

MINUTES

PLACER COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS Monday, January 9, 2012

The Board of Directors for the Placer County Flood Control and Water Conservation District met in session beginning at 4:00 P.M., Monday, January 9, 2012, in the Rocklin City Council Chambers, 3970 Rocklin Road, Rocklin, California. Ken Grehm, Executive Director, Brian Keating, District Manager, Andrew Darrow, Development Coordinator and Brett Holt, District Counsel, represented the District.

1. ROLL CALL:

By roll call, Directors present: Duran, Roccucci, Yorde, Morillas, Hanley, Ruslin, Joiner, and Weygandt Directors Not Present: None

2. ROTATION OF BOARD CHAIR AND VICE CHAIR

Motion made to approve City of Rocklin Director, Diana Ruslin, as Chair and City of Auburn Director Keith Hanley as Vice-Chair.

MOTION: Duran/Weygandt APPROVED: Unanimous

3. AGENDA APPROVAL:

MOTION: Duran/Roccucci APPROVED: Unanimous

4. APPROVAL OF NOVEMBER 14, 2011 MINUTES:

MOTION: Joiner/Duran APPROVED: Unanimous

5. PUBLIC COMMENT:

None

6. ACTION ITEMS:

a. Agreement with Regional Water Authority- Brian reported that the District has recently been awarded a grant under the Department of Water Resources (DWR) Integrated Regional Water Management (IRWM) Proposition 84 Program along with 17 other grant recipients within the American River Basin (ARB) region. The District will receive a grant amount of \$741,149 to be applied towards the completion of Phase 1 of Antelope Creek Flood Control Project. RWA, District staff and the other 17 grant recipients have agreed that RWA is the preferred agency to perform the overall administrative and reporting requirements for the ARB region. Brian explained that RWA has a lot of experience managing and administrating similar grant programs and that the estimated costs of \$8,474 for RWA to perform this role appear reasonable.

RWA and DWR have negotiated a draft partnering agreement with RWA serving as the lead agency in the grant program management role. RWA has prepared separate partnering agreements with each of the awarded agencies in the ARB region including our District.

Staff recommends authorizing the Executive Director to execute an agreement between the District and the RWA regarding overall grant program administration of the Proposition 84 Antelope Creek flood control project grant and authorize payment to RWA from budgeted local matching project funds.

Director Duran directed District Counsel Brett Holt to add contract arbitration language within the agreement before execution.

Director Duran motioned that the Executive Director execute the partnering agreement between the District and the Regional Water Authority (RWA) subject to the addition of appropriate arbitration language, for the overall grant program management of the Proposition 84 Antelope Creek flood control project grant.

MOTION: Duran/Roccucci APPROVED: Unanimous

b. Execute a Professional Service Agreement for the Antelope Creek Flood Control Project – Andy Darrow, District Development Coordinator, reported that staff has completed the Request for Proposal No. 1102 for the Antelope Creek Flood Control Project regarding professional consulting services for project planning, design and construction oversight. Four firms submitted written proposals and an evaluation panel ranked the proposals. Following County procurement guidelines, staff will now conduct contract negotiations with the top ranked firm, HDR Engineering and finalize the scope of work and costs. The budgeted cost to perform services is approximately \$600,000 with completion of services by approximately December 2014.

Director Hanley inquired if cost is a factor in the procurement process for these services. Ken explained that arriving at a reasonable cost is part of the negotiation phase of the process beginning with the top ranked firm identified after review and scoring of qualifications and experience.

Director Duran moved that the Executive Director execute a Professional Services Agreement with the recommended firm in the amount not to exceed \$600,000 for the Antelope Creek Flood Control Project and the Executive Director issue any required contract amendments up to \$20,000 in value.

MOTION: Duran/Weygandt APPROVED: Unanimous

c. Execute a Professional Services Agreement for Nexus Studies of 2011 Updated Dry Creek Watershed Flood Control Plan – Brian Keating reported, as previously directed by District Board, that staff is preparing a new RFP specific to completing the required financial nexus study of the 2011 Updated Dry Creek Watershed Flood Control Plan and anticipates advertising the RFP in early January. The study is estimated to cost approximately \$20,000 or less. Staff recommends the Board authorize the Executive Director to execute a professional services agreement with the recommended top ranked firm for the nexus study.

Director Duran moved the Executive Director execute a professional services agreement in an amount not to exceed \$20,000 with the recommended top ranked firm for the nexus study and any required contract amendments up to \$2,000 in value.

MOTION: Duran/Weygandt APPROVED: Unanimous

7. <u>NEXT MEETING</u> The next regularly scheduled Board meeting is February 20, 2012, at 4:00 pm at the Rocklin City Council Chambers.

8. ADJOURNMENT:

The meeting was adjourned at 4:17 p.m.	
Respectfully submitted,	
Linda Britton Executive Secretary	