



Placer County Health and Human Services Department

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PERMIT PROCESS AND REQUIREMENTS FOR MOBILE FOOD FACILITIES

- Contact Environmental Health Department @ 530-745-2300** for complete Mobile Food Facility (MFF) and Mobile Support Unit (MSU) requirements or visit our website @ www.placer.ca.gov to ensure compliance with California Retail Food Code and for vehicle classification and corresponding requirements (i.e. plan review, Housing and Community Development (HCD) for insignia, zoning or planning issues, business license, equipment, food safety certificate, etc...)
- Apply for a Health Permit to Operate** (unless Plan Review is required for a custom built or new MFF/MSU unit)@ 3091 County Center Drive, Auburn and pay the non refundable permit application fee based on your category:
 - PE1610 -- full food preparation
 - PE1611 -- limited food preparation
 - PE1615 -- prepackaged food only
- Submit all of the following** with your application form:
 - Menu, list of foods to be served, how and where prepared.
 - Commissary Verification Form
 - Verification Form for Restroom & Power Supply
 - Written Operational Procedure Form (not required for MFF's with no food prep and handling pre-packaged foods only).
 - Food Safety Certification if required (or can be submitted 60 days after approval).
- Complete application packet will be given to the assigned Registered Environmental Health Specialist for review and verification of your commissary.**
- Environmental Health Division will contact you after permit processing is complete to schedule a final MFF inspection** (if we can't contact or verify your commissary, vehicle inspection will not be scheduled). After inspection and if everything is in compliance a Permit Decal/Sticker will be issued by the inspector to the MFF and the sticker shall be visibly posted on the back of the vehicle.

NOTES:

- All forms are available at our office @ 3091 County Center Drive in Auburn, CDRA Building. Or you can also download from our website @ www.placer.ca.gov
- Only original forms that are completely filled out will be accepted, no copies.
- It is the owner's responsibility to secure the yearly permit for his/her MFF or MSU. An annual inspection is required & permit is issued and valid during the fiscal year (July 1- June 30).