

COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION
JOHN COSTA, Chair
RON LE DOUX, Vice-Chair
DON NELSON
ANDRAE RANDOLPH
RICK WARD

Tuesday – November 13, 2012

Nancy Nittler, Personnel Director Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel - Training Room

145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 (530) 889-4060

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4:00 PM ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA Chair Costa presiding.

All Commissioners Present

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
 - A. (Subdivision of (b)(1) of Government Code Section 54957) Title: Various/County Code Chapter 3, Section 3.12.020
 - B. Title: Personnel Director

4:30 PM OPEN SESSION

FLAG SALUTE Led by Commissioner LeDoux

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Costa announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.

No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Nelson to approve the agenda.

Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – October 9, 2012

Chair Costa approved the minutes as submitted.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS - None

VI. NEW BUSINESS

A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by LeDoux and seconded by Randolph to approve merit increases for classified employees. Motion carried unanimously.

B. Library – Request for Retroactive Non-Competitive Promotion. It was moved by Nelson and seconded by LeDoux to approve the request for Retroactive Non-Competitive Promotion. Motion carried unanimously.

- C. Sheriff's Office Request for Retroactive Work out of Class Pay. It was moved by Ward and seconded by Nelson to approve the request for Retroactive Work out of Class pay. Motion carried unanimously.
- D. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Administrative Services, Clerk Recorder, Facility Services, and Health and Human Services. It was moved by LeDoux and seconded by Ward to approve the Work out of Class Pay for designated employees. Motion carried unanimously.

- A. Provisional Appointments None
- B. Report of leaves of absence
- C. Staff Reports and Correspondence
 - 1. Correctional Lieutenant Update
 - 2. Succession Planning Update
- D. Commissioners' Comments

VIII. ADJOURNMENT @ 5:40 PM

There being nothing further to come before the Commission, it was moved by LeDoux and seconded by Nelson to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on **Monday, December 10, 2012** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COI	ER COUNTY CIVIL SERVICE COMMISSION	
JOHN COSTA	KELLIE CRAIG	
CHAIR	EXECUTIVE SECRETARY	