

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: November 6, 2012
SUBJECT: Overhead Door Maintenance Services – R&S Architectural Products

ACTION REQUESTED

1. Approve the award of competitive Bid #10196 to R&S Architectural Products of Sacramento for overhead door, gate and fire door maintenance and repair services in the amount of \$57,000, \$20,000 of which is funded by revenue from TART's annual Transit Development Authority claim and revenue collected from direct and indirect Fleet Rates with no net county cost, and \$37,000 of which is funded by Facility Services' Building Maintenance budget resulting in no additional net county cost, for the period of November 7, 2012 to September 30, 2013, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Orders.

BACKGROUND

Facility Services' and Public Works' current blanket purchase orders (BPOs) for overhead door, gate and fire door maintenance and repair services expire on November 6, 2012. The departments continue to require BPOs for these services on a regular and as-needed basis. Notices announcing the availability of Bid 10196 were emailed to seventeen vendors via Procurement's EBID system and posted on the County's website. The bid requested preventative maintenance fees, fixed hourly rates for on-call repairs and minimum charges.

Two bids were received. Bids were evaluated with the right to award BPOs to two vendors, one each for the South Placer County and Tahoe/Truckee areas. Local Vendor Preference and Prompt Pay Discounts were considered but did not affect the outcome. R&S Architectural Products is the lowest bidder for the South Placer County area and the sole bidder for the Tahoe/Truckee area.

FISCAL IMPACT

Upon your Board's approval, BPOs will be awarded to R&S Architectural Products in the maximum amounts of \$37,000 for Facility Services and \$20,000 for Public Works, for a maximum aggregate amount of \$57,000. The resulting BPOs will be effective November 7, 2012 to September 30, 2013. Facility Services' and Public Works' Fiscal Impact Statements are attached.

Attachment: Bid Evaluation
Facility Services' Fiscal Impact Statement
Public Works' Fiscal Impact Statement

cc: Valerie Bayne, Administrative Services Manager
Cynthia Taylor, Sr. Administrative Services Officer



COUNTY OF PLACER, AUBURN, CA
BID EVALUATION & AWARD RECOMMENDATION

Bid No. 10196
Title: Overhead Door Maintenance
Due Date: 9/11/12

Buyer Name/Phone: Bob Bigney, 530-889-4255

(Recommended award is highlighted)

Item No.	Item Description	Qty	Unit Price	Extension	Unit Price	Extension
Overhead Door Company of Sacramento Sacramento, CA Contact Person: Shawn San Filippo Telephone: 916-421-3747 LVP Certified? ⁽¹⁾ No Invoice Terms ⁽²⁾ 1% Net 30		R&S Architectural Products Sacramento, CA Scott E. Frazier 916-371-5320 No Net 30				
SERVICE AREA A						
Quarterly Preventative Maintenance						
1.1	4 Electric Overhead Doors Auburn Justice Center	4	716.00	2,864.00	190.00	760.00
1.2	5 Roll-Up Grilles Auburn Justice Center	4	716.00	2,864.00	190.00	760.00
1.3	2 Manual Roll-Up Doors Auburn Justice Center	4	500.00	2,000.00	95.00	380.00
1.4	2 Manual Roll-Up Counter Doors Auburn Justice Center	4	500.00	2,000.00	95.00	380.00
Semi-Annual Preventative Maintenance						
2.1	1 Roll-up Door Auburn Library	2	358.00	716.00	95.00	190.00
2.2	2 Kitchen Doors Juvenile Detention Facility	2	358.00	716.00	95.00	190.00
Annual Preventative Maintenance						
3.1	1 Fire Door Auburn Justice Center	1	358.00	358.00	135.00	135.00

258

Name of Firm City/State		Overhead Door Company of Sacramento Sacramento, CA			R&S Architectural Products Sacramento, CA	
Contact Person Telephone		Shawn San Filippo 916-421-3747			Scott E. Frazier 916-371-5320	
LVP Certified? ⁽¹⁾		No			No	
Invoice Terms ⁽²⁾		1% Net 30			Net 30	
Item No.	Item Description	Qty	Unit Price	Extension	Unit Price	Extension
3.2	1 Fire Door Administration Building	1	358.00	358.00	135.00	135.00
3.3	3 Roll-up Doors Building 308	1	358.00	358.00	165.00	165.00
3.4	1 Roll-up Door Building 319A	1	358.00	358.00	135.00	135.00
3.5	1 Roll-down Fire Door Children's Emergency Shelter	1	358.00	358.00	135.00	135.00
3.6	1 Fire Door Community Development Resource Center	1	358.00	358.00	135.00	135.00
3.7	7 Fire Doors Finance Administration Building	1	716.00	716.00	700.00	700.00
3.8	5 Manual Overhead Doors Fleet Garage & Tire Barn	1	716.00	716.00	190.00	190.00
3.9	21 Electric Overhead Doors Fleet Garage & Tire Barn	1	1,200.00	1,200.00	750.00	750.00
3.10	2 Fire Doors Juvenile Detention Facility	1	600.00	600.00	200.00	200.00
3.11	4 Fire Doors Main Jail	1	1,200.00	1,200.00	400.00	400.00
3.12	3 Fire Doors Minimum Security Jail	1	895.00	895.00	300.00	300.00
	Motor Replacement					
4.0	Motor replacement as needed 3/4 HP, Lift Master Part #GH7511	2	2,363.00	4,726.00	2,000.00	4,000.00

