

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: November 20, 2012
SUBJECT: Leasing Vanpool Vehicles – VPSI Inc.

ACTION REQUESTED

1. Approve the annual renewal of a competitively awarded blanket purchase order (BPO) with VPSI Inc. of Troy, MI for leasing vanpool vehicles for the County's vanpool program in the maximum amount of \$156,200, funded by Transit Development Act revenue with no net County cost, for the period of November 20, 2012 through December 31, 2013, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works Transit/TART Division (DPW) requires an annual BPO for leasing full size passenger vans for the County's Vanpool Program which is administered by DPW for Placer County commuters. On September 27, 2011, your Board approved the first renewal of competitive Bid No. 9830 to VPSI Inc. The resulting BPO will expire on November 19, 2012.

DPW submitted a request to renew the BPO for another term. VPSI Inc. agreed to renew at the same pricing and terms. Section 15 of the General Terms and Conditions of Bid No. 9830 allows for the renewal of the existing agreement on a year-to-year basis upon the successful negotiation of the renewal pricing and terms. Placer County Purchasing Policy Manual Section 1.3(o) also allows for the renewal of a contract based on the vendors' satisfactory contract performance.

FISCAL IMPACT

The BPO resulting from this recommendation will be awarded to VPSI Inc. in the maximum amount of \$156,200 and will be effective for the period of November 20, 2012 through December 31, 2013. DPW's Fiscal Impact Statement is attached.

Attachment: DPW's Fiscal Impact Statement

cc: Cynthia Taylor, Public Works Senior Administrative Services Officer
Will Garner, Public Works Manager-Transit Services

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors
FROM: Ken Grehm, Director
DATE: November 20, 2012
SUBJECT: **Fiscal Impact Statement**
RQ055783/BPO019160 VPSI

1. Approve the annual Transit Lease of Vanpool Vehicles with VPSI in the aggregate amount of \$156,200 funded by Transit Development Act revenue and no net county cost, for the period of 11/1/2012 thru 10/31/2013, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Order.