

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: December 19, 2006

SUBJECT: Approve Change Order No. 1 to Blanket Purchase Order (BPO) No. 13295 with Auburn Tire for Passenger Car, Truck, and Heavy Equipment Tires in the Amount of \$30,000.00.

ACTION REQUESTED

Approve Change Order No. 1 to BPO No. 13295 with Auburn Tire for passenger car, truck, and heavy equipment tires in the amount of \$30,000.00, and authorize the Purchasing Manager to sign this Change Order.

BACKGROUND

On December 13, 2005, your Board approved a BPO with Auburn Tire in the amount of \$135,000.00. Since that time, DPW has experienced higher than anticipated demand for replacement tires on the County's fleet of vehicles and equipment. Additionally, the State of California contract may not be renewed prior to December 31st. This change order request will allow DPW to increase their inventory at current pricing until a new State contract is awarded or a separate bid solicitation is completed should the State not renew the existing contract. DPW staff indicates that an additional \$30,000.00 will be required through the end of the contract term, which expires on December 31, 2006. This increase amount exceeds Procurement's 10% change order authority and requires your Board's approval.

DPW Fleet Services has an ongoing need for a wide range of tires to meet their passenger car, truck, and heavy equipment tire needs. DPW has found it beneficial to contract with a local firm that is able to offer State of California contract prices on a variety of manufacturer's brands. The advantages consist of shorter delivery times, close proximity to the County Garage, and smaller County inventory investment.

FISCAL IMPACT

The revised BPO will total \$165,000.00, an increase of \$30,000.00. DPW has sufficiently budgeted for the increased amount.

cc: Chuck Gordon, DPW Fleet Services
Cynthia Taylor, DPW Administration

