

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Jim Boggan, Purchasing Manager *JB*  
DATE: September 22, 2009  
SUBJECT: Approve the Award of a Purchase Order Using a Negotiated Agreement with Hewlett-Packard Company (HP) for Software and Hardware Support of ACORN and PAS Servers in the Maximum Amount of \$62,395.28

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**ACTION REQUESTED**

Approve the award of a purchase order using a negotiated agreement with Hewlett-Packard Company (HP) of Roseville, CA for software and hardware support of ACORN and PAS Servers in the amount of \$62,395.28, and authorize the Purchasing Manager to sign the resulting documents.

**BACKGROUND**

The Administrative Services Information Technology (IT) Division maintains a multi-year capital replacement plan for the County's technology infrastructure. The plan covers the replacement of servers, data storage devices and peripherals as well as software and hardware support contracts, which are renewed on a yearly basis. Hewlett-Packard and Dell Systems are the County standard for servers. Standardization of these servers is necessary to run the County financial, payroll, and personnel network systems.

The Administrative Services Department has submitted a request to renew support for ACORN and PAS servers for the period of October 1, 2009 through September 30, 2010 in the amount of \$62,395.28. The County normally receives a 15% discount on annual software and hardware support purchases through the Western States Contracting Alliance (WSCA) cooperative purchasing agreement with HP which is the most cost effective pricing available for this support. The current WSCA agreement expired on August 31, 2009 and a new contract is in the process of being awarded for the period of September 1, 2009 through August 31, 2014. In the interim, Procurement Services has negotiated with HP to secure pricing for the current renewal based on the previous WSCA II contract pricing. This request complies with Purchasing Policy Manual Exceptions to Competitive Process, Section 1.3(i).

**FISCAL IMPACT**

The resulting purchase order will be in the amount of \$62,395.28. Administrative Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

CC: Michael Spak, IT Supervisor

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Clark L Moots, Director of Administrative Services  
DATE: September 22, 2009  
SUBJECT: PO for ACORN/PAS Infrastructure Hardware and Software Support – Yearly Renewal

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The Administration Services Department, under County Wide Systems (Dept 10), has budgeted appropriately for this PO and funding is available in the FY 2009-10 department budget. This PO will renew software and hardware support for the County's ACORN (Automated County On-line Resource Network) and PAS (Performance Accounting System) solutions.