

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

**TO:** Honorable Board of Supervisors

**FROM:** Brett Wood, Purchasing Manager

**DATE:** March 13, 2012

**SUBJECT:** Approve the Renewal of a Negotiated Blanket Purchase Order with Daimler Buses North America Inc. for Original Equipment Manufacturer Orion Bus Parts and Replacement Glass in the Maximum Amount of \$65,000.00

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**ACTION REQUESTED**

Approve the renewal of a negotiated Blanket Purchase Order (BPO) with Daimler Buses North America Inc. of Orinskany, NY, for Original Equipment Manufacturer (OEM) Orion bus parts and replacement glass to support the Department of Public Works, Fleet Services Division (DPW) in the maximum amount of \$65,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

DPW requires OEM Orion bus parts and replacement glass to repair County-owned Orion brand buses on an as-needed basis. Availability and the ability to deliver in a timely manner are essential elements of this negotiated agreement. Daimler Buses North America Inc. is the only authorized distributor of Orion parts and replacement glass in the United States and maintains a stock of active parts that meets the department's requirements. Purchasing Policy Manual (PPM) Section 1.3(l) allows for an exception to the competitive bidding process for commodities which can only be purchased from one supplier due to its specialized and unique character or proprietary nature.

Daimler Buses North America Inc. has agreed to renew BP018577 for another year at the same rates, discounts, terms and conditions. PPM Section 1.3(o) also allows the County to renew a contract based on satisfactory service, to avoid the interruption of County business, and if it makes good business sense.

**FISCAL IMPACT**

Upon your Board's approval, a new BPO will be awarded to Daimler Buses North America Inc. in the maximum amount of \$65,000.00 for the period of April 1, 2012, through March 31, 2013. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Cynthia Taylor, Public Works Senior Administrative Services Officer  
Chuck Gordon, Public Works Manager-Fleet Operations

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# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: March 13, 2012

SUBJECT: **Fiscal Impact Statement**  
RQ054462, BPO with Daimler Buses for Bus Parts

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Sufficient funding has been budgeted in the amount of \$65,000 in the FY 2011-12 Fleet Services budget to fund this BPO.

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