

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: BOARD OF SUPERVISORS DATE: June 8, 2010
FROM: KEN GREHM / PETER KRAATZ
SUBJECT: SUNSET BOULEVARD/STATE ROUTE 65 INTERCHANGE – CONSTRUCTION ZONE
ENHANCED ENFORCEMENT PROGRAM (COZEEP) AGREEMENT

ACTION REQUESTED / RECOMMENDATION

Adopt a Resolution authorizing the Purchasing Manager to approve an increase for the Blanket Purchase Order (BPO) No. 16661 with the California Highway Patrol, for the Sunset Boulevard/State Route 65 Interchange Construction Zone Enhanced Enforcement Program (COZEEP) Agreement, in the amount of \$18,000, increasing the maximum Purchase Limit to \$67,000.

BACKGROUND / SUMMARY

The Dept. of Public Works entered into an agreement with the California Highway Patrol (CHP) to provide staff to assist and function as an integrated part of the traffic control requirements under the direction of the project Construction Manager. The COZEEP BPO permits the use of the CHP services during night time project construction on state regulated roadways. The program controls the flow and speed of motorist through the construction zone by visual enforcement and/or direct intervention. The CHP also provide assistance in the form of traffic breaks, motorist and project personal safety and traffic detour enforcement.

The BPO was initially issued by the Purchasing Manager at the beginning of the construction of Sunset/SR65 Interchange project on March 04, 2009 and expired on October 10, 2009 with a purchase limit not to exceed of \$49,000. An extension was permitted and the BPO was extended to June 30, 2010 with no increase to the total purchase limit.

The Sunset/SR65 Interchange Project is moving towards completion but still has construction work that will require the use of the COZEEP BPO. The initial Purchase Limit was insufficient to support the use of the CHP services and with future construction operations requiring additional services an increase in the BPO's maximum amount is necessary. Since the increase exceeds the Purchasing Manager's signature authority, the Board's approval of the increase is requested.

ENVIRONMENTAL

The Placer County BOS approved the Mitigated Negative Declaration for this project and a Notice of Determination was filed on May 23, 2006.

FISCAL IMPACT

The total purchase limit for the BPO No. 16661 is to be \$67,000. The funding for this project will come from County Traffic Impact Fees, the Highway 65 Joint Powers Authority and funding from the cities of Rocklin and Roseville. Funding for the project is included in the 2009/2010 Fiscal Year Budget.

Attachments: Resolution
Letter of Understanding
Reimbursable Letter of Agreement
Revised Blanket Purchase Order No. 16661
Original Blanket Purchase Order No. 16661
Location Map

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of: A RESOLUTION AUTHORIZING THE PURCHASING MANAGER TO INCREASE THE AMOUNT OF THE BLANKET PURCHASE ORDER PURCHASE LIMIT TO \$67,000 FOR THE CONSTRUCTION ZONE ENHANCED ENFORCEMENT PROGRAM BPO NO. 16661 FOR THE SUNSET BOULEVARD / STATE ROUTE 65 INTERCHANGE PROJECT, CONTRACT NO. 73268

Resol. No:.....

Ord. No:.....

First Reading:.....

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Attest:
Clerk of said Board

Chairman, Board of Supervisors

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Placer, State of California, that this Board authorizes the Purchasing Manager to increase the Blanket Purchase Order Purchase Limit to \$67,000 for the Construction Zone Enhanced Enforcement Program under BPO No. 16661.

SUNSET BLVD. / STATE ROUTE 65 INTERCHANGE

Letter of Understanding

April 20, 2009

Mr. Ken Grehm,
Director of Public Works
County of Placer, Department of Public Works
3091 County Center Drive, Suite 220
Auburn, CA 95603

Dear Mr. Grehm,

The Construction Zone Enhanced Enforcement Program (COZEEP) is a Statewide recognized Interagency Agreement (contract) with the California Highway Patrol (CHP). It enables agencies to hire CHP officers and vehicles to patrol project construction zones. The COZEEP is used to increase traffic enforcement above normal levels in situations where traffic problems are anticipated, to reduce the potential for traffic accidents within a construction zone, and to reduce traffic speeds to the posted speed limits. CHP Officers may be used to slow down or assist in stopping or directing traffic to enable necessary breaks in traffic for critical movements of the Contractor's equipment and operations.

