



Wastewater Advisory Committee

MINUTES

June 07, 2011

CDRA Cypress Room

I. Call to Order

Rick Bluhm called the meeting to order at 4:30 p.m.

II. Preliminary Items

A Roll Call and Determination of Quorum, Kevin Bell, Rick Bluhm, Joe Olsen, Mike Broyer, Chris White, Guy Ostenson, and Ken Denio, were present. Marc Lindbloom, Dave Buck, David Honeycutt, Mark Navo, Bill Carpenter, and Tibor Banathy were absent. A quorum was established.

B Introduction of Members and Guests

Robin McCauley from SOS Onsite

Jill Pahl, Mohan Ganapathy and Marci Branaugh attended the meeting representing Environmental Health.

Karin Schwab attended the meeting representing Placer County Counsel.

C Minutes Review

Joe Olsen made a motion to approve the May 03, 2011 minutes as written and Ken Denio seconded the motion. The vote was all in favor and no opposing votes.

D Correspondence and Public Comment

There were two correspondences received that have been incorporated into the document that will be reviewed during the meeting

E Agenda Review

Kevin Bell made a motion to approve the agenda as written and Chris White seconded the motion. The vote was all in favor and no opposing votes.

II. Action Items

A By-Laws

Page 2. Article III Section 1. – Seat 9 and Seat 10 change *Association* to **Industry**

Seat 9: One representative of Contractors/Installers **Industry**

Seat 10: One representative of Manufacturers' **Industry**

Page 2. Article III Section 3. – Change *appointment* to **appoint**

Each member is to be appointed for a two-year (2) term. The Board may **appoint** a Committee member for additional terms.

Page 2. Article III Section 4. B – add **shall be** in between appointment and made.

Three unexcused absences shall result in the removal of the member from the Committee and a new appointment **shall be** made.

Page 4. Article IV Section 3. E – add **draft** in between *the* and *minutes*; add **the** in between *by* and *end*; add **the** in between *of* and *business*.

The Agenda packets shall include the **draft** minutes of the prior regular meeting and any special meetings held. Agenda packets shall be mailed or emailed to each committee member by **the** end of **the** business day on the Thursday prior to the regular meeting date.

Page 4. Article IV Section 4. A – Remove: *No action may be taken at a meeting unless a Quorum is present.* Add: **The Quorum shall be established at the beginning of the meeting. Lack of a Quorum at the start of the meeting shall result in the cancellation of the meeting and continuance of all items.**

Page 4 & 5. Article IV Section 4. B – Remove: *adjourn the meeting due to loss of the Quorum. The remaining members may vote to;* Add: **action** in between *remaining* and *items*; Add: **The Committee shall then vote to adjourn but may thereafter continue to meet to discuss non-action items as individuals. If loss of a Quorum occurs for a single action item on an agenda, due to conflict of interest, the remaining members may vote to continue this item to the next regularly or specially scheduled meeting and thereafter continue with the balance of the agenda.** in between *meeting.* and *Only*; Remove: *either or both*; Add: **any** between *for* and *of*.

In the event that a Quorum is established but subsequently lost during the course of a meeting, the remaining members of the Committee shall vote to *adjourn the meeting due to loss of the Quorum. The remaining members may vote to* continue any remaining **action** items to the next regularly or specially scheduled meeting. **The Committee shall then vote to adjourn but may thereafter continue to meet to discuss non-action items as individuals. If loss of a Quorum occurs for a single action item on an agenda, due to conflict of interest, the remaining members may vote to continue this item to the next regularly or specially scheduled meeting and thereafter continue with the balance of the agenda.** Only a majority vote of the remaining members shall be required for *either or both* **any** of these actions.

Page 6. Article IV Section 5. – Minutes and Records Retention; Change to **Section 6**

Section 5 was Meeting Procedures.

Page 6. Article IV Section 6. – Add: **The draft minutes will be available within sixty (60) calendar days of the meeting.** in between *meeting.* and *The*

A staff member with the Division of Environmental Health shall be responsible for taking and transcribing the meeting minutes from the tape recorded version of the meeting. **The draft minutes will be available within sixty (60) calendar days of the meeting.** The tape of the meeting will be retained until the minutes from that meeting are adopted by the Committee.

Page 7. Article V Section A. – Add: **The Chair and Vice-Chair may be removed by a simple majority of the Committee.** after the first sentence.

Officers shall be two (2) in number, a Chair and a Vice-Chair. **The Chair and Vice-Chair may be removed by a simple majority of the Committee.**

Page 9. Article IX . – Add: **Bylaws will be reviewed by the Committee annually.** as the first sentence.

Ken Denio made a motion to approve the draft By-laws with the proposed changes Mike Broyer seconded the motion. The vote was all in favor and no opposing votes.

III. Non-Action Items

A Legislative Update (Standing Item)

No update on AB885; the comment period for the scoping closed and is still on schedule for releasing the policy this fall.

B Report on remaining systems in the experimental program.

Envirocycle is no longer meeting the requirements for the Experimental program; the last result received was August 2009. Bill has been notified by the department of the sampling requirements. There have been several correspondences with him but sampling has not been submitted. At this time there are several options that the Committee can take since he is not meeting his conditions of approval. He is still doing monitoring and maintenance on the handful of systems that he has in the ground.

Singularir has submitted a few results that have gone beyond the parameters; Guy spoke with the manufacturer who thinks sampling errors have caused the bad numbers. However; Guy does not think it is due to sampling errors or cross contamination but possibly that the suspended growth system, which is what Singularir is, needs more time for the system to mature. He also believes that the suspended growth systems could be a little more susceptible to upsets. Guy would like to be able to finish out the testing process and if it continues to be a problem, he would like to have a representative from Norweco to come and formally address the issue. Singularir is still meeting their condi-

tions of approval so the WAC will support the completion of the testing process before any further decisions are made regarding Singulair.

IV. Agenda Preparation for Next Meeting

Date: October 4, 2011

Location: Cypress room at the CDRC

Time: 4:30 PM to 6:00 PM.

Proposed Action Items:

Envirocycle history of compliance/non-compliance

Proposed Non-Action Items:

Dave Honeycutt - Contractors and Consultants list that are no longer being maintained by Environmental Health

V. Adjourn

The meeting was adjourned at 6:00 PM