

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

**TO: BOARD OF SUPERVISORS**

**DATE: JUNE 13, 2006**

**FROM: <sup>MD</sup> JAMES DURFEE / ALBERT RICHIE**

**SUBJECT: USE AGREEMENT WITH THE NEWCASTLE ELEMENTARY SCHOOL**

**ACTION REQUESTED/RECOMMENDATION:** Approve the use of Park Dedication Fees in the amount of \$50,000 to renovate an athletic field at the Newcastle Elementary School, and authorize the Chairman to execute the Use Agreement.

**BACKGROUND:** The Newcastle Elementary School District is requesting County Park Dedication Fees to help pay for the costs of labor and equipment to renovate an athletic field at the Newcastle Elementary School. This athletic field provides opportunities to the general public and school children for a variety of recreation including soccer, little league baseball, track and basketball. The athletic field is old and, due to heavy use, in need of major renovation. The School District proposes to use this funding for landscape architectural services, removal of approximately 55,000 square feet of existing turf, removal of the old irrigation, installation of a new irrigation system, soil preparation and hydro-seeding.

When Park Dedication Funds are utilized for a project, the County requires the requesting agency to enter in to a Use Agreement. This Use Agreement will insure the School District's responsibility for keeping the recreational facilities open and available to the general public after school hours. The Use Agreement also requires that the School District will be responsible for maintaining the renovated recreational facilities to an attractive and safe standard, provide insurance, pay for utilities, and be responsible for covering project related costs such as permits, surveying, design changes and overruns.

On April 20, 2006, the Newcastle/Ophir Municipal Advisory Council recommended approval of this request, and on May 9, 2006, the Placer County Parks Commission also recommended approval. A copy of the Use Agreement is available for review at the Clerk of the Board's Office.

**ENVIRONMENTAL CLEARANCE:** This project is Categorically Exempt from the California Environmental Quality Act pursuant to Section 15301, Existing Facilities, which provides for the repair or minor alteration of existing public structures or facilities involving negligible or no expansion of use.

**FISCAL IMPACT:** There is currently \$118,095 of Park Dedication Fees available in Recreation Area #15, Ophir-Newcastle Area. Approval of this request will have no impact upon the County General fund.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD OFFICE – USE AGREEMENT

JD/AR/JR/dh

cc: COUNTY EXECUTIVE OFFICE

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