



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



MAIN OFFICE
2929 RICHARDSON DR.
AUBURN, CA 95603
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION
DRAWER 1710
TAHOE CITY, CA 96145
PH: (530) 581-6300 FAX: (530) 581-6377

EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

To: The Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshal
Date: December 11, 2012
Subject: Vehicle and Computer Equipment Lease Purchases for Sheriff's Civil Division from Civil Trust Fund Account

Action Requested

1. Approve a Budget Revision to increase revenue and expenditures in the amount of \$70,134 through a transfer from the Civil Trust Fund to the Sheriff's Civil Division for lease of a vehicle and computer equipment, and capitalization of leased equipment. Authorize the Purchasing Manager to execute all related documents, and add the equipment to the Master Fixed Asset List.

Background

The Sheriff's Office Civil Division needs to lease an additional vehicle to meet the increase in civil processing services. Currently only one vehicle is permanently assigned to this division in addition to a shared pool vehicle. The pool vehicle and new additional vehicle will be assigned to the Civil Division and customized computer equipment will be added to enhance service capabilities. The Sheriff will be installing Mobile Data Computers and Sirron (Civil processing software) into the three vehicles within the Civil Division. The annual costs for lease and maintenance for the vehicle and equipment is \$27,098. California Government Code Section 26746 allows the special fund to be expended to supplement the County's costs for vehicle fleet replacement and equipment, maintenance, and Civil process operations.

Fiscal Impact

Civil Trust Funds are available in the amount of \$70,134 for these expenses. Upon approval, \$27,098 of these funds will be transferred to the Sheriff's Civil Division to cover lease costs for FY 2012-13. There is no additional fiscal impact to the General Fund.

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MASTER FIXED ASSET LIST
Appropriation 21950

Description	Quantity	Amount
Lease Vehicle	1	\$23,536
Lease Mobile Data Computer	3	\$19,500
		<hr/>
Total Addition to Master Fixed Assets		<hr/>
		<u>\$43,036</u>

PLACER COUNTY

PAS DOCUMENT NO.
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BUDGET REVISION

FY12 DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
20	BR	140,268.00	13

- Cash Transfer Required
- Trust Fund 371/100/GL 2400/Sub 209000
- Reserve Cancellation Required
- Establish Reserve Required

11/21/12
Auditor-Controller *ung 11/21/12*

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT										
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
20	006				219506	02412	8958			23,536.00	20	014				219506	02412	4451			23,536.00
20	006				219506	02412	8958			19,500.00	20	014				219506	02412	4451			19,500.00
20	006				219506	02412	8954			27,098.00	20	014				219506	02412	2710			3,900.00
											20	014				219506	02412	2052			2,505.00
											20	014				219506	02412	2840			7,965.00
											20	014				219506	02412	2770			5,200.00
											20	014				219506	02412	2290			750.00
											20	014				219506	02412	3810			4,864.00
											20	014				219506	02412	3830			1,456.00
											20	014				219506	02412	2840			458.00
TOTAL										70,134.00	TOTAL										70,134.00

REASON FOR REVISION: To modify FY 2012-2013 budget to purchase/lease a new vehicle and related equipment (MDC, Data, Siron) from Civil Division Vehicle and Equipment trust fund.

Prepared by LIZ Ext 7834
 Department Head [Signature] 11/16/12
 Board of Supervisors _____

Date: 10/18/12
 Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

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