

**MEMORANDUM  
OFFICE OF THE  
AUDITOR-CONTROLLER  
COUNTY OF PLACER**

**TO:** Honorable Board of Supervisors

**FROM:** Katherine J. Martinis, Auditor-Controller *KJM*

**DATE:** February 28, 2012

**SUBJECT: Capital Assets Annual Inventory Exceptions**

**ACTION REQUESTED**

It is requested that your Board approve the attached resolution to remove capital assets, having a current net value of \$2,752.25, from the County's financial records.

**FISCAL IMPACT**

There is no fiscal impact resulting from this action.

**BACKGROUND**

Per the requirements of Government Code Section 24051, all County departments have filed the annual inventory of capital assets with the Auditor-Controller's Office.

The Auditor-Controller is responsible for maintaining the countywide inventory. Assets that cannot be located by departments may only be removed from the inventory upon Board approval. Attached is a list of capital assets proposed for removal. Also enclosed are memos from the department(s) requesting relief of accountability.

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF PLACER, STATE OF CALIFORNIA**

**In the matter of: A Resolution to remove capital assets Resol. No. \_\_\_\_\_  
from the County's Financial Records, based on annual  
inventories submitted by County Departments to the  
Auditor-Controller.**

**The following Resolution was duly passed by the Board of Supervisors of  
the County of Placer at a regular meeting held February 28, 2012 by the  
following vote on roll call:**

**Ayes:**

**Noes:**

**Absent:**

**Signed and approved by me after its passage.**

\_\_\_\_\_  
**Chairperson, Board of Supervisors**

**Attest:  
Clerk of said Board**

\_\_\_\_\_

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**WHEREAS**, the Placer County Board of Supervisors desires to remove fixed assets from the County's Financial Records.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of the County of Placer, State of California, that the fixed assets on the attached list are to be removed from the County's Financial Records.

Annual Inventory

Disposals (Release from Accountability Requests required)

<u>Fund Type</u>	<u>Property ID</u>	<u>Dept</u>	<u>Fund Source</u>	<u>OCA</u>	<u>PCA</u>	<u>Sub Loc</u>	<u>Date</u>	<u>Description</u>	<u>Acquisition</u>	<u>Depreciation</u>	<u>Net Value</u>	<u>Authorization</u>
Gen	29896001	20	07	218001	E2180	2180	12/28/11	TREADMILL	6,060.00	3,307.75	2,752.25	Release from Account. Memo. 1 attached
									<b>6,060.00</b>	<b>3,307.75</b>	<b>2,752.25</b>	

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PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL



MAIN OFFICE  
2929 RICHARDSON DR.  
AUBURN, CA 95603  
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION  
DRAWER 1710  
TAHOE CITY, CA 96146  
PH: (530) 561-6300 FAX: (530) 681-6377

EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDERSHERIFF

January 2011

To: Kathy Martinis, Auditor Controller

From: Edward N. Bonner, Sheriff – Coroner – Marshal

Re: Fixed Assets # 29896

2012 JAN 13 AM 8:33  
FOR CONTIN

In the course of our 2011 Fixed Asset Physical inventory, it was discovered that the following asset is no longer in our possession or requires modification:

- Asset #29896 – Broken; disposed of – See memo

Please remove item from sub-location 2180.

FOR CONFIDENTIAL  
2012 FEB 16 PM 2:39

PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL



EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

TO: Whom It May Concern  
FROM: Jan Gage *Jan Gage*  
SUBJECT: Treadmill FA#29896

After researching, it has been determined that due to the above items' age and deterioration, the item was a disposal item and was left for demolition along with the old Sheriff's building.

Thank you

