

COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION
JOHN COSTA, Chair
RON LE DOUX, Vice-Chair
DON NELSON
ANDRAE RANDOLPH
RICK WARD

Monday – August 13, 2012

Nancy Nittler, Personnel Director Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel - Training Room

145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 (530) 889-4060

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4:00 PM ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA Vice-Chair LeDoux presiding.

John Costa - Absent

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
 - A. (Subdivision of (b)(1) of Government Code Section 54957) Title: Various/County Code Chapter 3, Section 3.12.020

4:30 PM OPEN SESSION

FLAG SALUTE Led by Commissioner Nelson

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Vice-Chair LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations. **No action taken.**

II. AGENDA APPROVAL

It was moved by Nelson and seconded by Ward to approve the agenda. Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – July 9, 2012

Vice-Chair LeDoux approved the minutes as submitted.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS

A. Disciplinary Appeal Hearing Findings – Sheriff's Office
The Commission met on June 27, 2012, June 29, 2012, July 3, 2012
and July 17, 2012 for a closed disciplinary hearing. The Commission
unanimously upheld the Department's disciplinary decision

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by Nelson and seconded by Ward to approve merit increases for classified employees. Motion carried unanimously.
- B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Administrative Services, Clerk-Recorder-Elections, County Executive Office, Facilities Services, and Health and Human Services. It was moved by Nelson and seconded by Randolph to approve the Work out of Class Pay for designated employees. Motion carried unanimously.

VII. COMMUNICATIONS

- A. Provisional Appointments Update since Agenda posted. There is one Provisional appointment from Public Works.
- B. Report of leaves of absence Director will review Placer County Code and possibly report leaves of absence every 6 months.

- C. Staff Reports and Correspondence
 - Work Out of Class Report December 31, 2011 to June 29, 2012
 - 2. Succession Planning Update
- D. Commissioners' Comments

VIII. ADJOURNMENT @ 5:07 PM

There being nothing further to come before the Commission, it was moved by Nelson and seconded by Randolph to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on **Monday, September 10, 2012** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION	
JOHN COSTA	KELLIE CRAIG
CHAIR	EXECUTIVE SECRETARY