

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: BOARD OF SUPERVISORS DATE: June 19, 2012
FROM: ^{KD} KEN GREHM / PETER KRAATZ
SUBJECT: **BLANKET PURCHASE ORDER CONTRACTS FOR ON-CALL CIVIL ENGINEERING SERVICES**

ACTION REQUESTED / RECOMMENDATION

Adopt a Resolution approving Blanket Purchase Order (BPO) contracts with Stantec Consulting Services, Inc.; Cardno Entrix, Inc.; Nichols Consulting Engineers, Chtd.; and Wood Rodgers, Inc.; for on-call civil engineering services for various public works and capital improvement projects in eastern Placer County in an amount of \$150,000 per contract, not to exceed a total combined amount of \$600,000, and authorize the Purchasing Manager to sign and execute the BPO contracts on behalf of the County of Placer and to transfer funds between BPO contracts as needed.

BACKGROUND / SUMMARY

On February 22, 2011, your Board approved a list of eleven qualified civil engineering design firms to provide civil engineering services related to various public works, land development, and capital improvement projects in eastern Placer County. The firms were evaluated under the requirements of Request for Qualifications (RFQ) No. 10017, and the list is effective until February 27, 2014, as a resource to support Public Works engineering staff with design services on capital projects through negotiated professional service agreements.

There are times though, when the firms are needed expeditiously on smaller scale scopes of work and service requests to supplement Placer County's current staff for the design of various public works and capital improvement facilities in eastern Placer County, including the Lake Tahoe area. BPO contracts fulfill this need and through today's request of the Board, the Purchasing Manager is being asked to sign the associated BPO contracts that are administered by Procurement Services. Authorization of a total combined limit of \$600,000 will allow for on-call civil engineering services by one or multiple engineering firms. The contracts will be effective from the approval date of this resolution through June 19, 2014. This proposed action does not commit the County or Department to utilizing these contracts; it simply provides us with a mechanism to secure engineering services as they are needed in an administratively efficient manner.

ENVIRONMENTAL

This action is not a project, as defined in Section 15378 of the California Environmental Quality Act (CEQA), and is exempt from CEQA requirements.

FISCAL IMPACT

Services performed under these contracts on public works and capital improvement projects will be funded as needed by current and future typical project grant sources such as the California Tahoe Conservancy, U.S. Forest Service, Tahoe Regional Planning Agency, and various other secured sources identified in the Department's appropriate fiscal year budget(s). No use of the Road or General Fund is anticipated.

Attachment:
Resolution

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of: **A RESOLUTION APPROVING BLANKET PURCHASE ORDER CONTRACTS WITH STANTEC CONSULTING SERVICES, INC.; CARDNO ENTRIX, INC.; NICHOLS CONSULTING ENGINEERS, CHTD.; AND WOOD RODGERS, INC.; FOR ON-CALL CIVIL ENGINEERING SERVICES AND AUTHORIZING THE PURCHASING MANAGER TO SIGN AND EXECUTE THE CONTRACTS ON BEHALF OF PLACER COUNTY AND TO TRANSFER FUNDS BETWEEN THE CONTRACTS AS NEEDED.**

Resol. No:.....

Ord. No:.....

First Reading:.....

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Attest:
Clerk of said Board

Chair, Board of Supervisors

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Placer, State of California, that this Board approves Blanket Purchase Order contracts with Stantec Consulting Services, Inc.; Cardno Entrix, Inc.; Nichols Consulting Engineers, Chtd.; and Wood Rodgers, Inc.; for on-call civil engineering services for various public works and capital improvement projects in eastern Placer County in an amount of \$150,000 per contract, not to exceed a total combined amount of \$600,000, and authorizes the Purchasing Manager to sign and execute the contracts on behalf of the County of Placer and to transfer funds between BPO contracts as needed.