



MEMORANDUM
FROM THE OFFICE
OF COUNTY COUNSEL

TO: Board of Supervisors

FROM: Anthony J. La Bouff, County Counsel

DATE: December 5, 2006

RE: AGENDA ITEM SUMMARY:
Update to Placer County Conflict of Interest Code Appendix
Review Local Agency Conflict of Interest Codes – Biennial Report

ACTION REQUESTED:

A. Adopt a resolution amending the Placer County Conflict of Interest Code Appendix of Designated employees.

B. Adopt a resolution approving statements from local government agencies regarding the status of their conflict of interest codes, and approving amendments as indicated in the attached resolution.

BACKGROUND:

The Political Reform Act requires that we conduct a biennial review of the Appendix to the Placer County Chapter 2.84 Conflict of Interest Regulations. The Appendix lists the position titles in each department that are designated to file the Conflict of Interest Form 700.

The Placer County Board of Supervisors is the code-reviewing agency for intra-county local agencies, pursuant to the Fair Political Practices Act. The Act requires a biennial report from these agencies indicating whether their conflict of interest code complies with state law or requires amendment. This agenda item is a summary of those local agency reports, with a resolution approving same.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Approve the reports and amendments by adopting the attached Resolutions.

AJL/kf

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resol. No: _____

A RESOLUTION AMENDING THE
PLACER COUNTY CONFLICT OF
INTEREST CODE APPENDIX OF
DESIGNATED POSITIONS.

Ord. No: _____

First Reading: _____

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held ____December 5, 2006____ by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

CHAIRMAN, BOARD OF SUPERVISORS

Attest:
Clerk of said Board

The Board of Supervisors of the County of Placer, State of California, does hereby resolve that the Placer County Conflict of Interest Code Appendix designating positions within the County mandated to disclose certain financial interests pursuant to the Political Reform Act, is hereby amended as shown in the attached appendix.

UPDATED APPENDIX TO CHAPTER 2.84: CONFLICT OF INTEREST REGULATIONS

Disclosure Categories:

Full Disclosure – Category I

All Department Heads/Assistant Department Heads/Deputy Department Heads

Limited Disclosure – Category II

All other designated positions

ADMINISTRATIVE SERVICES

Administration & Management:

Director, Administrative Services
Deputy Director, Administrative Services
Administrative Services Officer
Accountant/Auditor

IT Services:

Deputy Director/Information Technology
Information Technology Manager
Information Technology Supervisor

Central Services:

Central Services Manager

Procurement Services:

Purchasing Manager
Senior Buyer
Buyer I/II

Communications:

Information Technology Manager
Telecommunications Supervisor
Information Technology Supervisor

Records Management:

Records Coordinator

Revenue & Reimbursement:

Revenue Services Manager

AGRICULTURAL COMMISSIONER/SEALER

Agricultural Commissioner/Sealer

Deputy Agricultural Commissioner/Sealer

Agricultural Commission Members

Fish and Game Commission Members

ASSESSOR

Assessor

Assistant Assessor

Administrative Services Officer-Senior

Administrative Supervisor

Appraisal Technician

Assessment Manager

Assessment Supervisor

Assistant/Associate Appraiser

Assistant/Associate Auditor-Appraiser

~~Cadastral & Property Transfer Supervisor~~

Chief Appraiser

GIS Technician II

Information Technology Supervisor

Information Technology Technician I/II

Managing Appraiser

Managing Auditor - Appraiser

Senior Appraiser

Senior Auditor-Appraiser

Senior Cadastral Technician

Senior Technology Solutions Analyst

~~Senior Transfer Analyst~~

Supervising Appraiser

AUDITOR

Auditor-Controller
Assistant Auditor-Controller
~~Accounting Systems Manager~~

~~Administrative Services Officer~~
~~Managing Accountant Auditor~~

BOARD OF SUPERVISORS

Board of Supervisors
Administrative Officer

Assessment Appeals Board

BUILDING DEPARTMENT

Chief Building Official
Assistant Chief Building Official
Supervising Building Inspector
Senior Building Inspector
Supervising Code Enforcement Officer

Building Inspector I/II
~~Administrative Services Officer~~
Counter Services Manager
Building Appeals Board Members
Code Enforcement Officer

CHILD SUPPORT SERVICES

Director of Child Support Services
Assistant Director of Child Support Services
Supervising Child Support Attorney
~~Senior Child Support Attorney~~

Child Support Program Manager
~~Administrative Services Officer~~
~~Senior Technology Solutions Analyst~~

COMMUNITY DEVELOPMENT RESOURCE AGENCY

Director
Environmental Coordinator
Principal Planner

Information Technology Supervisor
Administrative Services Officer - Senior
Administrative Services Officer

COUNTY CLERK-RECORDER

County Clerk-Recorder-Registrar
Assistant County Clerk
Clerk-Recorder Manager
Assistant Registrar of Voters

Administrative Services Officer
Administrative Services Officer – Senior
Elections Manager

