

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: David Seward, Purchasing Manager 
DATE: June 13, 2006
SUBJECT: Recommendation to Renew BP012994 for Diener Services in the Maximum Amount of \$79,000.00 and to Renew BP012995 for Transport Services for the Placer County Morgue in the Maximum Amount of \$55,000.00, both with Browning's Placer Transport

ACTION REQUESTED

Approve renewal of BP012994 for diener services for the Sheriff/Coroner/Marshal-Coroner's Division in the maximum amount of \$79,000.00 and BP012995 for transport services for the Placer County Morgue in the maximum amount of \$55,000 with Browning's Placer Transport of Roseville, and authorize the Purchasing Manager to sign the resulting blanket purchase orders.

BACKGROUND

BP012994: On February 14, 2005, Bid No. 9400 was awarded to Browning's Placer Transport to provide diener services (postmortem examination assistance/cleanup, and general Coroner support) on behalf of the Placer County Sheriff/Coroner/Marshall-Coroner's Division. Your Board approved renewal of the original BP0 for a one-year period beginning July 1, 2005, resulting in issue of BP012994. Browning's Placer Transport has agreed to renew BP012994 with a \$2.00 increase in the hourly rate. This would be an approximate 5% increase, to \$40.00 per hour, which is in line with the CPI increase for medical services during the period, and is the same price as the only other bidder's initial bid.

BP012995: On September 7, 2004, Bid No. 9351 was awarded to Browning's Placer Transport (the sole bidder) to provide morgue transportation services for the Coroner's Division. Your Board approved the first renewal of this bid on July 12, 2005. Browning's Placer Transport has agreed to the second renewal with a 5.5 percent increase in the per case/single operator fee and no increase for the per case/two operator fee. Browning's mileage reimbursement would also increase in response to current and expected higher fuel costs.

The terms and conditions of both Invitations for Bids allow renewal where services have been satisfactory and both parties agree on terms. The Sheriff's Department staff has indicated satisfactory services, the modest increases are acceptable to the Coroner's staff, and the new agreement period for both BPOs will be from July 1, 2006 though June 30, 2007.

FISCAL IMPACT

Based on estimated usage, BP012994 for diener services is recommended in the maximum amount of \$79,000.00 and BP012995 for morgue transport is recommended in the maximum amount of \$55,000.00. The Sheriff/Coroner/Marshall's Office budgets appropriately for these expenditures.

cc: Barbara Besana, Placer County Sheriff's Office
Dennis Watt, Placer County Sheriff's Office/Coroner's Division

