INDIVIDUAL REGISTRATION AS A LEGAL DOCUMENT ASSISTANT COUNTY OF PLACER

| Registration Number: | (This space reserved for County Clerk use) | |
|--|--|------------------------------|
| Expiration Date: | | |
| Primary Registration Secondary Registration Name of Primary County: | | |
| Filing Fees: | | |
| Registration \$175.00 File Stamp Bond 7.00 Each additional ID card 10.00 | | |
| Record Bond, first page 15.00* Each additional page 3.00* *Non-conforming charge 1st Page 18.00 *Non conforming each addl. Page 6.00 | | |
| APPLICANT INSTRUCTIONS: Completely fi | _ | _ |
| Part A. Check each applicable box in Parts E for each box that is checked. Attach legible requested. You must sign the completed appli | copies or or | riginals of all documents as |
| A. Business and Personal Information | | |
| Name of Individual: | | |
| Business Name: | Business Stree | et Address: |
| Business Telephone Number: | | |
| California Driver's License number: | | Date of Birth: |

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You must qualify under sections 1, 2, 3, **OR** 4 and submit required documentation

В. **Education and Experience:** 1. Paralegal program/ABA School I have earned a certificate of completion from a paralegal program that is approved by the American Bar Association (attach copy of certificate of completion) 2. Paralegal Program/Non-ABA School I have earned a certificate of completion from a paralegal program that is institutionally accredited but that is not approved by the American Bar Association (attach copy of certificate of completion) **AND** I successfully completed a minimum of 24 semester units (or the equivalent) in legal specialization courses (attach copy of transcript) Number of semester units (or the equivalent): 3. **College or University** I have a bachelor's degree in ______ (attach copy of diploma) (Name of major) **AND** I have completed at least one year of law-related experience working under the supervision of a licensed attorney (attach original statement on the attorney's letterhead signed by the attorney describing the scope and dates of your experience) OR I completed at least one year of experience providing self-help service as defined by Business and Professions Code §6400(d) before January 1, 1999 (attach original statement describing the scope and dates of your experience) 4. **High School or General Equivalence Diploma** I have a high school diploma (attach copy of diploma) I have a general equivalency diploma (attach copy of diploma) **AND** I have completed at least two years of law-related experience working under the supervision of a licensed attorney (attach original statement on the attorney's letterhead signed by the attorney describing the scope and dates of your experience)

I completed at least two years of experience providing self-help service as defined by Business and Professions Code §6400(d) before January 1, 1999 (attach original

statement describing the scope and dates of your experience)

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Answer each question and check applicable boxes in Sections C, D, and E

| С. | Civil Judgment Have you been held liable in a final judgment or a stipulated judgment entered in a civil action that alleged fraud, use of an untrue or misleading representation, or use of an unfair, unlawful or deceptive business practice? |
|--------|--|
| | ■ Have you had a civil judgment entered against you in an action arising out of negligence, reckless or willful failure to properly perform obligations as a legal document assistant or an unlawful detainer assistant? YES NO |
| D. | Criminal Conviction (Note: Conviction means a plea or verdict of guilty or a conviction following a plea of <i>nolo contendere</i>. Any conviction dismissed under Penal Code § 1203.4 must be included.) Have you been convicted of a felony? YES NO |
| | Have you been convicted of a misdemeanor unlawful practice of law or contempt of the authority of a court under Business and Professions Code §6125 or 6127? YES NO |
| | Have you been convicted of a misdemeanor violation of the provisions on legal document assistants and unlawful detainer assistants under Business and Professions Code §6400-6416? YES NO |
| Е. | Revocation of Registration/Disbarment or Suspension Have you had a registration as a legal document assistant or an unlawful detainer assistant revoked by a County Clerk under Business and Professions Code §6413? YES NO NO |
| | ■ Are you presently disbarred or suspended from the practice of law pursuant to Business and Professions Code §6100-6117? YES NO |
| | are under penalty of perjury under the laws of the State of California that all nation on this application and on all accompanying documents is true and correct. |
| Signat | ure: |
| Date: | |