The CHP is a self-insured state law enforcement agency and as such agrees to indemnify, protect, defend and hold harmless the county of Placer and its employees, from and against any claims, demands, losses, damages, liabilities, fines, penalties, administrative and judicial proceedings and orders arising, directly or indirectly, in whole or in part, out of the construction zone traffic enforcement and related activities performed by the California Highway Patrol and /or representatives within the Sunset Blvd / State Route 65 interchange construction and immediate surrounding area in the county of Placer.

Should you have any questions regarding this matter, please contact Sergeant Gordon Canham at 916-663-3344

Sincerely,


Sergeant Gordon Canham
California Highway Patrol
9440 Indian Hill Rd.
P.O. Box 709
Newcastle, CA 95658

Date: 4-21-09

STATE OF CALIFORNIA
 DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
REIMBURSABLE LETTER OF AGREEMENT
 CHP 465 (Rev. 9-08) OPI 071

THIS AGREEMENT, Reimbursable Services Control Log # R-08-220-0237 made and entered into this 12th day of April, 2009, by and between the State of California, acting by and through the Department of California Highway Patrol, hereinafter called CHP, and County of Placer - Department of Public Works, hereinafter called County of Placer - Department of Public Works.

WITNESSETH: By and in consideration of the covenants and conditions herein contained, County of Placer - Department of Public Works and CHP do hereby agree to the following terms and conditions:

1. When traffic control security services vehicle inspections other details for Sunset Blvd / State Route 65 Interchange construction are required, CHP agrees to provide uniformed personnel with motorcycles and/or patrol vehicles to assist with the traffic control.
2. The term of this agreement will be 04/01/2009 to 10/31/2009.
3. CHP Coordinator shall be Sergeant Gordon Canham, telephone number (916) 663-3344.
4. In the event of a disaster or unforeseen emergency, this agreement may be canceled without prior notice by CHP.
5. This agreement may be amended in writing by mutual consent of the parties hereto.
6. The hours and miles indicated in this agreement are for estimate purposes only. Actual time and vehicle mileage will be charged. This includes travel between the CHP Division or Area office and the service location.
7. The rates indicated in this agreement are for estimate purposes only. Any increases in overhead, mileage, damaged uniforms, privately-owned safety equipment, salaries and benefits are governed by collective bargaining agreement and/or statute. In the event of a rate increase, County of Placer - Department of Public Works agrees to pay the increased rates.
8. In consideration for the above services and upon receipt of an itemized invoice, County of Placer - Department of Public Works agrees to reimburse CHP for the actual costs incurred at the time services are provided. Rates charged to County of Placer - Department of Public Works shall in no event exceed the actual costs to the CHP to perform the requested services. The following cost information is for estimate purposes only:

Sergeant:	_____ hrs.	@	\$ <u>102.04</u>	\$ _____
Officer:	_____ hrs.	@	\$ <u>83.98</u>	\$ _____
Vehicle mileage:	_____ miles	@	\$ <u>0.70</u>	\$ _____
Motorcycle mileage:	_____ miles	@	\$ _____	\$ _____
Other expenses:	<u>motor officer: \$86.88 (contract not to exceed \$49,000)</u>			\$ _____

TOTAL ESTIMATED COSTS (Estimate exceeding \$50,000 shall be forwarded on a CHP 78, Contract Request, to Business Services Section, Contract Services Unit): \$ _____

9. Payment/Deposit/Purchase Order shall be required before services can be performed.
 - a. Amount of Deposit collected: \$ _____
 - b. Check Number/Purchase Order Number: BP016661
 - c. Cash Receipt Number: _____

