

Placer County Library MEMORANDUM

TO: Honorable Board of Supervisors
FROM: Mark R. Parker, Director of Library Services
DATE: April 18, 2006
SUBJECT: Kings Beach Library Closure for Floor Project

ACTION RECOMMENDED AND REQUESTED

Approve the closure of the Kings Beach Library from Tuesday, May 2 through Saturday, May 13 in order to repair the sub-floor, replace the carpeting, and rearrange shelving.

BACKGROUND

During the planning process for replacing the carpeting at the Kings Beach Library, it was discovered that the sub-floor was in need of repair. To accomplish this, a portion of the collection must be boxed up, the free-standing wooden shelving removed, the shelving repositioned and installed to create a more functional design, and the collection reshelved. Staff of the Library and Facility Services will work together on this project, which is calculated to take approximately twelve days.

FISCAL IMPACT

Funding is available within the Library's FY 05-06 Budget for project expenses, such as the cost of the storage container and Facility Services labor and materials costs. Permanent staff will be working on the project, and extra-help staff hours will be reduced, resulting in minimal salary savings.

