

## Library

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<b>LIBRARY SERVICES DEPARTMENT APPROPRIATION SUMMARY Fiscal Year 2009-10</b>
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<b>ADMINISTERED BY:                      DIRECTOR OF LIBRARY SERVICES</b>
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Appropriation	FY 2008-09		FY 2009-10 Proposed Budget	
	Budget	Position Allocations	Recommended Budget	Position Allocations
<b>OTHER OPERATING FUND</b> Library - Fund 160	\$ 6,106,460	48	\$ 5,861,616	47
<b>TOTAL ALL FUNDS</b>	\$ 6,106,460	48	\$ 5,861,616	47

### Mission Statement

To provide free and open access to diverse resources that enrich, inform, empower and entertain.

### Departmental Budget Summary and Changes

The Library Services FY 2009-10 Budget is \$5,861,616, which is a reduction of \$244,844 or 4% less than the amount budgeted in FY 2008-09, largely due to the completion of the network upgrade project and other reductions to supplies, services and capital equipment.

General Fund support to the Library Services budget consists of payment of the full amount of salary and benefits for the Library Director and reimbursement of all but \$100,000 of A-87 costs (the county overhead cost plan). General Fund support to Library Services in the FY 2009-10 Budget will decrease by \$228,064 or 20% less than the current year due primarily to a reduction in A-87 costs.

### Department Comments

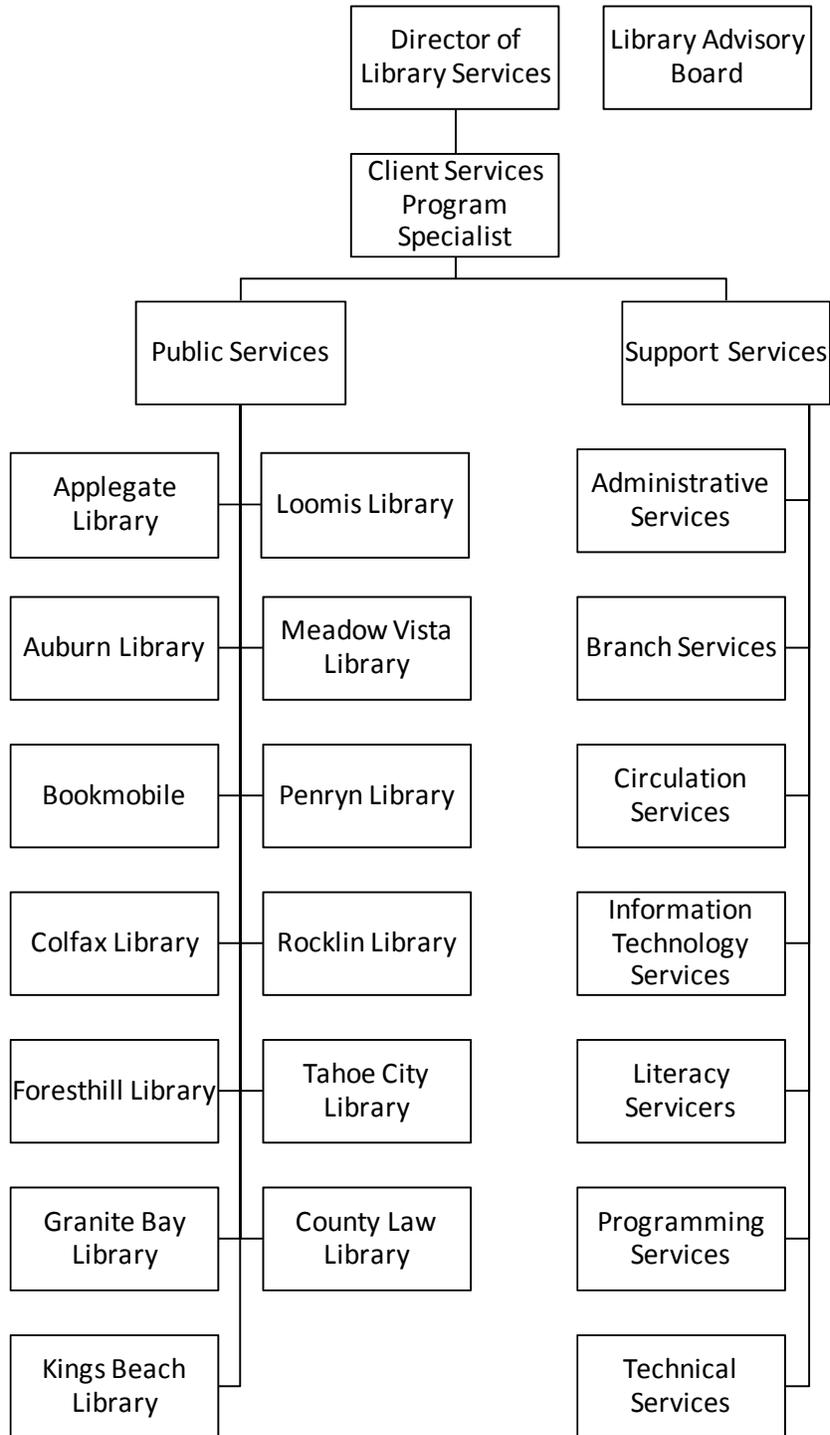
The Library continues to offer an outstanding level of public service despite limited resources and an increased demand for services due, in part, to the economic downturn. Customers use the Library to reduce their costs for books and other materials and as a job hunting resource. For the third successive year circulation of materials increased at an annual rate of more than 5% despite declines in hours at Auburn and Rocklin and a reduction in the materials budget. The Library plans to open new or remodeled libraries in Colfax (February 2010) and Rocklin (June 2010).

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**Mark R. Parker, Director of Library Services**

**Final Budget Changes from the Proposed Budget**

# LIBRARY



POSITIONS: 47

Library 64010
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The Library's core function is to provide library services to the residents of Placer County, including an up-to-date collection of library materials reflective of community interests, skilled staff to assist customers, attractive community libraries, and enriching and entertaining library programs.

**Major Budget Adjustment Included in 2008-09**

- General Fund support to reimburse A-87 costs was reduced by \$100,000 as a final budget adjustment.

**Major Budget Adjustment Proposed for 2009-10**

- \$105,800 in supplies and services costs are reduced from the FY 2009-10 base budget.
- Library revenues are projected to decrease by \$366,097 from the prior year budget due largely to property tax related revenues.
- The Library Services appropriation anticipates a fund balance carryover of \$403,015 to fund the current level of expenditures. Should the fund balance carryover not materialize, expenditures will be reduced in Final Budget.
- Two Library Clerk Senior part-time allocations to be combined to one full-time Library Clerk - Senior allocation. No funding impact.

**POSITION INFORMATION**

<b>Changes in Funded Positions Salary Adjustments</b>	<b>2008-09 Positions</b>	<b>2009-10 Positions</b>	<b>2008-09 Salary</b>	<b>2009-10 Salary</b>
<b>LIBRARY</b>				
Library				
Library Clerk - Senior	0	1    1	\$    -	\$    -
Library Clerk - Senior (Part Time)	0	-2   1	\$    -	\$    -
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Library Total</b>	<b>0</b>	<b>-1</b>	<b>\$    -</b>	<b>\$    -</b>

<sup>1</sup> Two Library Clerk - Senior part-time allocations to be combined to one full-time Library Clerk - Senior allocation. No funding impact.

# County Library

## County Library Fund

**Fund: 160**

**Subfund: 0**

**Appropriation: 64010**

Budget Category (1)	Actual 2007-08 (2)	Budget 2008-09 (3)	Dept Req 2009-10 (4)	CEO Rec 2009-10 (5)	BOS Adopted 2009-10 (6)
<b>Salaries &amp; Benefits</b>					
1001 Employee Paid Sick Leave	3,330	4,888	4,888	4,888	
1002 Salaries and Wages	1,874,388	1,997,208	2,120,377	2,120,377	
1003 Extra Help	325,516	285,240	285,240	285,240	
1005 Overtime & Call Back	214				
1011 Salary Savings				(118,741)	
1018 Taxable Meal Reimbursements	44				
1300 P.E.R.S.	400,523	426,811	454,082	454,082	
1301 F.I.C.A.	162,535	176,500	184,012	184,012	
1303 Other - Post Employment Benefits	149,800	181,976	354,366	354,366	
1310 Employee Group Ins	377,243	509,937	429,306	429,306	
1315 Workers Comp Insurance	59	4,530	6,192	6,192	
1325 401 (k) Employer Match	1,183	3,000	3,000	3,000	
<b>Total Salaries &amp; Benefits</b>	<b>3,294,835</b>	<b>3,590,090</b>	<b>3,841,463</b>	<b>3,722,722</b>	
<b>Services &amp; Supplies</b>					
2051 Communications - Telephone	103,190	125,230	143,146	103,146	
2140 Gen Liability Ins	9,886	17,136	16,383	16,383	
2290 Maintenance - Equipment	3,044	3,050	4,000	4,000	
2291 Maintenance - Computer Equip	23,979	62,046	68,539	68,539	
2404 Maintenance Services	26,666	25,500	35,347	35,347	
2439 Membership/Dues	6,799	6,373	6,200	6,200	
2456 Misc Expense	31,674				
2481 PC Acquisition	1,869	14,400	33,400	14,400	
2501 Spay/Neuter	32				
2511 Printing	11,599	12,600	11,000	11,000	
2522 Other Supplies	34,400	21,900	21,000	9,000	
2523 Office Supplies & Exp	14,969	13,000	13,000	13,000	
2524 Postage	30,139	33,355	44,000	44,000	
2555 Prof/Spec Svcs - Purchased	40,836	95,124	21,500	21,500	
2556 Prof/Spec Svcs - County	284	200	2,359	2,359	
2701 Publications & Legal Notices	869				
2709 Countywide System Charges	18,241	14,070	12,515	6,883	
2727 Rents & Leases - Bldgs & Impr	44,258	53,113	55,000	43,000	
2838 Special Dept Expense-1099 Reportable	33,966	38,700	37,600	37,600	
2840 Special Dept Expense	64,579	52,410	51,000	45,700	
2844 Training	8,225	6,650	6,500	4,000	
2860 Library Materials	465,991	412,000	412,000	412,000	
2931 Travel & Transportation	3,795				
2932 Mileage	7,463	5,400	5,000	5,000	
2941 County Vehicle Mileage	16,615	18,000	15,500	15,500	
2964 Meals/Food Purchases	2,353	1,000	2,700	2,700	
2965 Utilities	125,749	137,486	125,135	125,135	
2966 Drug & Alcohol Testing	148				
3551 Transfer Out A-87 Costs	844,334				
<b>Total Services &amp; Supplies</b>	<b>1,975,952</b>	<b>1,168,743</b>	<b>1,142,824</b>	<b>1,046,392</b>	
<b>Fixed Assets</b>					
4451 Equipment		15,000	15,000		
<b>Total Fixed Assets</b>		<b>15,000</b>	<b>15,000</b>		
<b>Charges From Departments</b>					
5310 I/T Employee Group Insurance	183,558	245,965	245,004	245,004	
5405 I/T Maintenance - Bldgs & Improvements	19,542	30,000	20,000	20,000	
5527 I/T Prof Services A-87 Costs		1,034,493	795,330	795,330	
5552 I/T - MIS Services	20,907	21,869	26,668	26,668	
5553 I/T - Revenue Services Charges	87	300	500	500	
5556 I/T - Professional Services	20,128		5,000	5,000	

