



**MEMORANDUM
OFFICE OF THE
PLACER COUNTY CLERK – RECORDER –
REGISTRAR OF VOTERS**

TO: Honorable Board of Supervisors
FROM: Jim McCauley, Placer County Clerk – Recorder – Registrar of Voters
DATE: August 1, 2006
SUBJECT: Request for Approval of Contract Extension for Licensing and Maintenance of Clerk-Recorder Imaging Information System

Jim McCauley

Recommendation

Approve one-year contract extension in the amount of \$170,721.71 with AtPac for the Clerk-Recorder Imaging Information System, including software licensing, hardware and software maintenance, web access to the Recorders Index, and related consulting and support.

Background

Placer County has had a licensing and maintenance support agreement with AtPac since December of 1995 for its Clerk-Recorder Imaging Information System. This system maintains the Clerk-Recorders Index, the integrated cashiering system, web access to the Recorder's Index and campaign financing reports, and the actual Clerk-Recorder Imaging System for capturing and maintaining permanent images all indexed documents. The agreement with AtPac has been amended several times since 1995 to reflect updated technologies and requirements.

The County continues to use the Clerk-Recorder Imaging Information System on a daily basis, and therefore a one-year extension of the current contract, which expired June 30, is recommended. There is no change in the total current annual cost of \$170,721.71 for the various system component charges.

Fiscal Impact

Funds for the requested contract extension are included in the County Clerk-Recorder-Elections budget for FY 2006-07. Additionally, almost all of the costs are reimbursable from Clerk-Recorder fees for automation and micrographics, as provided by State law.

Contract No. 10460

This is an identified attachment to the Clerk-Recorder Imaging Information System [CRiis™] License Agreement by and between

Placer County
C/o Clerk-Recorder Office
2954 Richardson Drive
Auburn, CA 95603
as
Licensee

and

AtPac™
16700 Iola Way
Grass Valley, CA 95949
as
Licensor

1. Term.

This attachment supplements and supersedes Contract No. 10460, and all subsequent amendments and additions, as to the term of the contract.

This addendum extends the term of the License to June 30, 2007, unless otherwise terminated as set forth in Section 7.3 of the License Agreement.

2. Fees, Initial and Annual Fee(s), Other Fees.

This attachment supplements and supersedes Contract No. 10460, and all subsequent amendments and additions, as to the fees for licensing, maintenance and other support services for the Clerk-Recorder Imaging Information System during the period of this contract, as extended.

The annual *DocUment Advantage* License, Maintenance, Support and Image Storage Fee for the Clerk-Recorder System shall be \$53,625.00, payable annually.

The annual CRiis™ Recording License Fee shall be \$40,023.64, payable quarterly.

The annual HP-01 software maintenance fee for computer consultation services to provide customized add-on operating system, data base and on-site support related to the HP-01 server for the CRiis™ system shall be \$39,000.00, payable quarterly.

The annual CRiis™ Imaging License and Maintenance Fee shall be \$15,525.52, payable quarterly.

Contract No. 10460

2. Fees, Initial and Annual Fee(s), Other Fees, Cont'd.

The annual fee for the CQCS license (CYBERSCREEN and CYBERQUERY) shall be \$6,480.05, payable annually.

The annual *DocUment Advantage* software fee for Elections Imaging server support and maintenance shall be \$3,217.50, payable annually.

The annual fee for *CRiis*TM online web service access and maintenance shall be \$1,800.00, payable monthly at the rate of \$150.00.

All fees and rates listed above are *inclusive* of any applicable California sales tax.

Charges for customized programming, consulting and services as may be required and authorized in writing by the County Clerk-Recorder-Registrar of Voters for supplemental maintenance, upgrades and support of the Clerk-Recorder Imaging Information System not otherwise provided for shall not exceed \$11,050.00 during the period of this contract extension, billable hourly at the rate of one hundred five dollar (\$105) per hour, or cost plus eighteen percent (18%) for materials. Such charges are *exclusive* of any applicable California sales tax.

3. Executed.

The below names parties execute this addendum to the Clerk-Recorder Imaging Information System [*CRiis*TM] License Agreement.

Licensee:
Placer County
C/o County Clerk-Recorder
2954 Richardson Drive
Auburn, CA 95603

Chairman, Placer County Board of Supervisors

Dated:

Licensors:
AtPacTM
16700 Iola Way
Grass Valley, CA 95949

James P. Maclam, President

Dated:

