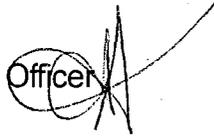


MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Holly L. Heinzen, Interim County Executive Officer 

DATE: March 13, 2012

SUBJECT: Merit Increase for Brian R Wirtz, Deputy County Counsel III

ACTION REQUESTED:

Approve a 5% merit increase for Brian R Wirtz, Deputy County Counsel III from Grade 457 Step 4 to Grade 457 Step 5 at \$58.03 per hour effective February 25, 2012.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Brian R Wirtz, Deputy County Counsel III recommending approval of a step increase. This office concurs with the recommendation.

HH:br

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