COUNTY COUNSEL

County Counsel
Chief Deputy County Counsel
Senior Deputy County Counsel

Deputy County Counsel
Accountant Auditor I/II
Supervising Deputy County Counsel

COUNTY EXECUTIVE OFFICE

County Executive Officer
Chief Assistant County Executive Officer
Assistant County Executive Officer
Assistant Director Emergency Services
Budget and Fiscal Operations Manager
Deputy County Executive Officer
County Budget Administrator
Director Economic Development
Senior Economic Development Specialist
Emergency Services Program Manager

Management Analyst I/II/Senior
Principal Management Analyst
Public Information Officer
Director of Risk Management
Risk Management Administrator
Risk Management Investigator

Economic Development Board Members
Gold Country Settlement Funding Board

SUPERIOR COURTS

Note: Courts file under CA Rules of Court.
Superior Court Judges & Commissioners

DISTRICT ATTORNEY OFFICE

District Attorney
Assistant District Attorney
Chief DA Investigator
Administrative Services Officer
Supervising Deputy District Attorney

Senior Deputy District Attorney
Technology Solutions Analyst
Victim Witness Supervisor
Deputy District Attorney I/II/III/IV
Supervising District Attorney Investigator

ENGINEERING AND SURVEYING

Director of Engineering and Surveying
Asst. Director of Engineering & Surveying
Senior Civil Engineer

Senior Surveyor
Associate Civil Engineer
Associate Surveyor

FACILITY SERVICES

Director of Facility Services
Assistant Director of Facility Services
Deputy Director of Facility Services
Administrative Services Officer
Architect
Assistant Building Maint. Superintendent
Associate Civil Engineer
Building Maintenance Superintendent
Capital Improvements Manager
Environmental Resource Specialist
Museums Administrator
Museums Program Manager

Parks Administrator
Parks and Grounds Superintendent
Principal Planner
Property Manager
Senior Architect
Senior Civil Engineer
Senior Project Manager
Senior Supervising Building Crafts Mechanic
Solid Waste Program Manager
Special Districts Program Manager
Utility Operations Supervisor

FARM ADVISOR

Director

GRAND JURY

Grand Jury Members

HEALTH & HUMAN SERVICES

Director of Health & Human Services
Director of Health Services
Director of Administration - HHS
Administrative Services Officer
Budget and Fiscal Operations Manager
Chief of Security and Investigations—HHS
Chief Physician
Client Services Program Director
Client Services Program Supervisor
Client Services Program Manager
Clinical Psychologist
Health Officer
HHS Facilities Manager

HHS Assistant Director
Information Technology Manager
Information Technology Supervisor
Lab Director
Management Analyst
Mental Health Program Chief
Pharmacist
Public Authority Manager
Senior Accountant Auditor
Senior Staff Services Analyst
Supervising Environmental Health Specialist
Supervising Public Health Nurse

LIBRARY

Director of Library Services
Assistant Director of Library Services

Administrative Services Officer
Library Services Manager

MUSEUMS

Director of Museums
Museum Program Manager

PERSONNEL

Personnel Director
Assistant Personnel Director
Administrative Services Officer/Senior
Employee Services Manager - HHS
Executive Secretary
Personnel Analyst I/I

Personnel Services Manager
~~Senior Management Analyst~~
Senior Personnel Analyst
Senior Technology Solutions Analyst
Civil Service Commission Members

PLANNING

Director of Planning
Deputy Director of Planning
~~Administrative Services Officer~~
Supervising Planner
Principal Planner
Senior Planner

Assistant/Associate Planner
~~Supervising Code Enforcement Officer~~
~~Code Enforcement Officer~~
~~Information Technology Supervisor~~
Planning Commission Members

PROBATION

Chief Probation Officer
~~Deputy Chief Probation Officer~~
Administrative Services Officer
Assistant Chief Probation Officer
Food Service Manager
Juvenile Detention Facility Superintendent

Asst Juvenile Detention Facility
Superintendent

Probation Manager
Technology Solutions Analyst I/II

PUBLIC DEFENDER

Public Defender

PUBLIC WORKS

Administration:

Director of Public Works
Administrative Services Officer
Senior Administrative Services Officer

Fleet Operations Division:

Public Works Manager
Assistant Fleet Services Superintendent

Engineering Division:

Assistant Director of Public Works
Associate Civil Engineer
Deputy Director
Right-of-Way Agent
Senior Civil Engineer

~~Land Development Division:~~

~~— Associate Civil Engineer~~
~~— Associate Surveyor~~
~~— Deputy Director~~
~~Public Works Manager~~
~~Senior Civil Engineer~~
~~— Senior Surveyor~~

Road Maintenance Division:

Public Works Manager
Assistant Road Superintendent

Transit Division:

Senior Transportation Systems Supervisor

SHERIFF-CORONER-MARSHAL

Sheriff
Undersheriff
Captain
Administrative Services Manager

Communication Services Manager
Information Technology Analyst
Information Technology Supervisor

TREASURER-TAX COLLECTOR

Treasurer-Tax Collector
Assistant Treasurer-Tax Collector
Treasurer-Tax Manager
Administrative Services Officer
Chief Deputy Treasurer

