

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **AUGUST 22, 2006**

From: ~~JD~~ ^{MD} **JAMES DURFEE / MARY DIETRICH**

Subject: **CABIN CREEK DPW FACILITY OPERATIONS AND MAINTENANCE FACILITY,
BUILDING PHASE - PROJECT NO. 4625C**

ACTION REQUESTED/RECOMMENDATION: Ratify the Third Amendment to the Consultant Services Agreement with Carter & Burgess, Inc. for Architectural and Engineering services for the Cabin Creek DPW Operations and Maintenance Facility located in the Tahoe area, and authorize the Chairman to execute the Third Amendment increasing the contract by \$15,000, for a total not-to-exceed amount of \$797,000.

BACKGROUND: On November 5, 2002, your Board approved an Agreement with Carter & Burgess, Inc., for architectural and engineering services to design facilities to facilitate the relocation of DPW operations and maintenance functions from Burton Creek to the Cabin Creek site. The scope of services included preparation of site and building construction documents for the Road Division's administrative operations, equipment storage, equipment maintenance, vehicle parking and materials storage. This project was planned to improve operational efficiencies for the Tahoe Area Regional Transit (TART) and Public Works' fleets, allowing vehicle and equipment maintenance to be centralized.

During the Building Phase of the project, DPW identified operational changes that required a redesign of the emergency power layout and an increase in the size of the generator. The modifications were requested to consolidate most of the emergency power capability at the new Vehicle Maintenance Building rather than at the existing TART facility. Additionally, more generator capacity was required to operate the equipment in the building and to power the fueling station on site. It was determined that these changes would provide DPW with the greatest capability to continue to deliver critical services during power outages. This redesign needed to occur prior to bidding the Building Phase which was awarded on June 27, 2006.

It is therefore recommended that your Board to ratify the Third Amendment to the Agreement with Carter & Burgess, Inc. A copy of the Amendment is available for review at the Clerk of the Board's office.

ENVIRONMENTAL CLEARANCE: On December 5, 2002, the Zoning Administrator approved a Mitigated Negative Declaration for the projects planned on this site. No additional environmental documentation is required.

FISCAL IMPACT: The current Consultant Services Agreement with Carter & Burgess, Inc. is approved in an amount not-to-exceed \$782,000. With this Third Amendment, the total fee will be increased to an amount not-to-exceed \$797,000. There is sufficient funding appropriated in the project account of the Capital Improvement Projects Fund for these additional services.

JD:MD:RU:HKB:

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: THIRD AMENDMENT TO CONSULTANT SERVICES AGREEMENT WITH CARTER & BURGESS, INC.

cc: COUNTY EXECUTIVE OFFICE
DEPARTMENT OF PUBLIC WORKS

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