

**MEMORANDUM  
PROBATION DEPARTMENT  
COUNTY OF PLACER**

**TO:** Honorable Board of Supervisors  
**FROM:** Marshall Hopper, Chief Probation Officer  
**DATE:** June 19, 2012  
**SUBJECT:** Approval of a Budget Revision to the Probation Officer Budget

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**ACTION REQUESTED**

Approve a Budget Revision in the amount of \$54,785 to increase appropriations in the Probation Officer's FY 2011-12 Final Budget for the purchase of a validated juvenile risk and needs assessment.

**BACKGROUND**

This revision will cancel a reserve created with monies received over the last few years from fees collected for juvenile record sealments.

The appropriation increase will allow for those monies to be used by the Department to purchase a validated (evidence based) risk and needs assessment for use with minors. Additionally, monies will be expended on training probation officers as trainers in the use of this risk and needs assessment to insure all juvenile officers are proficient in the use of this new tool.

The current assessment is solely a risk assessment and does not aid in identifying underlying needs that may need to be addressed to insure minors have the best chance for successful rehabilitation. This acquisition will bring juvenile practices more in line with recent changes with the Department's adult evidence based practices.

**FISCAL IMPACT**

Upon your Board's approval, funds will be cancelled from the Juvenile Arts and Crafts Reserve Fund to complete this purchase. There is no fiscal impact to the County General Fund with this action.

**BUDGET REVISION**

**POST DATE:**

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
18	BR	54,785.00	1

Cash Transfer Required

Auditor-Controller

Reserve Cancellation Required (Cancel Reserve: Fund 110 GL 2400- SGL567000)

County Executive

Establish Reserve Required

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT												
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											18	014		110		000040	42109	2555				54,785.00
<b>TOTAL</b>										0.00	<b>TOTAL</b>										54,785.00	

REASON FOR REVISION: To cancel reserves from the Juvenile Arts and Crafts Fund and recognize those same funds by the Probation Department and its specific expenditures in order to purchase and be trained in the use of an evidence based risk and needs assessment for juveniles.

Prepared by Chris Artim Ext 7912

Department Head \_\_\_\_\_

Date: 6/6/12

Board of Supervisors \_\_\_\_\_

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Budget Revision # 3 FOR INDIVIDUAL DEPT USE

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