

COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

REX CLARK JOHN COSTA, **Chair** RON LE DOUX, **Vice-Chair** DON NELSON RICK WARD Monday – April 9, 2012

Nancy Nittler, Personnel Director Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room

145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 (530) 889-4060

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4:00 PM ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA Chair Costa presiding.

All Commissioners were present.

CLOSED SESSION - PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

A. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

B. Title: Personnel Director - Mid Year Evaluation Update

4:30 PM OPEN SESSION

FLAG SALUTE Led by Commissioner Clark

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Costa announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.

No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Clark to approve the agenda. Motion carried unanimously.

- III. MINUTES OF PREVIOUS MEETING March 12, 2012 Chair Costa approved the minutes as submitted.
- IV. PUBLIC COMMENT None
- V. OLD BUSINESS None

VI. NEW BUSINESS

- Air Pollution Control District Request for approval of Classification Specification Revisions for Senior Air Pollution Control Engineer.
 It was moved by Clark and seconded by Ward to approve Classification Specification Revisions for Senior Air Pollution Control Engineer.
 Motion carried unanimously.
- B. Facility Services Department Request for approval of Classification Specification Revisions for Senior Civil Engineer.
 It was moved by Clark and seconded by Ward to approve Classification Specification Revisions for Senior Civil Engineer.
 Motion carried unanimously.
- C. Personnel Department Request for approval of Classification Specification Revisions for Technology Solutions Analyst – Senior. It was moved by LeDoux and seconded by Nelson to approve Classification Specification Revisions for Technology Solutions Analyst - Senior. Motion carried unanimously.
- D. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
 It was moved by Nelson and seconded by LeDoux to approve merit increases for classified employees.
 Motion carried unanimously.
- E. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Administrative Services, Assessor, Facility Services, and Health and Human Services.
 It was moved by Nelson and seconded by LeDoux to approve the Work out of Class Pay for designated employees.
 Motion carried unanimously.

VII. COMMUNICATIONS

- A. Provisional Appointments None
- B. Report of leaves of absence The Commission requested additional information regarding the number and duration of military leaves of absence.

- C. Staff Reports and Correspondence
- D. Commissioners' Comments

Dr. Jim Gandley commented and thanked the Commissioners for their work with Health and Human Services regarding Work out of Class.

VIII. ADJOURNMENT @ 5:17 PM

There being nothing further to come before the Commission, it was moved by Clark and seconded by Nelson to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on **Monday, May 14, 2012** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION	
JOHN COSTA	KELLIE CRAIG
CHAIR	EXECUTIVE SECRETARY