Investment Officer
Senior Accountant-Auditor
Technology Solutions Analyst
Treasury Oversight Committee Members

VETERAN'S SERVICES OFFICE

Veteran's Services Officer
Assistant Veteran's Services Officer

COUNTY BOARDS AND COMMISSIONS:

- *Agriculture Commission
- *Assessment Appeals Board
- Bond Screening Committee
- Building Appeals Board
- Child Care Local Planning Council
- *Civil Service Commission
- Deferred Compensation Committee
- *Economic Development Board
- *Fish and Game Commission
- *Gold Country Settlement Funding/Corp
- Grand Jury
- Housing and Dangerous Buildings Appeals Hearing Panel
- In Home Support Services Advisory Commission
- Mental Health, Alcohol and Drug Advisory Board
- *Planning Commission
- Solid Waste Independent Hearing Panel
- *Treasury Oversight Committee

* Listed under oversight department in body of document

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

RESOLUTION APPROVING FAIR POLITICAL
PRACTICES ACT 2006 BIENNIAL REPORTS
AND AMENDMENTS TO CONFLICT OF
INTEREST CODES OF PLACER COUNTY
LOCAL AGENCIES.

Resol. No: _____

Ord. No. _____

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of the
County of Placer at a regular meeting held _____ by the following vote on roll
call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

WHEREAS, Government Code section 82011 identifies the Board of Supervisors as the "code reviewing body" with the responsibility to review the status of conflict of interest codes of local government agencies located wholly within the boundaries of the County of Placer; and

WHEREAS, Government Code section 87306.5 requires that in even numbered years such agencies report to your Board on the status of their conflict of interest code; and,

WHEREAS, the below listed agencies have provided the report required for 2006, including those who have amended their code as indicated.

NOW, THEREFORE IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Placer that the Board acknowledges receipt of and hereby approves the reports and/or amendments submitted by the following local agencies:

<u>Agency</u>	<u>Status of Code</u>
Ackerman Elementary School District	Currently adequate
Alpine Springs County Water District	Currently adequate
Alta Dutch Flat Union Elementary School	Currently adequate
Alta Fire Protection District	Currently adequate
Auburn Area Recreation and Park District	Amended
Auburn Cemetery District	Currently adequate
Auburn Union Elementary School District	Currently adequate
Auburn Valley Community Services District	Currently adequate
Bizz Johnson Highway Interchange JPA	Amended
Christian Valley Park Community Services District	Currently adequate
City of Roseville	Currently adequate
Colfax Cemetery District	Currently adequate
Colfax Elementary School District	Amended
Eureka Union School District	Currently adequate
First 5 Placer Children & Families First Commission	Currently adequate
Foresthill Fire Protection District	Currently adequate
Foresthill Public Utility District	Currently adequate
Foresthill Union School District	Currently adequate
Heather Glen Community Services District	Currently adequate
LAFCO/County Executive Office	Currently adequate
Loomis Fire Protection District	Currently adequate
Loomis Union School District	Currently adequate
Meadow Vista County Water District	Currently adequate
Middle Fork Project Finance Authority	Currently adequate
Midway Heights County Water District	Amended
Newcastle Elementary School District	Amended
Newcastle Fire Protection District	Currently adequate
Newcastle-Rocklin-Gold Hill Cemetery District	Currently adequate
Newcastle Sanitary District	Currently adequate
Northstar Community Services District	Currently adequate
North Tahoe Fire Protection District	Currently adequate
North Tahoe Public Utility District	Currently adequate
Ophir Elementary School District	Currently adequate
Penryn Fire Protection District	Currently adequate
Placer County Air Pollution Control District	Currently adequate
Placer County Flood Control District	Currently adequate
Placer County In-Home Supportive Services Public Authority	Currently adequate

Placer County Law Library	Currently adequate
Placer County Mosquito Abatement District	Amended
Placer County Office of Education	Amended
Placer County Public Cemetery District #1	Currently adequate
Placer County Redevelopment Agency	Currently adequate
Placer County Resource Conservation District	Currently adequate
Placer County Transportation and Planning Agency	Currently adequate
Placer County Water Agency	Currently adequate
Placer Union High School District	Currently adequate
Placer Hills Fire Protection District	Currently adequate
Placer Hills Union School District	Currently adequate
Rocklin Fire Protection District	Currently adequate
Rocklin Unified School District	Amended
Roseville City Elementary School District	Currently adequate
Roseville Public Cemetery District	Currently adequate
Sierra Lakes County Water District	Amended
South Placer Fire Protection District	Amended
South Placer Municipal Utility District	Amended
South Placer Wastewater Authority	Currently adequate
Squaw Valley Public Service District	Amended
Suburban Pines Community Service District	Currently adequate
Tahoe City Cemetery District	Currently adequate
Talmont Resort Improvement District	Currently adequate
Western Placer Unified School District	Amended
Western Placer Waste Management Authority	Currently adequate

(Conclusion)