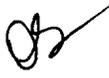


MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: December 19, 2006

SUBJECT: Approve Change Order No. 1 to Blanket Purchase Order No. 13703 with Anderson's Sierra Pipe Co for Plumbing Supplies in the Amount of \$20,000.00

ACTION REQUESTED

Approve Change Order No. 1 to BP013703 with Anderson's Sierra Pipe Co. Inc of Auburn, CA for plumbing supplies on behalf of Facility Services, and authorize the Purchasing Manager to sign the resulting change order in the amount of \$20,000.00.

BACKGROUND

On May 9, 2006 your Board approved the award of a blanket purchase order with Anderson's Sierra Pipe for the purchase of plumbing supplies to support day-to-day operations of the Facility Services Department. A BPO was issued for the period of May 9, 2006 through March 31, 2007 in the not to exceed amount of \$59,000.00.

Unanticipated projects at the Applegate Septic Treatment Plant, SMD Plants 1 & 2 and in Foresthill has caused a significant increase in BPO usage. Facility Services has estimated that the BPO needs to be increased by an additional \$20,000.00 to complete remaining projects. Upon your approval, the BPO's not to exceed amount will be increased to \$79,000.00.

Purchasing Policy Manual Section 2.1(g) requires your Board's approval for changes to BPOs which are greater than ten percent.

FISCAL IMPACT

The department has budgeted appropriately for these expenditures.

cc: Val Bayne, Facility Services

