

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: November 7, 2006

SUBJECT: Approve Change Order No. 2 in the Amount of \$125,000.00 to Blanket Purchase Order No. 13607 for Asphalt Emulsion with Kent's Oil Service, Inc.

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**ACTION REQUESTED**

Approve Change Order No. 2 to BPO No. 13607 with Kent's Oil Service, Inc. of Stockton, CA, in the amount of \$125,000.00 for asphalt emulsion delivered, and authorize the Purchasing Manager to sign the resulting change order increasing the maximum amount of the BPO to \$591,272.00.

**BACKGROUND**

On April 4, 2006 your Board approved the award of Bid No. 9539 to Kent's Oil Service for the purchase of asphalt emulsion. As a result, BPO No. 13607 was issued for the period of April 12, 2006 through March 31, 2007. Effective July 1, 2006, contract prices were increased in accordance with the price adjustment provisions of the agreement due to increased material costs (oil) passed along from Kent's suppliers at the time. This increase has resulted in the BPO funds being depleted sooner than anticipated. Public Works has requested to increase the BPO amount in order to complete remaining projects.

In accordance with Section 2.1(g) of the Purchasing Policy Manual, this amendment requires your Board's approval.

**FISCAL IMPACT**

Upon your approval, BPO No. 13607 will be increased by \$125,000.00 to a new maximum amount of \$591,272.00. Public Works is adequately funded for these expenditures.

cc: Kevin Taber, Public Works Manager – Road Maintenance  
Cynthia Taylor, Public Works Manager – Admin.

