



## MINUTES

### PLACER COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS Monday, February 14, 2011

The Board of Directors for the Placer County Flood Control and Water Conservation District met in session beginning at 4:01 P.M., Monday, February 14, 2011 in the Rocklin City Council Chambers, 3970 Rocklin Road, Rocklin, California. Ken Grehm, Executive Director, Brian Keating, District Engineer, Andrew Darrow, Development Coordinator and Robert Sandman, District Counsel, represented the District.

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#### 1. **ROLL CALL:**

By roll call, Directors present: Roccucci, Yorde, Duran, Ruslin, Morillas, Hanley and Joiner arriving at 4:03pm.

Directors Not Present: Weygandt

#### 2. **ACTION ITEM:**

##### a. Selection of Board and Vice Chair for 2011

The Board welcomed Supervisor Jack Duran representing District 1 from Placer County and Councilmember Diana Ruslin representing the City of Rocklin.

Ken Grehm reported that the Board has previously adopted a schedule (Resolution No. 06-02) for the annual rotation of Directors serving in the positions of Board Chair and Vice-Chair. Ken explained that with the addition of several new Directors to the 2011 Board, staff recommends the Board consider whether it prefers to continue the regular adopted rotation or adopt a change. The regular rotation this year would appoint Diana Ruslin, the Director representing the City of Rocklin, to be the Chair and the new Vice-Chair would be Paul Joiner, the Director representing the City of Lincoln.

Rather than adopt a new schedule, Diana Ruslin asked if Paul Joiner would switch with her and accept the Chairman position while she would serve as Vice-Chair. Paul Joiner graciously accepted the Chairman position for 2011.

MOTION: Hanley / Yorde  
APPROVED: Unanimously

#### 3. **AGENDA APPROVAL:**

MOTION: Roccucci / Yorde  
APPROVED: Unanimously

**4. APPROVAL OF NOVEMBER 8, 2010 MINUTES:**

MOTION: Roccucci / Yorde

AYES: Roccucci, Yorde, Morillas and Joiner

NOES: None

ABSTAINED: Duran, Ruslin and Hanley

**5. PUBLIC COMMENT:**

None

**6. ITEM FOR INFORMATION:**

a. Annual update and distribution of Director's Handbook

Brian Keating reported that the Directors Handbook has received its annual update and copies have been distributed to each Board member and appropriate District staff. Brian reviewed the general contents of the handbook including information about District procedures, Board member contact information, copies of the enabling legislation, relevant interagency agreements, past Board resolutions, previous Board meeting actions and minutes, summaries of watershed plans and the current District workplan.

**7. ACTION ITEMS:**

a. Authorization for the Executive Director to execute a sole source professional services agreement and approval of resolution 11-01 in order to prepare DWR Proposition 1E IRWM grant application materials for the Antelope Creek water efficiency and flood control project

Brian Keating recommended that the Board by motion authorize the Executive Director to execute a sole source Professional Services Agreement (PSA), with the District's cost share not to exceed \$22,000 and to prepare DWR Proposition 1E IRWM grant application materials for the Antelope Creek water efficiency and flood control project. Brian explained that the Boards approval is to consider Resolution No. 11-01 designating the Executive Director to be the District's authorized representative, to execute a future agreement with the State of California and to enter into partnership agreements with any grant co-applicants.

Brian reminded the Board that Phase 1 of the Antelope Creek project was recently submitted under a similar DWR IRWM Proposition 84 grant program for consideration. Eligible projects under this new round of grant funding through Proposition 1E must meet the following criteria:

- Be listed within the existing IRWM plan of the Regional Water Authority
- Project must reduce flood damages and be consistent with the applicable Regional Water Quality Control Basin Plan;
- Must yield specific multiple benefits, which can include: Groundwater recharge, water quality improvement, ecosystem restoration and benefits, and reduction of in stream erosion and sedimentation; and
- Cannot be part of the State Plan of Flood Control (SPFC).

A 50/50 funding match is available under the Proposition 1E program. The total program funding available was reviewed and is listed below:

- \$100,000,000 for flood control facilities to address seismic safety issues;
- \$20,000,000 combined municipal sewer and stormwater systems to prevent discharge to state waters;

- \$20,000,000 for urban stream projects to reduce the frequency and impacts of flooding in watershed that drain to the San Francisco Bay;

Brian reported that under the IRWM programs, DWR encourages applicants to collaborate with other agencies to submit packaged project proposals that best meet the multiple and complimentary program criteria. Staff is coordinating with Placer County Water Agency (PCWA) and the City of Sacramento who propose to include drainage system improvement projects with our flood control and water quality related Antelope Creek project, and submit a packaged application together. Our packaged application appears to be a very strong candidate considering it specifically addresses many of the program's criteria and objectives.

Brian recommended that the District approve a professional services agreement with a qualified consultant to assist in the preparation of the grant application. Applications are due to DWR by April 15, 2011 so time is of the essence. Staff have confirmed that a sole source type of award is recommended to the firm of RMC Environmental, the same consultant that previously prepared our Phase 1 Antelope Creek flood control and water efficiency project under the Prop 84 program. A sole source procurement is justified because the application materials required to be prepared are technological and highly specialized in nature, and much of the required materials and analysis has previously been completed under the Proposition 84 grant submittal. Brian reported that staff have received approvals from Placer County Procurement Division on the sole source recommendation.

Brian reported that the total estimated cost to prepare the packaged grant application will not exceed \$50,000 and the District's proposed cost share is \$18,200. The funds are proposed to be paid through the use of existing Dry Creek Trust Funds.

Director Yorde asked if the District receives the grant, will staff need to come up with matching funds for the execution of the work. Brian replied that grant funds are reimbursed in arrears by the state. Fifty percent matching funds are required in the application and we've identified these funds as coming from the Dry Creek Trust Fund. Director Yorde inquired whether PCWA will have to pay their portion of the matching funds since it's a joint project. Brian replied that PCWA does have to pay their portion of the match and our total project grant request with their project is \$3 million. Director Yorde asked if an award is approved who will manage the joint project. Brian replied that Staff would request specific Board authorities regarding that matter, in the future. Ken explained that District's intent is for each individual agency to manage their own project and interest.

Director Duran requested that District staff mail the Board a copy of the executed PSA. Ken confirmed that staff will send all Board members the final PSA. Director Hanley asked if Resolution 11-01 grants the Executive Director the ability to move forward without BOD review. Ken clarified that the intent of the resolution is to only allow the Executive Director to develop the grant application and enter into cost sharing agreements with our partners for these efforts. Ken explained that the District will have one contract with RMC and staff wants to make sure that all our partners pay their fare share. Director Rocucci reported that the District is preparing this in cooperation with the Regional Water Authority who developed the original IRWM RAP and has been encouraged by the State to collaborate with other agencies. She stated that it is very competitive and that staff have a better chance if it is done at a regional level. Director Rocucci also shared that she normally isn't for sole sourcing but that this opportunity is justifiable, it's very technical in nature and it's the same project and watershed as our last application. Ken Grehm explained that RMC Environmental was selected through a competitive process under the earlier Proposition 84 program and that this is a second very similar grant program. Director Joiner stated that excellent points were made.

Brian recommended the Board, by motion, authorize the Executive Director execute a sole source professional services agreement with RMC Environmental in order to prepare DWR Proposition 1E IRWM grant application materials for the Antelope Creek water efficiency and flood control project. Staff also recommends the Board adopt the attached Resolution No. 11-01 designating the Executive Director to be the District's authorized representative, to execute a future agreement with the State of California and to enter into partnership agreements with any co-applicants.

MOTION: Roccucci / Duran

APPROVED: Unanimously

b. Mid-year District budget review and approval of modifications to remaining member agency contributions and the District FY 2010/11 budget

Ken Grehm reported at the June 2010 meeting, the Board directed staff to implement a budget providing a \$40,000 rebate to our member agency contributions and to perform a FY 2010/11 mid-year budget analysis to determine what appropriate amount of annual contributions would remain for each member agency for the remaining half of the fiscal year.

Ken reported that from a detailed review of revenues and expenditures over the first six months of FY 2010/11, staff project that at fiscal year-end our revenues will exceed expenses by approximately \$12,000. Decreased expenses will be realized for County administrative support, employee group insurance, District salaries and our general liability insurance policy.

Ken discussed several areas of notable expense increases, and decreasing revenue amounts, including bi-ennial audit charges and lower interest income earned on general fund monies. However, overall revenues are projected to exceed expenses at year-end.

Ken stated that the projected excess revenues at year end can now be accounted for to reduce the annual member agency contributions for the remaining half of the year. The reduced contributions have been calculated and each agency will see an approximate 4% reduction from the original approved annual contribution amount. The FY 2010/11 District budget has been modified to reflect the changes. Ken reported that Staff recommends the Board modify the remaining annual contribution amounts for each member agency and approve the attached modified FY 2010/11 budget.

MOTION: Duran/Ruslin

APPROVED: Unanimously

**8. NEXT MEETING:**

The next regularly scheduled Board meeting is March 14, 2011, at 4:00 p.m. at the Rocklin City Council Chambers.

**9. ADJOURNMENT:**

The meeting was adjourned at 4:29 p.m.

Respectfully submitted,

District Secretary