259

Name of Firm City/State		Overhead Door Company of Sacramento Sacramento, CA			R&S Architectural Products Sacramento, CA	
Contact Person Telephone		Shawn San Filippo 916-421-3747			Scott E. Frazier 916-371-5320	
LVP Certified? ⁽¹⁾ Invoice Terms ⁽²⁾		No 1% Net 30			No Net 30	
Item No.	Item Description	Qty	Unit Price	Extension	Unit Price	Extension
SERVICE AREA B						
Annual Preventative Maintenance						
5.1	4 Roll-up Doors DPW/TART Facility	1	No Bid	No Bid	195.00	195.00
5.2	3 Manual Roll-up Doors DPW/TART Bus Barn	1	No Bid	No Bid	195.00	195.00
5.3	9 Roll-up Doors Vehicle Maintenance Facility	1	No Bid	No Bid	390.00	390.00
5.4	1 Roll-up Door Sand Storage Building	1	No Bid	No Bid	125.00	125.00
5.5	1 Fire Door Sheriff's Burton Creek Substation	1	No Bid	No Bid	125.00	125.00
5.6	3 Roll-up Doors Sheriff's Burton Creek Substation Shop/Vehicle Service Storage Bays	1	No Bid	No Bid	125.00	125.00
Hourly Rates for On-Call Repairs Applicable to Service Areas A & B						
6.1	Regular Hourly Rate, Technician	4	179.00	716.00	112.00	448.00
6.2	Overtime Hourly Rate, Technician Between 5:00 PM and 8:00 AM , M to F	2	358.00	716.00	142.50	285.00
6.3	Overtime Hourly Rate, Technician Saturday, Sunday & Holidays	1	716.00	716.00	165.00	165.00
6.4	Regular Hourly Rate, Helper	2	120.00	240.00	55.00	110.00
6.5	Overtime Hourly Rate, Helper Between 5:00 PM and 8:00 AM , M to F	1	240.00	240.00	75.00	75.00
6.6	Overtime Hourly Rate, Helper Saturday, Sunday & Holidays	1	480.00	480.00	75.00	75.00

260

Name of Firm City/State		Overhead Door Company of Sacramento Sacramento, CA		R&S Architectural Products Sacramento, CA		
Contact Person Telephone		Shawn San Filippo 916-421-3747		Scott E. Frazier 916-371-5320		
LVP Certified? ⁽¹⁾		No		No		
Invoice Terms ⁽²⁾		1% Net 30		Net 30		
Item No.	Item Description	Qty	Unit Price	Extension	Unit Price	Extension
	MINIMUM CHARGE					
	Service Area A					
7.1	Auburn, Roseville and Rocklin	3	179.00	537.00	125.00	375.00
7.2	Lincoln and Sheridan	1	179.00	179.00	125.00	125.00
7.3	Dutch Flat	1	179.00	179.00	187.00	187.00
	Service Area B					
8.1	Truckee and Tahoe City	1	No Bid	No Bid	187.00	187.00
(1)	Local Vendor Preference is granted to those firms who file an LVP Affidavit with the County prior to the close of the bid.		Bid Total (Service Area A)	27,364.00	Bid Total (Service Area A)	11,885.00
(2)	Invoice Terms of less than 10 days were not considered in this evaluation.		Bid Total (Service Area B)	No Bid	Bid Total (Service Area B)	2,500.00
			LVP	0.00	LVP	0.00
			Prompt Pay Disc	273.64	Prompt Pay Disc	0.00
			Ref. Price (Service Area A)	\$27,090.36	Ref. Price (Service Area A)	\$11,885.00
			Ref. Price (Service Area B)	No Bid	Ref. Price (Service Area B)	\$2,500.00

EVALUATION NOTES:

For Service Area B, no bids were received from vendors located in the Truckee/Tahoe area.

EVALUATION SUMMARY - LISTED BY LOW BIDDER:

Service Area A		
1	R&S Architectural Products	\$11,885.00
2	Overhead Door Company of Sacramento	\$27,090.36
Service Area B		
1	R&S Architectural Products	\$2,500.00

COST IMPACT:

Total #1: R&S Architectural Products (Service Area A + Service Area B)	\$14,385.00
Total #2: Overhead Door Co. of Sac. (Service Area A) + R&S (Service Area B)	\$29,590.36
Difference	\$15,205.36
Difference ÷ Total #2	51.39%
Total Award	\$57,000.00
Cost Impact (estimated savings)	\$29,290.13

261

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: November 6, 2012
SUBJECT: **Fiscal Impact Statement**
BPO for Garage Door Maintenance

The Department of Facility Services is requesting the renewal of the annual blanket purchase order for overhead door, gate, and fire door maintenance and for on-call repairs at various sites throughout Placer County.

The Department has budgeted for this cost in the Building Maintenance budget for FY12/13 therefore there will not be an additional net county cost for this request.

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

DATE: November 6, 2012

FROM: Ken Grehm, Director

SUBJECT: **FISCAL IMPACT STATEMENT**

RQ054473 R & S Architectural Overhead Door Maintenance Contract for Fleet and TART in the amount of \$20,000

1. Approve award of competitive bid #10196 Overhead Door Maintenance Contract from R & S Architectural in the aggregate amount of \$57,000 of which \$20,000 is for DPW departments and funded by revenue from TART's annual TDA claim and revenue collected from direct and indirect Fleet Rates with no net county cost, for the period of FY 2012-13, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Orders.

264