

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager

DATE: September 25, 2012

SUBJECT: Approve the Annual Renewal of a Competitively Awarded Blanket Purchase Order with Stommel Inc. Doing Business as Lehr Auto Electric for Patrol Vehicle Equipment Installation Services in the Maximum Amount of \$75,000

ACTION REQUESTED

1. Approve the annual renewal of a competitively awarded Blanket Purchase Order (BPO) with Stommel, Inc., doing business as Lehr Auto Electric of Sacramento, CA, for Sheriff's Office related patrol vehicle equipment installation services, with a budgeted net county cost not to exceed \$75,000, for the period of October 1, 2012 through September 30, 2013, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Sheriff's Office requires an annual BPO for the as-needed purchase of patrol vehicle equipment installation services on County-owned law enforcement emergency vehicles. On September 13, 2011, your Board approved the first annual renewal of competitive Bid No. 10018 to Lehr Auto Electric and authorized the Purchasing Manager to sign the resulting BP019114 effective for the period of October 1, 2011, through September 30, 2012.

The Sheriff's Office submitted a request to renew the BPO for another one-year term. Lehr Auto Electric agreed to renew at the same pricing and terms. Section 15 of the General Terms and Conditions of Bid No. 10018 allows for the renewal of the existing agreement on a year-to-year basis pending the successful negotiation of the renewal pricing and terms. Placer County Purchasing Policy Manual Section 1.3(o) also allows for the renewal of a contract based on the vendors' satisfactory contract performance.

FISCAL IMPACT

The BPO resulting from this recommendation will be awarded to Lehr Auto Electric in the maximum amount of \$75,000.00 for the period of October 1, 2012 through September 30, 2013. The Sheriff's Office Fiscal Impact Statement is attached.

Attachment: Sheriff's Office Fiscal Impact Statement

cc: Janice Gage, Sheriff's Office Administrative Services Manager
Matt Burgans, Sheriff's Office Fleet Service Technician

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARDN.BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: September 25, 2012
SUBJECT: Fiscal Impact Statement
BPO Renewal for Lehr Auto Electric, Inc. for the period 10-01-12 – 09-30-13

Funds are included in the current FY 2012-13 Sheriff's Office budget for these expenses resulting in budgeted net county costs of \$75,000.

The Lehr Auto Electric, Inc. BPO is used by the Auburn and Tahoe Patrol, Jail and Vehicle Units for installations. Sheriff's Vehicle Maintenance Unit handles the coordination and management of the build ups for Sheriff's vehicles, including lease vehicles and replacement patrol cars. The request for this renewal BPO is for \$75,000. The amount of this request is based on history and projections of the planned activity factoring in the work that will be done in-house and the work to be completed by other county departments.