

**MEMORANDUM  
PLACER COUNTY HEALTH AND HUMAN SERVICES  
In-Home Supportive Services**

**TO:** Honorable Board of Supervisors

**FROM:** Richard J. Burton, M.D., M.P.H.  
Placer County Health Officer and Director of Health & Human Services  
Maureen Bauman, Director of Adult System of Care

**DATE:** February 6, 2007

**SUBJECT:** County Code Revision for In-Home Supportive Services Public Authority Advisory Committee

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**ACTION REQUESTED:**

**INTRODUCTION OF ORDINANCE – FIRST READING WAIVED**  
Approve an Ordinance revising Article 2.78 of the Placer County Code governing In-Home Supportive Services (IHSS) Public Authority Advisory Committee activities.

**BACKGROUND:**

Technical changes to the ordinance are being proposed, as well as clarifications that more closely track the State statutory scheme. The proposed revision more precisely identifies the composition of the committee and its responsibilities, clarifies that appointment to the Committee shall be made by the Authority, based on the advice of the Public Authority staff, and that Public Authority staff shall ensure that the appointments comply with the composition requirements as set forth in the Ordinance. The proposed Ordinance is attached hereto.

**FISCAL IMPACT:**

The State of California Department of Social Services funds all activities of the IHSS Advisory Committee. There is no fiscal impact to the County General Fund as a result of this action.

**Attachments**

Proposed Ordinance

Before the Board of Supervisors  
County of Placer, State of California

In the matter of:

Resolution No: \_\_\_\_\_

**An Ordinance Amending Article 2.78 of Chapter 2 of  
the Placer County Code regarding In-Home  
Supportive Services Public Authority**

Ord. No.: \_\_\_\_\_

First Reading: \_\_\_\_\_

The following Ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held **February**, 2007, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

Attest: \_\_\_\_\_  
Clerk of said Board

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**The Board of Supervisors of the County of Placer, State of California, does hereby ordain as follows:**

**Section 1:** Article 2.78 of the Placer County Code shall be revised as follows:

**SEC. 2.78.040 Public Authority Advisory Committee.**

The Placer County Board of Supervisors established, through Resolution 2001-34, an IHSS Advisory Committee, in compliance with the Welfare and Institutions Code Sections 12301.3 et. seq. —12301.6, and that action by resolution is incorporated herein. The IHSS Advisory Committee shall meet the following ~~membership and responsibility~~ requirements:

A. Membership.

1. The IHSS Advisory Committee shall be comprised of not more than eleven (11) individuals. No less than fifty percent (50%) of the membership of the Advisory Committee shall be individuals who are current or past users of personal assistance services paid for through public or private funds or as recipients of services under this article. **At least two members of the Advisory Committee shall be a current or former providers of in-home supportive services.**

**Individuals who represent organizations that advocate for people with disabilities or seniors may be appointed to committees under this section. Individuals from community-based organizations that advocate on behalf of home care employees may be appointed to committees under this section. A county board of supervisors shall not appoint more than one county employee as a member of the advisory committee, but may designate any county employee to provide ongoing advice and support to the advisory committee.**

2. Prior to the appointment of members to a committee the County Board of Supervisors, **through Public Authority staff**, shall solicit recommendations for qualified members through a fair and open process that includes the provision of reasonable written notice to, and reasonable response time by, members of the general public and interested persons and organizations.
- B. Responsibility. The IHSS advisory committee shall **submit recommendations to the County Board of Supervisors on the preferred modes of service to be utilized in the county for in-home supportive services, and** provide ongoing **policy and funding** advice and recommendations regarding in-home supportive services to the County Board of Supervisors, any administrative body in the county that is related to the delivery and administration of in-home supportive services, and the governing body and administrative agency of the Public Authority, nonprofit consortium, contractor, and public employees. (Ord. 5214-B, 2002)
- C. **Method of Selection. After the Advisory Committee is initially established, appointments to the Advisory Committee shall be made by the Authority, on advice of the Public Authority staff. Public Authority staff will ensure that the composition requirements set forth in this ordinance and at State law are being met with each appointment. Any appointee may be removed by a majority vote of the entire Authority.**

**Section 2:** The foregoing specified ordinance amendments shall become effective immediately after the date of final passage of this ordinance.

