

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager

DATE: May 8, 2012

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Advanced Septic Pumping Service for Septic Pumping and Vacuum Truck Services for Facility Services in the Maximum Amount of \$64,000.00

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**ACTION REQUESTED**

Approve the renewal of a competitively awarded blanket purchase order (BPO) with Advanced Septic Pumping Service of Citrus Heights, CA for septic pumping and vacuum truck services for Facility Services in the maximum amount of \$64,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

On February 23, 2010 your Board approved the award of Bid No. 9956 to Advanced Septic Pumping Service and Quick Response Sewer & Drain for primary and secondary septic pumping and vacuum truck services in the aggregate amount of \$115,000.00 and authorized the Purchasing Manager to sign the resulting BPOs effective through March 31, 2011. On March 22, 2011, your Board approved the first BPO renewal with Advanced Septic Pumping Service in the maximum amount of \$64,000.00. Quick Response Sewer & Drain's BPO renewal was within the Purchasing Manager's delegated signature authority and did not require your Board's approval. The resulting BPOs expire on April 30, 2012.

The department continues to require septic pumping and vacuum truck services and submitted a request to renew their BPOs for an additional one-year term. Quick Response Sewer & Drain agreed to renew for another year with no changes. Advanced Septic agreed to renew for another year with an hourly rate increase from \$125.00 to \$150.00. The increase appears to be reasonable based on data obtained from the Bureau of Labor Statistics website on increases in diesel fuel, waste collection, transportation, and Employer costs for employee compensation for transportation and materials moving occupations. The Purchasing Policy Manual Section 1.3(o) allows for the renewal of the contracts based on the vendors' satisfactory contract performance. The resulting BPOs will be effective from May 8, 2012 through June 30, 2013.

**FISCAL IMPACT**

Upon your approval, a BPO will be issued to Advanced Septic Pumping Services in the maximum amount of \$64,000.00. The BPO renewal with Quick Response Sewer and Drain is within the Purchasing Manager's delegated signature authority. Facility Services' Fiscal Impact Statement is attached.

Attachment: Facility Service Fiscal Impact Statement

cc: Valerie Bayne, Facility Services Administrative Services Manager

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Valerie Bayne, Administrative Services Manager

DATE: May 8, 2012

SUBJECT: **Fiscal Impact Statement**  
BPO for SEPTIC PUMPING AND VACTOR TRUCK SERVICE

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The Department of Facility Services requires annual blanket purchase orders for septic pumping and vacuum truck services. The Parks & Grounds Division requires a primary service provided for County park sites located throughout Placer County. The Building Maintenance Division requires a service provider for both Eastern and Western Placer County for routine septic pumping at County facilities. The Utilities Division uses emergency service providers to backup the department's vacuum truck operations as needed.

The Department of Facility Services has budgeted appropriately in the FY 2011-12 Final and FY 2012-13 requested Proposed Budget for this service in the Parks & Grounds, Building Maintenance, Sewer Districts, and Sewer CSA's budgets.