
(530) 889-4060

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4:00 PM

ROLL CALL

Meeting was held at the Meeting was held at the Placer County Personnel - Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA
Chair Clark presiding.
All Commissioners were present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

a. (Subdivision of (b)(1) of Government Code Section 54957)

4:30 PM

OPEN SESSION

FLAG SALUTE Led by Commissioner Clark

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Clark announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.

No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Webber to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – May 9, 2011

Chair Clark approved the minutes as submitted.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS

- A.** Disciplinary Appeal Hearing Findings – District Attorney
The Commission met on May 18 & 19, 2011 for a closed disciplinary hearing. The Commission modified the Department's disciplinary action.

VI. NEW BUSINESS

- A.** Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by Nelson and seconded by LeDoux to approve merit increases for classified employees.
Motion carried unanimously.
- B.** Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Administrative Services, Facility Services, and Health and Human Services.
It was moved by LeDoux and seconded by Nelson to approve the Work out of Class Pay for designated employees.
Motion carried unanimously.
- C.** Request for approval of Classification Specification Revisions for Auditor Controller Accountant-Auditor class series.
It was moved by Nelson and seconded by Costa to approve the Classification Specification Revisions for Child Support Services class series.
Motion carried unanimously.
- D.** Request for approval of Classification Specification Revisions for Farm Advisor Administrative Clerk Journey and Non-Competitive promotion.
It was moved by LeDoux and seconded by Webber to approve the Classification Specification Revisions for Farm Advisor.
Motion carried unanimously.

VII. COMMUNICATIONS

- A.** Provisional Appointments – None
- B.** Report of leaves of absence

- C. Staff Reports and Correspondence - None
- D. Commissioner's Comments - None

VIII. ADJOURNMENT @ 4:48 PM

There being nothing further to come before the Commission, it was moved by LeDoux and seconded by Costa to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on Monday, July 11, 2011 – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

REX CLARK
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY