

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: BOARD OF SUPERVISORS

Date: JUNE 13, 2006

From: JAMES DURFEE / MARY DIETRICH *MD*

**Subject: APPROVE RENEWAL OF ANNUAL ROOFING CONTRACT
PROJECT NO. 9122**

ACTION REQUESTED / RECOMMENDATION: Approve a renewal of the Annual Roofing Contract with Hester Roofing, Inc. and authorize the Director of Facility Services to sign a new contract in an amount not to exceed \$105,000 following County Counsel's review and approval of required bonds and insurance.

BACKGROUND: On an annual basis, Facility Services contracts with a roofing contractor to provide for roof repairs and replacement of County-owned buildings on an as-needed basis. On August 24, 2004, your Board awarded this contract to Hester Roofing, Inc. based upon a competitive bid solicitation. On September 27, 2005 you board approved a one-year renewal of this contract. Over the years Hester Roofing, Inc. has competitively secured other contracts with the County, and, as in past years, has performed the work requested under this contract in a timely and professional manner. Based upon this performance, Facility Services recommends approval of a second renewal of this contract for an additional one year period as provided in the 2004 bid solicitation. This is the final renewal option. In 2007, Facility Service will request permission to rebid this contract.

The existing agreement provides for annual contracts in an amount not-to-exceed \$105,000. A copy of the contract is available for review at the Clerk of the Board's office.

ENVIRONMENTAL CLEARANCE: The Annual Roofing Contract project is Categorically Exempt from the California Environmental Quality Act pursuant to Section 15301-Class 1: Existing Facilities, which provides for the repair and maintenance of existing public structures where no expansion of use will result.

FISCAL IMPACT: The total contract value is recommended in an amount not-to-exceed \$105,000. Sufficient funding is currently available in various Facility Services' budgets including Building Maintenance, DeWitt Development and the Capital Projects Building Fund.

MD:TP:SH:js

AVAILABLE AT THE CLERK OF THE BOARD'S OFFICE: CONTRACT

cc: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

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