# County Library

## County Library Fund

**Fund: 160**

**Subfund: 0**

**Appropriation: 64010**

Budget Category (1)	Actual 2007-08 (2)	Budget 2008-09 (3)	Dept Req 2009-10 (4)	CEO Rec 2009-10 (5)	BOS Adopted 2009-10 (6)
5678 I/T Road Projects	23				
<b>Total Charges From Departments</b>	<b>244,245</b>	<b>1,332,627</b>	<b>1,092,502</b>	<b>1,092,502</b>	
<b>Gross Budget</b>	<b>5,515,032</b>	<b>6,106,460</b>	<b>6,091,789</b>	<b>5,861,616</b>	
<b>Net Budget</b>	<b>5,515,032</b>	<b>6,106,460</b>	<b>6,091,789</b>	<b>5,861,616</b>	
<b>Less: Revenues</b>					
6100 Current Secured Property Taxes	(3,671,155)	(3,812,373)	(3,712,373)	(3,712,373)	
6106 Railroad Unitary Property Taxes	(1,051)				
6107 Unitary & Op Non-Unitary Property Taxe	(93,859)	(95,350)	(93,350)	(93,350)	
6111 Current Unsecured Property Taxes	(89,449)	(91,095)	(91,095)	(91,095)	
6132 Prior Secured Property Taxes	302	1,000	1,000	1,000	
6140 Prior Unsecured Property Taxes	(1,648)	(1,427)	(1,427)	(1,427)	
6160 Timber Tax	(3,537)	(3,658)	(3,658)	(3,658)	
6171 Current Supplemental Property Taxes	(180,702)	(203,086)	(203,086)	(103,086)	
6196 Prior Supplemental Property Taxes	(378)	(155)	(155)	(155)	
6854 Library Fines and Fees	(138,176)	(120,000)	(144,000)	(144,000)	
6950 Interest	(57,618)	(45,000)	(24,000)	(24,000)	
6965 Rents & Concessions	(10,915)	(10,000)	(11,500)	(11,500)	
7112 RDA Pass-Throughs			(61,865)	(61,865)	
7139 State Aid - Library	(15,912)	(10,000)	(10,800)	(10,800)	
7205 Homeowners Property Tax Relief	(37,130)	(41,001)	(41,001)	(41,001)	
7232 State Aid - Other	(15,416)	(17,000)	(17,000)	(17,000)	
7234 State Aid - Mandated Costs	(1,299)	(1,700)	(1,300)	(1,300)	
7292 Aid from Other Governmental Agencies	(24,000)	(12,000)	(12,000)	(12,000)	
7315 Public Library Fund	(69,460)	(50,000)	(50,000)	(50,000)	
8203 Law Library Services	(186,843)	(154,608)	(154,608)	(154,608)	
8218 Forms and Photocopies	(3,859)	(3,000)	(4,000)	(4,000)	
8748 Literacy Donations	(500)	(8,000)	(8,000)	(8,000)	
8754 Donation - For Library Equip & Supplies	(44,204)				
8755 Donation	(11,358)	(3,798)			
8764 Miscellaneous Revenues	(42,185)				
8779 Contributions from General Fund	(844,334)	(934,533)	(695,330)	(695,330)	
8780 Contributions from Other Funds	(201,632)	(207,914)	(219,053)	(219,053)	
<b>Total Revenues</b>	<b>(5,746,318)</b>	<b>(5,824,698)</b>	<b>(5,558,601)</b>	<b>(5,558,601)</b>	
<b>Net County Cost</b>	<b>(231,286)</b>	<b>281,762</b>	<b>533,188</b>	<b>403,015</b>	