

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **APRIL 18, 2006**

From: **JAMES DURFEE / WILL DICKINSON**

Subject: **HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENTS – COLFAX AND FORESTHILL**

**ACTION REQUESTED / RECOMMENDATION:**

- 1) Authorize the Chairman to sign an Agreement with 21st Century Environmental Management Inc. of Nevada (PSC) to conduct one-day Household Hazardous Waste (HHW) collection events in Colfax and Foresthill.
- 2) Authorize the Chairman to sign the attached Memorandum of Understanding (MOU) with the City of Colfax for the HHW collection event in the Colfax area.
- 3) Authorize the Director of Facility Services to file the attached Notice of Exemption for the two one-day HHW events, based on staff's findings that this project is exempt from further review under the California Environmental Quality Act (CEQA).

**BACKGROUND:** HHW constitutes a public health hazard and a threat to the environment and cannot be legally disposed of in residential household waste. Residents and businesses in Placer County have the opportunity to dispose of HHW at permanent facilities located near Lincoln and Truckee. However, the location of these facilities may not be convenient to residents or businesses in Colfax and Foresthill.

To address this issue and improve customer convenience, staff proposes conducting one-day HHW collection events in the Colfax and Foresthill areas. At the request of the County Purchasing Manager, staff solicited proposals from two firms that have demonstrated experience in conducting one-day collection events for the County and the City of Colfax. After reviewing both proposals, County staff selected PSC based on their proposed cost and staffing levels. A copy of this agreement is available for review at the Clerk of the Board Office.

Staff has negotiated an Agreement with PSC to conduct the collection events, scheduled for June 10, 2006, at the former Georgia-Pacific Mill Site in Foresthill, and June 11, 2006, at Colfax High School. A copy of the Agreement is available for review at the Clerk of the Board's office. Local residents may participate in these events at no charge. Businesses that qualify as Conditionally Exempt Small Quantity Generators (CESQG) may also participate in these events. However, they are required to pay service fees for collection of their HHW. CESQGs are defined as businesses that generate less than 220 pounds or 27 gallons of HHW per month.

County staff has developed an MOU with the City of Colfax for the Colfax event. The MOU defines the roles and responsibilities of each jurisdiction and will allow us to cooperatively stage an event that benefits both jurisdictions. Under the terms of the MOU, the City will contribute to the advertising budget and provide staffing for coordinating and conducting the event. The County will be responsible for contracting with PSC and funding that agreement and providing matching funds for advertising. A copy of the MOU is attached.

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**ENVIRONMENTAL CLEARANCE:** Staff has determined that this project is exempt from further environmental review pursuant to Section 15061(b)(3) of the CEQA Guidelines. A copy of the Notice of Exemption is attached.

**FISCAL IMPACT:** The cost for providing the services defined in the Agreement is estimated at \$40,000 per event. The actual cost will vary depending on the number of participants and the quantity and type of wastes collected. Costs associated with the collection of wastes from CESQGs will be paid for by the businesses that drop off the waste at either event. In addition, per the MOU, the County will contribute \$1,000 towards the advertising budget for the Colfax event.

Sufficient funds for the Agreement and advertising per the MOU are available in the Solid Waste Management budget.

JDWD:mjw

cc: COUNTY EXECUTIVE OFFICE

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD: AGREEMENT / 21ST CENTURY ENV.  
MANAGEMENT INC. OF NEV

ATTACHMENT: MOU  
NOTICE OF EXEMPTION

**MEMORANDUM OF UNDERSTANDING  
FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT  
BETWEEN  
THE COUNTY OF PLACER AND  
THE CITY OF COLFAX**

**THIS AGREEMENT** is made as of \_\_\_\_\_ 2006 by and between the **COUNTY OF PLACER** (the "County") and the **CITY OF COLFAX** (the "City").

**RECITALS**

WHEREAS, Household Hazardous Waste (HHW) constitutes a public health hazard and a threat to the environment and cannot be disposed of as part of residential household waste; and

WHEREAS, the County wishes to support the City's efforts to expand the collection of HHW materials and recognizes the limited options for disposal in the eastern portion of the County; and

WHEREAS, the City desires to conduct a one-day HHW collection event, hereinafter referred to as "Event" located in or near the City during the 2006 calendar year; and

WHEREAS, the County has resources to fund such an Event.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained in this Agreement, and for other good and valuable consideration, the parties agree as follows:

**1. Contract:** In accordance with established County procurement practices, County will retain a qualified consultant to manage and operate the Event.

**2. Permits:** County staff will prepare and submit the Event's permit applications including the Permit By Rule Notification and the Home-Generated Sharps Consolidation Point application.

**3. Advertising:** County shall contribute one thousand dollars (\$1,000.00) to the Event advertising budget. City shall contribute one thousand dollars (\$1,000.00) to the Event advertising budget. County and City staff shall coordinate the development and placements of the advertisements with each other and the County's consultant. The advertising campaign may include, but is not limited to: newspaper advertisement placements in the Colfax Record, website posting on the Placer County Solid Waste webpage, production of fliers for distribution in City, and a press release to local media. City shall provide staff to distribute Event fliers at least one month prior to the Event.

**4. Location Agreement.** The parties agree and acknowledge that the Event is expected to take place at Colfax High School, in a location and with access as directed by the Placer Union High School District ("District") or its authorized designee. City agrees and acknowledges that the County is entering into this Agreement on the understanding that the Consultant will obtain the necessary authorization from District to use the Event site, and that the authorization will provide for, 1) entry for the County, City, and the Consultant to the property on a selected job-walk day to preview the property for equipment set-up and on the day of, the day before, and the day after Event, as necessary; 2) access to equipment storage and staging areas, and 3) access to adequate

ingress and egress routes. County and City each agree to provide such evidence of insurance coverage as may reasonably be required by the District."

**5. Date of Event.** The parties agree and acknowledge that Sunday, June 11, 2006 is the anticipated date of the Event. The parties may change the Event date upon mutual consent. The parties agree to work cooperatively to identify all dates and staffing levels contained in Section 6 herein.

**6. Staffing:** City shall provide to County the names and contact information for two (2) City staff who shall serve as emergency contacts for all days associated with the Event. City shall also provide the following staffing for the Event:

Description of Day	Date	No. of Required Staff
Job Walk	April 4, 2006	1-2
Day before Event	June 10, 2006	1-2
Day after Event	June 12, 2006	1-2
Day of Event	June 11, 2006	4-6

**7. Notices.** Any notice required by or allowed under this Agreement shall be in writing and delivered to the parties by deposit in the United States mail, postage prepaid, certified mail, addressed as follows:

If to the County: County of Placer  
Attn: Thom Carmichael  
Department of Facility Services  
11476 C Avenue  
Auburn, CA 95603

If to the City: City of Colfax  
Attn: Bob Perrault  
City Manager  
PO Box 702  
Colfax CA 95713

Either party may change the address to which notices to it are to be sent.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**COUNTY OF PLACER**

By: \_\_\_\_\_  
Bill Santucci  
Chairman, Board of Supervisors

Attest: \_\_\_\_\_  
Clerk of the Board

Approved as to form:

\_\_\_\_\_  
County Counsel

**CITY OF COLFAX**

By: \_\_\_\_\_  
Joshua Alpine  
Mayor, City of Colfax

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

**NOTICE OF EXEMPTION**

**To:** Office of Planning and Research  
1400 Tenth Street, Room 121  
Sacramento, CA 95814  
Placer County Clerk  
2952 Richardson Dr.  
Auburn, CA 95603

**From:** Placer County Department of Facility Services  
11476 C Avenue  
Auburn, CA 95603

**Project Title:** Temporary Household Hazardous Waste Collection Events – Colfax and Foresthill areas

**Project Locations:** Colfax High School site and the former Georgia-Pacific Mill site in Foresthill (APN 007-030-024)

**County:** Placer

**Description of Project:** Conduct two one-day collection events in the Colfax and Foresthill areas for residential and Conditionally Exempt Small Quantity Generator (CESQG) hazardous waste. 21<sup>st</sup> Century Environmental Management Inc. of Nevada will conduct the events under contract with Placer County.

**Public Agencies Approving and Carrying Out Project:** Placer County and the City of Colfax

**Exempt Status: (check one and cite)**

- Ministerial -
- Declared Emergency -
- Categorical - Section 15061(b)(3) of the CEQA Guidelines
- Statutory -

**Reason Why Project is Exempt:** This project is exempt under Section 15061(b)(3) of the CEQA Guidelines. Staff has determined with certainty that due to the project locations, limited durations, restrictions on the amounts of materials that can be transported to the sites, and the specialized training of the contract operator, conducting two one-day collection events for residential and CESQG hazardous waste would not have a significant effect on the environment.

**Lead Agency Contact:** Thom Carmichael, R.E.H.S. (530) 886-4984

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
James Durfee, Director  
Placer County Department of Facility Services

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