

**MEMORANDUM**  
**COUNTY OF PLACER**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: May 8, 2012

SUBJECT: Approve the Renewal of a Sole Source Blanket Purchase Order with the National Council on Crime and Delinquency for SafeMeasures Web-Based Reporting Service in the Maximum Two-Year Amount of \$77,950.00

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**ACTION REQUESTED**

Approve the renewal of a sole source Blanket Purchase Order (BPO) with the National Council on Crime and Delinquency (NCCD) of Madison, WI, to provide the SafeMeasures Web-Based Reporting Service to Health and Human Services, Children's System of Care for a two-year period in the maximum amount of \$77,950.00, and authorize the Purchasing Manager to sign the resulting contract and BPO.

**BACKGROUND**

On June 8, 2010, your Board approved the renewal of a two-year BPO for SafeMeasures, a web-based reporting service available through the Children's Research Center, a division of the NCCD. The service provides reports that enable County personnel to estimate current workload demand, plan more effective service interventions and monitor performance indicators established by State and Federal regulatory requirements. SafeMeasures includes case level quality control displays, which the County employs in conjunction with the State of California's Child Welfare Services/Case Management System to facilitate compliance with State and Federal regulations. The current agreement is due to expire on June 30, 2012.

The department has requested that the agreement be renewed for another two-year period. NCCD has provided a proposal for the upcoming two-year support period with no changes in pricing and terms.

Section 1.3(i) of the Purchasing Policy Manual exempts software maintenance from competitive bidding. Additionally, SafeMeasures is the only known service available to satisfy the department's specified requirements.

**FISCAL IMPACT**

The new BPO with National Council on Crime and Delinquency will be effective for the period July 1, 2012 through June 30, 2014. The Health and Human Services' Fiscal Impact Statement is attached.

Attachment: HHS Fiscal Impact Statement

cc: Jim Nissen, HHS/CSOC  
Louie Cretaro, HHS/MIS



Placer County  
Health and Human Services Department

Administrative Services Division

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Date: May 8, 2012  
To: Honorable Board of Supervisors  
From: Rebecca Mellott, Client Services Program Manager  
Subject: **Fiscal Impact Statement  
Children's System of Care  
BPO for Subscription to Child Welfare Internet Reporting Service  
For the period July 1, 2012 to June 30, 2014**

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The department has budgeted appropriately for year one of this \$77,950 Blanket Purchase Order (BPO). The renewal amount is equal to the \$77,950 from the current BPO and is included in the FY2012-13 Proposed Budget and will be included in the FY2013-14 Requested Budget. The subscription to the SafeMeasures Web-Based Reporting Service enables County personnel to estimate current workload demand, plan more effective service interventions and monitor performance indicators required by the State and Federal regulations. Funding for this BPO includes \$71,000 from Federal and State sources and \$6,950 of required County General Fund match.

*Perspective, Hope, and Opportunity*