

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: October 23, 2012
SUBJECT: Larue T70 Self-Propelled Snowblowers – SnoQuip Inc.

ACTION REQUESTED

1. Approve the award of a negotiated purchase order to SnoQuip Inc. of West Sacramento, CA, for the purchase of two (2) Larue T70 self-propelled snowblowers in the total amount of \$1,079,792, funded by the Road Fund with no net County cost, and authorize the Purchasing Manager to sign the resulting purchase order and related documents.

BACKGROUND

The Department of Public Works Fleet Services Division (DPW) submitted a request to purchase two self-propelled snowblowers on behalf of the Road Maintenance Division. Due to the limited number of sources for snowblowers in the Northern California region it was determined that sending out a competitive bid would not generate sufficient competition. Purchasing Policy Manual (PPM) Section 7.1 allows for the negotiated purchase of new or used heavy equipment when deemed beneficial by the requesting department and the Purchasing Agent. PPM Section 1.3(n) allows for an exception to the competitive bidding process when the Purchasing Agent determines that making a specific purchase without competitive bidding is reasonably necessary for the conduct of County business.

Staff obtained three written offers for similarly-sized self-propelled snowblowers. SnoQuip Inc. submitted the lowest price quote and offered the Larue T70 snowblower which met the department's operational requirements. It is estimated that the County will save approximately \$57,647 by purchasing these snowblowers from SnoQuip Inc. Therefore in order to proceed your Boards approval is required.

FISCAL IMPACT

The purchase order resulting from this recommendation will total \$1,079,791.73 including sales tax and tire fees. The Department of Public Works' Fiscal Impact Statement is attached.

Attachment: Department of Public Works' Fiscal Impact Statement

cc: Cynthia Taylor, Public Works Senior Administrative Services Officer
Chuck Gordon, Public Works Manager-Fleet Operations
Kevin Taber, Public Works Manager-Road Maintenance

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors
FROM: Ken Grehm, Director
DATE: October 23, 2012
SUBJECT: **Fiscal Impact Statement**
RQ055766 Purchase of two (2) Snow Blowers from SNOQUIP

1. Approve the purchase of two (2) Snow Blowers from SNOQUIP RQ055766 in the aggregate amount of \$1,200,000 funded by Road Fund and no net county cost, for the period of FY 2012-13, and authorize the Purchasing Manager to sign the resulting Purchase Order.