

**MEMORANDUM  
PLACER COUNTY HEALTH AND HUMAN SERVICES  
Adult System of Care**

**TO:** Honorable Board of Supervisors

**FROM:** Richard J. Burton, M.D., M.P.H.  
Placer County Health Officer and Director of Health & Human Services  
Maureen Bauman, Director of Adult System of Care

**DATE:** January 9, 2007

**SUBJECT:** Declare a Vacancy on the Mental Health, Alcohol and Drug Advisory Board

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**ACTION REQUESTED:**

The Mental Health, Alcohol, and Drug Advisory Board respectfully requests that the Board of Supervisors declare Seat #10 (Consumer) vacant, vacated by Carol Gardner, so that recruitment for this position may begin immediately.

**BACKGROUND:**

Ms. Carol Gardner was appointed to this Board in February of 2001 and is serving her second term. Due to her fourth absence during this fiscal year, the Mental Health, Alcohol, and Drug Advisory Board would like to declare Seat 10 vacant per the Placer County Mental Health, Alcohol and Drug Board bylaws, Article V, Membership, letter E. In accordance with the bylaws, Ms. Gardner has been advised of this pending action.

**FISCAL IMPACT:**

Members of the Mental Health, Alcohol, and Drug Advisory Board serve without compensation. This action has no fiscal impact to the County General Fund.

