

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: June 5, 2012
SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Calchem Enterprises for Liquid Coagulant Polymer in the Maximum Amount of \$150,000.00

ACTION REQUESTED

Approve the renewal of a competitively awarded Blanket Purchase Order (BPO) with Calchem Enterprises of Modesto, CA for liquid coagulant polymer in the maximum amount of \$150,000.00 and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Facility Services Environmental Engineering Division requires an annual blanket purchase order for as-needed purchases of liquid coagulant polymer used in County-operated wastewater treatment plants. On July 7, 2009 your Board approved the award of competitive Bid No. 9891 to Calchem Enterprises in the amount of \$202,000.00 for the period July 1, 2009 through June 30, 2010. Your Board has approved two subsequent renewals of this agreement in the amount of \$150,000.00 each. The current BPO expires on June 30, 2012.

The department has submitted a request to renew the BPO for another year. Calchem Enterprises has agreed to renew at the same pricing, terms, and conditions as the current agreement. Section 1.3(o) of the Purchasing Policy Manual allows for the renewal of the current BPO based on satisfactory service, to avoid the interruption of County business, and if it makes good business sense.

FISCAL IMPACT

Upon your Board's approval, a BPO will be awarded to Calchem Enterprises in the maximum amount of \$150,000.00 for the period July 1, 2012 through June 30, 2013. Facility Services' Fiscal Impact Statement is attached.

Attachment: Facility Services' Fiscal Impact Statement

cc: Bill Zimmerman, Deputy Director Facility Services Environmental Engineering
Valerie Bayne, Facility Services Administrative Services Manager
Gary Hengst, Facility Services Utilities Project Manager

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: June 5, 2012
SUBJECT: **Fiscal Impact Statement**
BPO for Liquid Coagulant Polymer

The Department of Facility Services requires an annual blanket purchase order for the purchase of liquid coagulant polymer. The Environmental Utility division utilizes this BPO on an as-needed basis for County-operated wastewater treatment plants and lift stations. The total amount of the BPO is \$150,000 and the Department has budgeted appropriately for this in the Sewer Maintenance Districts 1, 2, 3, and Sewer CSA's.