

# COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

JOHN COSTA

RON LE DOUX, Chair

DON NELSON, Vice Chair

ANDRAE RANDOLPH

**RICK WARD** 

Monday – January 14, 2013

Nancy Nittler, Personnel Director Kellie Craig, Executive Secretary

## **MINUTES**

### Placer County Personnel - Training Room

145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 (530) 889-4060

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### 4:00 PM ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA Chair LeDoux presiding.

Absent - Andrae Randolph & Don Nelson

### **CLOSED SESSION – PURSUANT TO GOVERNMENT CODE**

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
  - A. (Subdivision of (b)(1) of Government Code Section 54957) Title: Various/County Code Chapter 3, Section 3.12.020

### 4:30 PM OPEN SESSION

**FLAG SALUTE** Led by Commissioner Ward

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations. **No action taken.** 

#### II. AGENDA APPROVAL

It was moved by Ward and seconded by Costa to approve the agenda. Motion carried unanimously.

# III. MINUTES OF PREVIOUS MEETING – December 10, 2012 Chair LeDoux approved the minutes as submitted.

### IV. PUBLIC COMMENT

Jim Gandley, Assistant Director of HHS, addressed the Commission and advised them of his pending retirement. In his comments, Gandley expressed appreciation to the Commission for their support over the past several years and for their time and commitment to the employees of Placer County. Gandley also acknowledged staff in the Personnel Department and their efforts in assisting the Department of Health and Human Services.

### V. OLD BUSINESS

A. Disciplinary Appeal Hearing Findings Community Development Resource Agency (CDRA).
 The Commission met on December 13-14, 2012 for a closed disciplinary hearing. The Commission upheld the Department's disciplinary decision.

### VI. NEW BUSINESS

A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by Ward and seconded by Costa to approve merit increases for classified employees.

Motion carried unanimously.

B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for an employee(s) assigned to the Department(s) of the County Executive Office.

It was moved by Ward and seconded by Costa to approve the Work out of Class Pay for the designated employee. Motion carried unanimously.

### VII. COMMUNICATIONS

- A. Provisional Appointments None
- B. Report of leaves of absence
- C. Staff Reports and Correspondence
  - Civil Service Meeting scheduled for September 9, 2013 (3:00 – 5:00 PM) Closed Session begins @ 3:30 PM Open Session begins @ 4:00 PM Custom House 775 No. Lake Blvd. Tahoe City, CA
- D. Commissioners' Comments

### VIII. ADJOURNMENT @ 4:53 PM

PLACER COLINTY CIVIL SERVICE COMMISSION

There being nothing further to come before the Commission, it was moved by Costa and seconded by Ward to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on **Monday, February 11, 2013** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

TEXACTIVE CENTRE COMMISSION	
RON LEDOUX	KELLIE CRAIG
CHAIR	EXECUTIVE SECRETARY