

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: July 10, 2012

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Nexus IS Inc. for Maintenance and Support of the County and Office of Education's NEC PBX/CCIS Telephone Network Systems in the Maximum Amount of \$205,000.00

ACTION REQUESTED

Approve the renewal of a competitively awarded blanket purchase order (BPO) with Nexus IS Inc. of Pleasanton, CA for maintenance and support services to maintain the County's NEC PBX/CCIS telephone network systems in the maximum amount of \$205,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Administrative Services Department's Telecommunications Division has a continuing need to purchase maintenance and support services to maintain the County's NEC PBX/CCIS telephone network systems. On April 27, 2010, your Board approved the renewal of BP016573, as a result of competitive Bid No. 9799, to Nexus IS and authorized the Purchasing Manager to sign the resulting two-year BP017664 effective through April 30, 2012 in the not to exceed amount of \$65,414.00. On January 10, 2012 the BPO was subsequently increased in the not to exceed amount of \$187,414 for additional support services to augment the Telecommunication Division's workforce as a result of key retirements.

The Administrative Services Telecommunications Division has requested the renewal of this BPO for another two-year term. Nexus IS has agreed to the renewal and has submitted pricing to reflect the Voice over IP technology upgrades implemented during the past two years. Purchasing Policy Manual, Paragraph 1.3 (o), allows for the renewal of contracts if it is deemed to be in the best interest of the County, based on satisfactory service and if it makes good business sense. This request meets this criterion.

FISCAL IMPACT

Upon your Board's approval, a BPO will be issued to Nexus IS, Inc. in the maximum amount of \$205,000.00 for the period of August 1, 2012 through July 31, 2014. Administrative Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Kathy Buchanan, Deputy Director of Information Technology
Andy Marks, Information Technology Manager

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Kathy Buchanan, Deputy Director of Information Technology

DATE: July 10, 2012

SUBJECT: **Fiscal Impact Statement**
Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Nexus IS Inc. for Maintenance and Support of the County's NEC PBX/CCIS Telephone Network Systems in the Maximum Amount of \$205,000.00

The Administrative Services Department's Telecommunications Division (Department) has sufficient funding to support this request.

The Department has requested sufficient funding for this Blanket Purchase Order in the Telecommunication Division's FY 2012-13 Budget (02100) submission.