10. County of Placer - Department of Public Works agrees that additional charges, which are directly related to the services provided, may be assessed for CHP supplies, additional equipment utilized, damage to uniforms, or property repaired or replaced at CHP's expense.
11. If the CHP uniformed employee has reported to the assigned location and has worked less than four (4) hours, County of Placer - Department of Public Works agrees to pay every assigned uniform employee a minimum of four (4) hours overtime. Exception: This does not apply to those cases when the hours worked are part of an extended shift.
12. County of Placer - Department of Public Works will not be charged for cancellations made more than 24 hours prior to the scheduled assignment.
13. County of Placer - Department of Public Works agrees that if cancellation is made within 24 hours prior to the scheduled assignment and the assigned CHP uniformed employee(s) cannot be notified of such cancellation, a minimum of four (4) hours overtime will be charged for each assigned uniformed employee.
14. County of Placer - Department of Public Works agrees that if cancellation is made within 24 hours prior to the scheduled assignment and the CHP employee is notified of such cancellation, County of Placer - Department of Public Works will only be charged a short notice cancellation fee of \$50.00 per assigned CHP uniformed employee.
15. All cancellation notices to CHP must be made during normal CHP business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding legal holidays. Cancellation notices shall only be accepted by the appropriate CHP Division or Area office.
16. CHP agrees to make reasonable efforts to notify those CHP uniformed employees of the cancellation.
17. No additional gifts, donations, or gratuities may be accepted by the California Highway Patrol employees on their behalf or on behalf of the Department, informal squad fund or other local funds.
18. A county, city, district, or other local public body must provide the state with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

STATE OF CALIFORNIA
Department of California Highway Patrol

Rick Ward 4/17/09
Commander Signature Date

RICK WARD
Printed Name

Captain
Title

220
Location Code

For use by City/County Clerk	
Approved as to form by	Date

REQUESTOR'S NAME

April Pay 4/21/09
Signature Date

April Pay
~~JAMES JOLLYMORE~~
Printed Name
Senior Buyer
~~Associate Civil Engineer~~
Title

3091 County Center Drive, Suite 220
Address (Billing Address)

Auburn CA 95603
City State Zip Code

(530) 745-3540 James Jollymore
Telephone Number

This agreement under \$50,000 is exempt from Department of General Services' approval in accordance with the State Administrative Manual.

County of Placer
BLANKET PURCHASE ORDER

BP016661
Page 1 of 1



Department of Administrative Services
Procurement Services Division
2964 Richardson Drive
Auburn, CA 95603
Phone (530) 889-7776

Please reference the above number on all invoices and correspondence related to this order.

Revised Blanket Purchase Order

19 - 2009 - BP016661

Change Order No. 01

Date Issued: 11/19/09

Vendor: 23290 - 004 CALIFORNIA HIGHWAY PATROL 9440 INDIAN HILL RD NEWCASTLE, CA 95658	Send Invoices to: Dept of Public Works - Administration Community Development Resource Ctr 3091 County Center Drive, Suite 220 Auburn, CA 95603 Phone: (530) 889-7500
Direct all questions regarding this agreement to: Buyer: April Pay Phone: (530) 889-4253 FOB Point: Not applicable Payment Terms: Net 30 Days	Effective Date: 4/1/09 Expiration Date: 6/30/10 Total Purchases shall not exceed: \$ 49,000.00

This blanket purchase order shall be governed by the attached terms and conditions.

Description:

Commodity Code: 962-58

Provide enhanced traffic enforcement services under the California Highway Patrol Construction Zone Enhanced Enforcement Program (COZEEP) during construction of the Sunset Blvd @ Hwy 65 overpass project.

Services to be provided on an as-needed basis, in accordance with attached Reimbursable Letter of Agreement (CHP Form 465)

CHP Contact: Sgt. Gordon Canham, 916-663-3344
County contact: James Jollymore, 530-889-7522

11/19/09 - Change Order No. 1

This change order extends BP016661 eight months. This BPO shall expire on 06/30/10.
All other terms and conditions will remain the same.

Departments authorized to use this agreement:

DPW - Transp/Roadways & Bridges

Special Instructions:

<Requisition No. 19-2009-RQ049255>
<New BPO>

Jim Boggan, Purchasing Manager

By:

Document Processing	RC
Sent On 11/24/09	To James Jollymore
Received On _____	By _____
IV _____	VC _____ 312

County of Placer
BLANKET PURCHASE ORDER

BP016661
Page 1 of 1



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Blanket Purchase Order
19 - 2009 - BP016661

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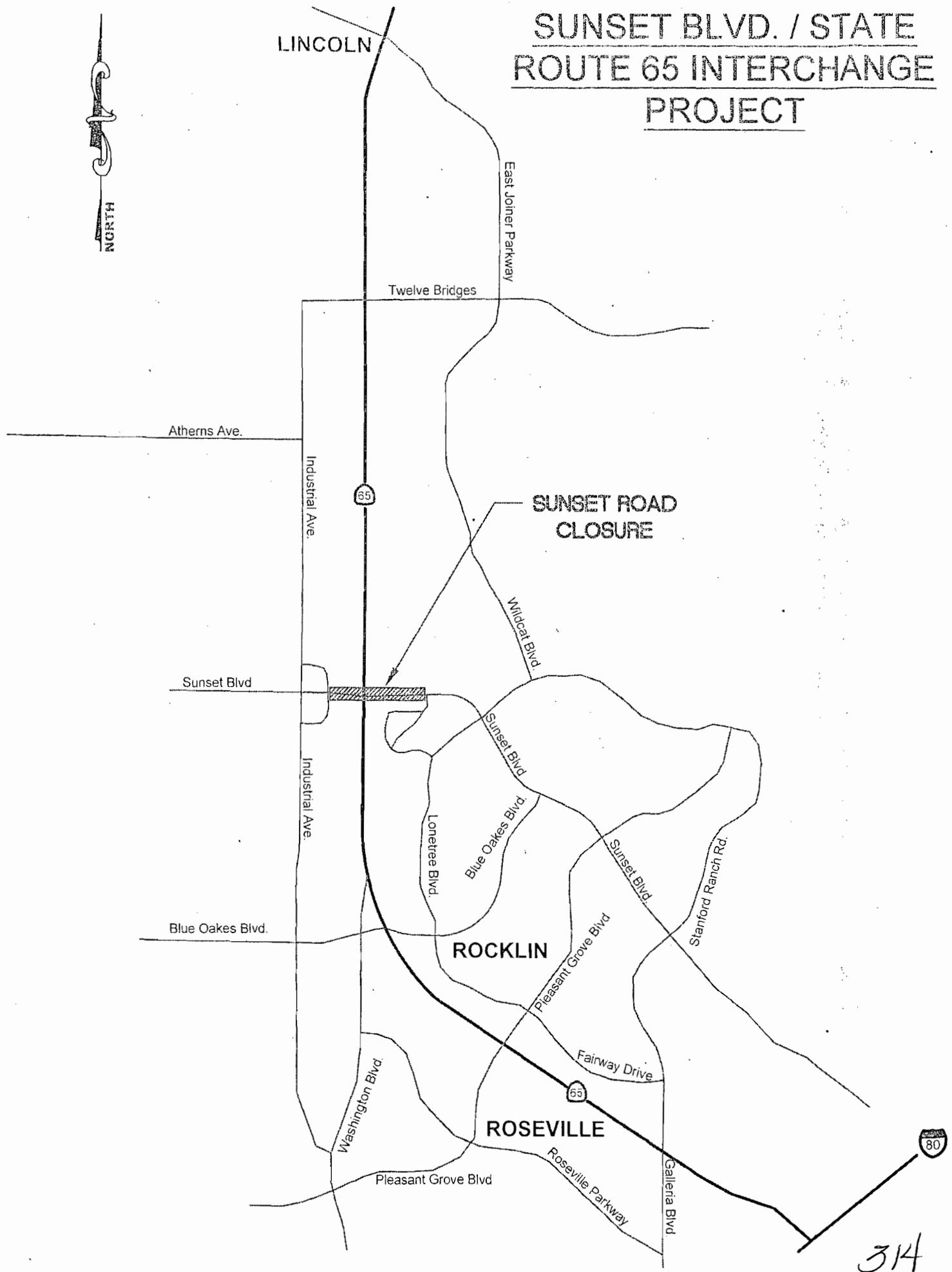
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<Requisition No. 19-2009-RQ049255>
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Jim Boggan, Purchasing Manager

By: _____

SUNSET BLVD. / STATE ROUTE 65 INTERCHANGE PROJECT



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